

West Virginia Board of Social Work



BIENNIAL REPORT FY 2020

July 1, 2018-June 30, 2020

The purpose of the Board of Social Work is to protect the public by setting standards of qualification, education, training and experience for those who seek to engage in the practice of social work and to promote high standards of professional performance for those engaged in the profession of social work.

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WEST VIRGINIA BOARD OF SOCIAL WORK

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December 18, 2020

The Honorable Jim Justice
Governor, State of West Virginia
State Capitol Building
1900 Kanawha Boulevard, East
Charleston WV 25305

Board Members

Patricia O'Reilly, Ph.D.
Chair
Public Member- Kanawha

Charles S. Inghram, Ed.D.
LGSW, Vice Chair
Mercer

Christine Maniskas, LCSW
Secretary
Cabell

Barbara K. Heasley, LICSW
Randolph

Joanne M. Boileau, LSW
Raleigh

Natalie Buskirk Murphy, LSW
Cabell

Robert D. Musick, LCSW
Monongalia

Office Staff

Vickie James, LCSW
Executive Director

Kate Carter, LSW
Administrative Assistant

Dear Governor Justice:

On behalf of the West Virginia Board of Social Work, I am pleased to provide you with our Biennial Report for FY 2019 and 2020. This report is hereby submitted in compliance with the statutory requirements of WV Code §30-1-12(b).

Created in 1984, the Board of Social Work's mandate is stated in §30-30 of West Virginia Code:

The purpose of this Board is to protect the public by setting standards of qualification and experience for those who seek to engage in the practice of social work and to promote high standards of professional performance for those engaged in the profession of social work.

The enclosed report reflects the activities of the Board for the past two fiscal years including agendas and Board minutes, license activity and trends, financial receipts and disbursements, test scores, disciplinary actions, the number of licensed social workers by county, and rosters of all permits, provisional licenses and regular licenses issued for the past two years.

Our signatures below and on the attached documents attest that the information contained within the report is true and accurate to the best of our knowledge. Please do not hesitate to contact me should you have questions about the content of the report.

Sincerely,

A handwritten signature in blue ink that reads "Vickie James".

Vickie James, MSW, ACSW, LCSW
Executive Director

/vj
CC: Secretary of State
Legislative Librarian

I do hereby certify that the information contained within the following 2020 Biennial Report of the WV Board of Social Work is true and correct to the best of my knowledge

Patricia O'Reilly, Chair Date

Christine Maniskas, Secretary Date

I do hereby certify that the information contained within the following 2020 Financial Report of the WV Board of Social Work is true and correct to the best of my knowledge.

Patricia O'Reilly 12/23/2020
Patricia O'Reilly, Chair Date

Christine Mankiad, Secretary Date

I do hereby certify that the information contained within the following 2020 Biennial Report of the WV Board of Social Work is true and correct to the best of my knowledge

Patricia O'Reilly, Chair Date

Christine Maniskas 12-26-20

Christine Maniskas, Secretary Date

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BOARD MEMBERS

WV Code §30-30-4

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Board Staff:

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Executive Director

KATE CARTER, BSW, LSW
Administrative Assistant

Affiliations

The Board is a member of the Association of Social Work Boards and the WV Association of Licensing Boards.

Pursuant to the WV Code §30-30 members continue to serve pending reappointment or other nomination as determined by the Governor.

FINANCIAL REPORT ENDING JUNE 30, 2020

The Board is self-supporting by the collection of fees.

Expenditures and Revenue: July 1, 2018-June 30, 2020

<u>Obj Code</u>	<u>Obj/Svc Name</u>	<u>FY 2020</u>	<u>FY 2019</u>
1200	PERS SERV PERM POS(W/ PR DEDUC)	98,439.88	70,650.77
1201	PERS SERV TEMP POS(W/O PR DEDUCT)	8,946.00	15,962.50
1203	OVERTIME	0	0
1206	ANNUAL INCREMENT	240.00	180.00
2200	PEIA FEES	436.00	1,235.40
2202	SOCIAL SECURITY MATCHING	8,054.68	6,481.31
2203	PUBLIC EMPLOYEES INS	7,915.80	4,413.00
2205	WORKERS COMPENSATION	300.00	0
2207	PENSION AND RETIREMENT	9,868.12	7,105.42
2208	WV OPEB CONTRIBUTION	4,032.00	2,745.00
3200	OFFICE EXPENSES	2,604.53	2,177.40
3201	PRINTING AND BINDING	577.19	84.74
3202	RENT EXP (REAL PROP) BLDG	14,484.00	12,070.00
3203	UTILITIES	0	0
3204	TELECOMMUNICATIONS	3,903.30	845.82
3205	INTERNET SERVICE	0	2807.60
3206	CONTRACTUAL SERVICES	0	0
3207	PROFESSIONAL SERVICES	33,490.35	12,048.25
3211	TRAVEL EMPLOYEE	2,444.72	3,076.45
3213	COMPUTER SERVICES INTERNAL	2,856.78	4,817.50
3214	COMPUTER SERVICES EXTERNAL	8,819.74	5,472.90
3217	RENTAL (MACHINE & MISC.)	0	0
3218	ASSOC DUES & PROF MEMBERS	250.00	1,700.00
3219	FIRE/AUTO/BOND/ & OTHR IN	2924.00	2,924.00
3220	FOOD PRODUCTS	14.80	59.51
3222	SUPPLIES-HOUSEHOLD	21.34	0
3229	ROUTINE MAINTENANCE CONTRACTS	335.80	300.00
3233	HOSPITALITY	536.73	423.59
3241	MISCELLANEOUS	115.50	0
3242	TRAINING & DEV - IN STATE	325.00	447.00
3244	POSTAL	6,642.22	5,939.94
3246	SUPPLIES-COMPUTER	143.00	82.90
3247	SOFTWARE LICENSES	48.12	0
3248	COMPUTER EQUIPMENT	4,152.00	1,143.82
3252	MISC EQUIPMENT PURCHASES	0	4,760.63
3272	PEIA RESERVE TRANSFER	989.00	942.00
3324	STATE TREASURER'S OFFICE FEES	0	60.00
	Total Expenditures	223,910.60	\$170,957.45
	Total Revenue	225,645.00	240,598.00
	Total Fund: 8513	1,734.40	\$69, 640.55
	Year End Operating Cash Balance	388,938.76	\$387, 204.36

Revenue Source

Continuing Education	1,880
Late Fees	18,725
Social Work Permits	14,550
License Renewal	125,160
New Licenses	24,100
Provisional Licenses	29,095
Miscellaneous Fees	9,345
Service Worker Registry	2,790
Total	\$225,645

CATEGORIES OF SOCIAL WORK LICENSURE IN WEST VIRGINIA

Licensed Social Workers

W Va. Code §30-30-8, §30-30-10, §30-30-12, §30-30-14

WV has four levels of licensure

A-Licensed Social Worker

B-Licensed Graduate Social Worker

C-Licensed Certified Social Worker

D-Licensed Independent Clinical Social Worker

TITLE	INITIALS	EDUCATION	POST-GRAD EXPERIENCE	SUPERVISION REQUIRED	ASWB EXAM REQUIRED
Level A - Social Worker	LSW	BSW*	N/A	N/A	Bachelors
Level B - Graduate Social Worker	LGSW	MSW	N/A	N/A	Masters
Level C - Certified Social Worker	LCSW	MSW	2 years	N/A	Advanced-Generalist
Level D - Independent Clinical Social Worker	LICSW	MSW	2 years full time/3,000 hours clinical	2 years / 100 hours	Clinical

**Individuals with related degrees as specified in legislative rule may obtain licensure as a LSW by complying with all the terms of a four year provisional licensure period.*

The beginning letter of the license number will denote what level of licensure and scope of practice an individual is practicing.

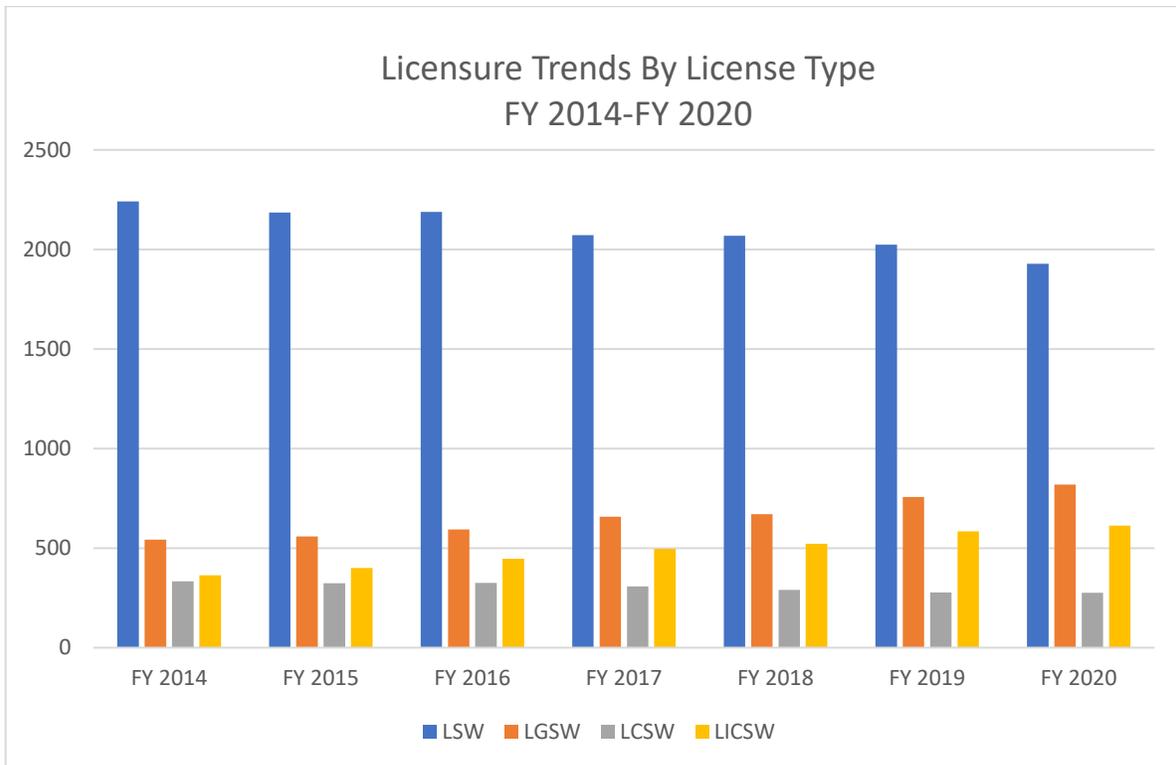
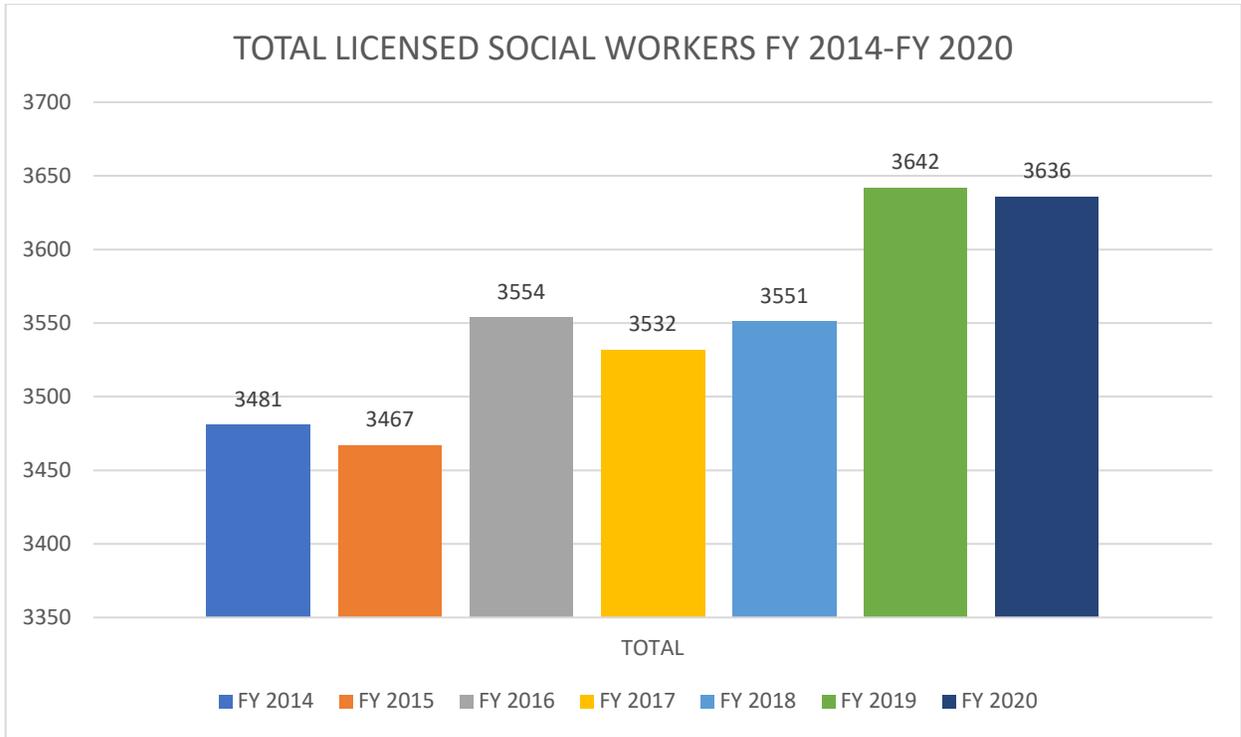
For the period of July 1, 2018 to June 30, 2020, 383 new licenses were issued. As of June 30, 2020, there were 3,636 individuals who were actively practicing with a regular license, meaning they have successfully passed the exam commensurate with their licensure level.

Temporary Social Work Permits

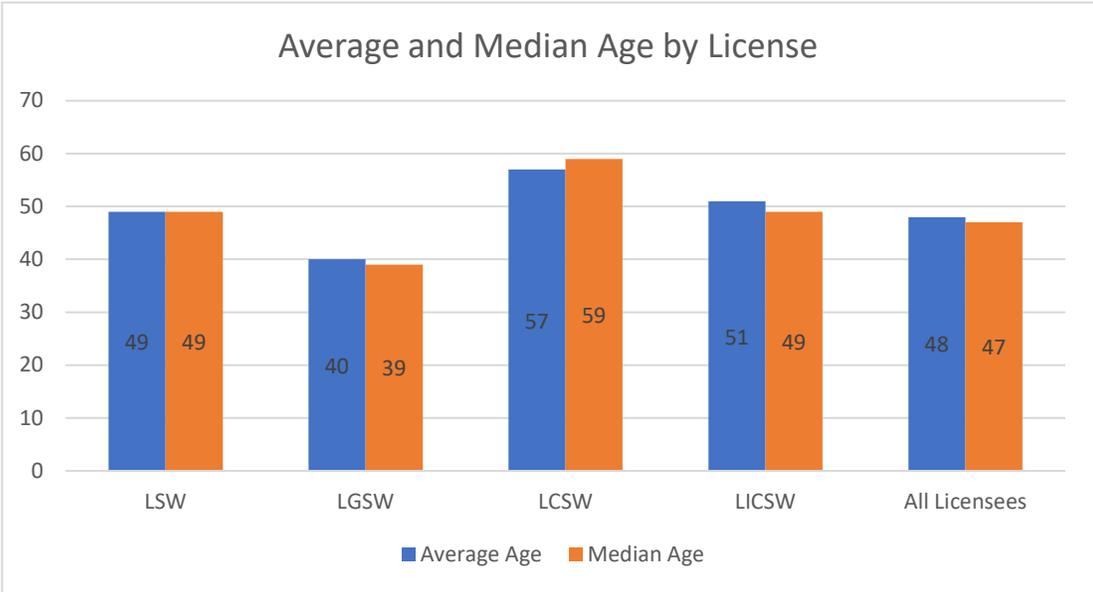
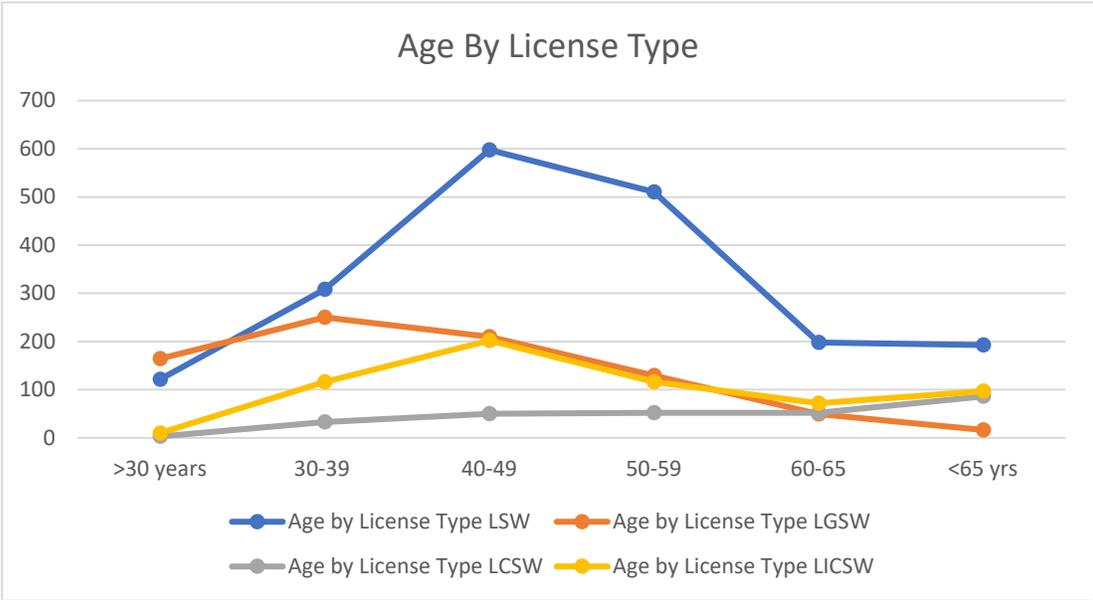
WV Code §30-30-22

Social Work Permits are issued to new graduates of BSW or MSW programs. Individuals in their last semester of coursework may also make application for a temporary permit. The permit is issued for six months, which allows the individual to seek employment and practice while he/she prepares to sit for the Bachelors or Masters exam. The individual must test within the six-month period, but may obtain additional up to three additional permits if necessary, before a petition needs to be made to the Board for additional considerations. For the period of July 1, 2018 to June 30, 2020, 365 permits were issued for both BSW and MSW graduates.

WV Licensure Trends



Age by License Type FY 2020					
	LSW	LGSW	LCSW	LICSW	All Licensees
>30 years	121	164	3	10	298
30-39	308	250	33	116	707
40-49	598	210	50	202	1060
50-59	510	129	52	116	807
60-65	198	49	52	72	371
<65 yrs.	193	16	86	97	392
Total	1928	819	276	613	3636



Provisionally Licensed Social Workers

WV Code §30-30-16

A Provisional License is an alternative pathway for individuals desiring to practice social work but who do not have a degree in social work. A Provisional License permits individuals with a degree related to social work to practice with a Board approved employer under the supervision of a degreed and licensed social worker. Within the four-year period of supervised employment, the individual must complete four core classes in social work (either online or at the social work program of choice) and successfully sit for the Bachelor's exam. The individual will then be able to convert his/her provisional license to become a Licensed Social Worker.

The Bureau for Children and Families had a special category of licensure as a result of SB 559 which permitted the Bureau to hire individuals with any Bachelor's degree; these individuals were not subject to the academic course requirement of a Provisional Licensee. This category of licensure-Provisional License Restricted to DHHR was eliminated with SB 312, which created a Service Worker Registry

For the past two fiscal years, 431 individuals were issued Provisional Licenses. This number is 63 or 17% more than the previous biennial period.

As of June 30, 2020, 630 individuals were practicing with a Provisional License. That number is expected to decrease substantially as employees of the WV Department of Health and Human Resources within the Bureau for Children and Families are expected to move to the Service Worker Registry.

Service Worker Registry

SB 312, which was signed by the Governor on March 26, went into effect on June 3. It creates a Service Worker Registry for individuals working in the Bureau of Children and Families who are not eligible for a Provisional License or who may be eligible but do not desire to seek a Provisional License.

Essentially this law no longer recognizes a category of Provisional Licensure Restricted to DHHR and instead creates the Registry for Service Workers, which will allow registrants to practice within their job duties in the Bureau of Children and Families.

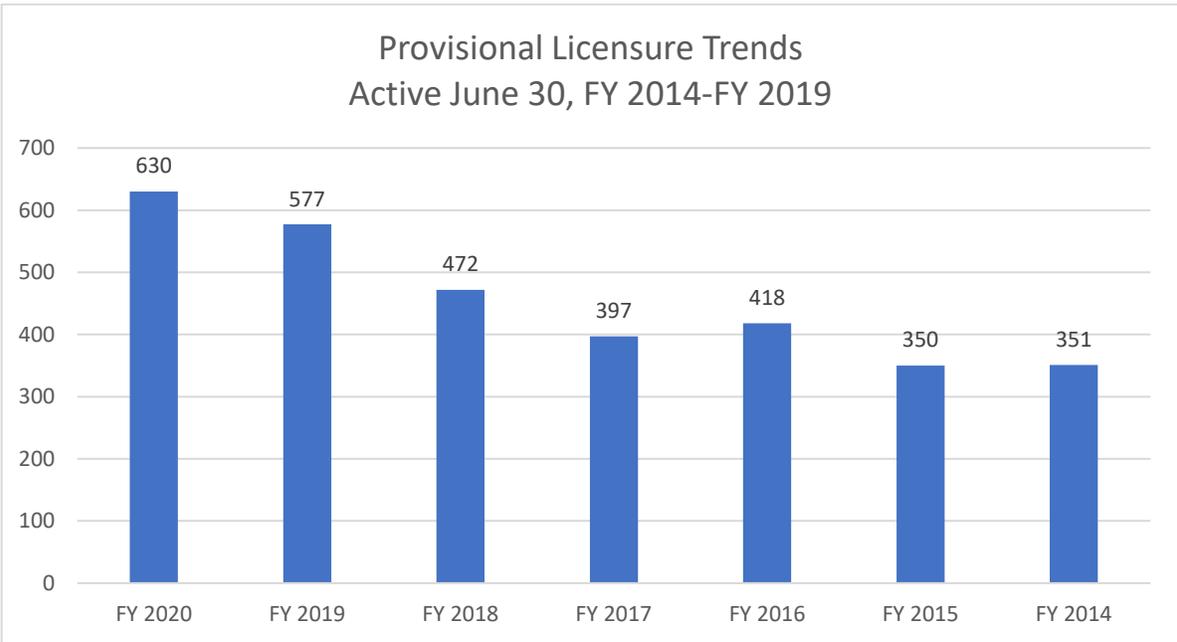
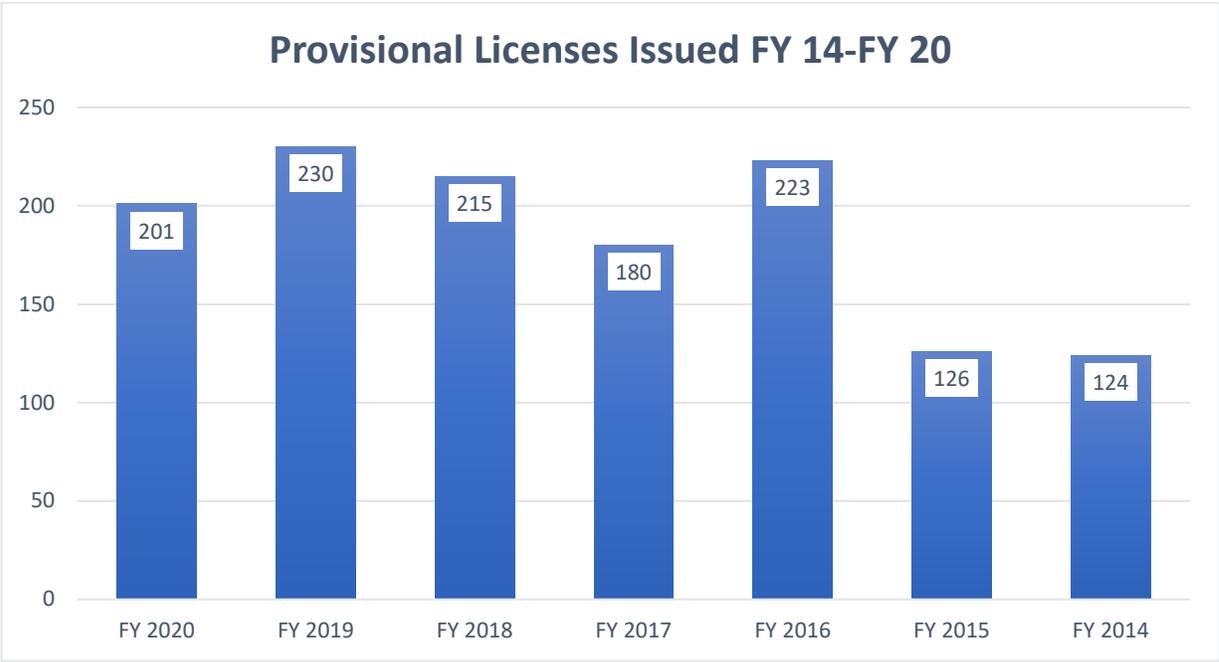
The most significant differences between the restricted license and the registry provisions are:

- 1) There is no national testing requirement
- 2) A registered service worker does not need to be supervised by a licensing supervisor
- 3) Instead of 4 years of training, the Registrant is placed upon the registry after completion of 240 hours of pre service training and CARES verification by the Bureau for Children and Family Services

Registrants will still be expected to comply with the NASW Code of Ethics, and will be under the oversight of the Board as far as any complaints of ethics violations. Registrants are also expected to complete 20 hours of continuing education every two years

Individuals currently licensed under the restricted license have two options under SB 312: individuals with a related degree may seek a Provisional License and take the academic coursework to sit for the social work exam and convert to an LSW by June 30, 2022. Individuals without a related degree may seek a related degree or MSW by June 30, 2022.

In the early stages of implementation, 43 individuals (formerly licensed as a restricted provisional license) were registered as Service Workers at the end of June 30, 2020.



LICENSE STATISTICS

A. New Licenses Issued from July 1, 2018 through June 30, 2020

	FY 2020	FY 2019
Social Work Permits (BSW & MSW Graduates) ¹	195	170
Provisional/Restricted -Other Degree	201	230
<i>76 PLs and 125RPLs issued FY 2020</i>		
LSW LGSW LCSW LICSW Issued	181	202
LSW Via Alternative Provisional License Process	<u>10</u>	31
Service Worker Registry	43	<u>0</u>
Total New Licenses Issued	630	633

** This is duplicative number as a substantial number of permits converted to full licensure within this time period*

B. Total Active Licenses by Category (includes new issues):

	FY 2020	FY 2019
Social Work Permits-BSW & MSW Graduates	110	124
Provisional/Temporary -Other Degree ¹	630	613
Licensed Social Worker	1928	2024
Licensed Graduate Social Worker	819	757
Licensed Certified Social Worker	276	277
Licensed Independent Clinical Social Worker	613	584
Service Worker Registry	<u>43</u>	<u>0</u>
Total Active Social Workers as of June 30	4419	4379

¹ Includes 405 individuals provisionally licensed as per SB 559

C. Inactive Status Licenses Issued (Individuals not currently practicing but who are eligible to activate license to take social work employment):

FY 2020	FY 2019
67	110

LICENSING EXAMINATION

The Association of Social Work Boards (ASWB) owns and maintains the social work licensing examinations that are used to test a social worker’s competence to practice ethically and safely. The exams provided by the Association of Social Work Boards are used in every U.S. state except California, as well as the District of Columbia, ASWB develops and maintains four categories of social work licensure examinations: Bachelors, Masters, Advanced Generalist, and Clinical.

ASWB provides the following pass rates annually to the Board of Social Work. They note that percentages of pass and fail rate are most representative of groups numbering more than 200. These percentages are not representative of groups with fewer than 100 candidates, and generalization should not be made from rates for these groups.’ The table below is representative of individuals taking the examination for the first time and does not reflect pass rates for individuals who retested in the same exam category.

First Time Pass Rates for 2019

Exam Category	National			WV		
	Total Number of Examinations	Number passed	Percentage Pass Rate	Total Number of Exams	Number	Percentage Pass Rate
Bachelors	3,565	2,402	67.4	72	44	61.1
Masters	18,211	13,472	74	139	98	70.5
Advanced Generalist	127	85	66.9	17	8	47.1
Clinical	17,187	12,746	74.2	32	27	84.4

First Time Pass Rates for 2018

	Total Number of Examinations	Number passed	Percentage Pass Rate	Total Number of Exams	Number	Percentage Pass Rate
Bachelors	3,391	2,553	69.2	96	58	60.4
Masters	16,781	12,669	75.5	140	98	70
Advanced Generalist	146	82	56.2	22	7	31.8
Clinical	15,991	11,713	73.2	37	33	89.2

Active Social Work Licenses by County

County	Number of LSWS		Number or LGSWs		Number of LCSWs		Number of LICSWs		Total Active Licenses by County	
	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019
Barbour	25	27	2	2	0	0	1	0	28	29
Berkeley	57	57	48	44	7	5	61	54	173	160
Boone	13	14	6	6	1	1	2	1	22	22
Braxton	14	13	5	5	1	1	1	1	21	20
Brooke	10	10	8	8	5	4	3	3	26	25
Cabell	117	128	49	37	29	26	26	24	221	215
Calhoun	12	13	0	0	0	0	0	0	12	13
Clay	7	8	2	2	1	1	0	0	10	11
Doddridge	2	2	1	1	1	1	0	0	4	4
Fayette	57	60	18	19	3	2	17	16	95	97
Gilmer	12	11	3	3	1	1	2	1	18	16
Grant	13	14	3	4	1	1	2	1	19	20
Greenbrier	49	50	21	16	6	6	11	12	87	84
Hampshire	8	6	9	10	1	1	7	7	25	24
Hancock	16	17	3	2	2	4	3	3	24	26
Hardy	8	10	3	4	1	2	6	4	18	20
Harrison	60	67	38	34	7	8	12	12	117	121
Jackson	24	22	4	3	2	2	5	5	35	32
Jefferson	21	22	17	16	5	7	34	33	77	78
Kanawha	214	228	67	63	39	36	44	48	364	375
Lewis	28	27	5	3	3	3	4	4	40	37
Lincoln	23	24	1	2	1	1	1	1	26	28
Logan	36	35	4	4	1	0	0	0	41	40
Marion	41	46	42	41	15	12	21	21	119	120
Marshall	18	20	6	9	1	1	6	6	31	36
Mason	28	28	4	4	1	1	1	0	34	33
McDowell	20	20	2	1	0	0	0	0	22	21
Mercer	96	102	25	25	4	4	14	15	139	146
Mineral	25	25	12	12	3	2	2	3	42	42

Mingo	19	22	3	3	1	1	0	0	23	26
Monongalia	54	53	132	115	23	23	66	67	275	258
Monroe	11	13	2	2	0	0	2	3	15	16
Morgan	4	4	2	3	1	1	2	3	9	11
Nicholas	33	32	7	7	0	2	1	1	41	42
Ohio	63	68	20	20	16	18	32	31	131	137
Out of state	152	167	99	87	34	35	151	133	436	422
Pendleton	6	6	0	0	1	1	1	1	8	10
Pleasants	3	3	0	0	0	0	1	1	4	4
Pocahontas	6	6	0	0	2	2	1	1	9	10
Preston	19	22	17	15	2	2	10	9	48	48
Putnam	66	67	24	26	9	6	2	4	101	103
Raleigh	153	155	30	32	12	14	25	25	220	226
Randolph	41	43	13	13	8	10	5	4	67	69
Ritchie	4	6	1	1	0	0	1	0	6	7
Roane	13	12	3	4	4	4	1	1	21	21
Summers	18	18	5	5	2	1	2	1	27	25
Taylor	12	15	6	4	2	4	3	1	28	24
Tucker	2	3	1	1	0	0	0	0	3	4
Tyler	5	4	1	1	1	1	1	1	8	7
Upshur	31	31	6	4	0	0	4	4	41	39
Wayne	26	27	11	10	3	3	1	1	41	41
Webster	10	10	2	2	2	2	0	0	14	14
Wetzel	16	16	5	3	0	0	0	1	21	21
Wirt	4	3	1	1	0	0	1	1	6	5
Wood	79	86	18	16	11	13	14	15	122	130
Wyoming	24	26	2	2	0	0	0	0	26	28
TOTAL	1928	2024	819	757	276	276	613	584	3636	3643

COMPLAINT AND DISCIPLINARY ACTION REPORT 25CSR6

All complaints against a license are referred to the Disciplinary Committee within the Board of Social Work. The committee gathers information during preliminary inquiry, monitors consent order compliance, and makes recommendation to the Board for resolution.

Summary of Complaints July 1, 2018 through June 30, 2020

Date Received	Case Number	Allegations of Complaint	Resolution	Date of Resolution
7/9/2018	201816MS	Scope of practice; noncompliance with HIPPA, etc.	The Board did not find probable cause but issued a letter of warning for scope of practice although license no longer active	8/29/2019
7/20/2018	201817TS	Ongoing complaints regarding social worker's/neighbor's dog	Disciplinary Committee did not accept -no jurisdiction	8/15/2018
7/30/2018	201818MH	Inappropriate racial remarks in training	Board voted for letter of warning 10/12/2018	1/4/2019
9/6/2018	201819RH	Conflicts of interest, dual relationship, violations of agency policy	Consent order - reprimand and one-year supervised probation and ethics training	10/29/2020
9/17/2018	201820JB	Solicitation of marijuana from client	License revoked for minimum of 5 years following hearing; should reinstatement be sought after that, IME and 2 years supervised probation	10/22/2019
9/26/2018	201821CN	Non-platonic relationship with client	Decision pended until grievance hearing which she lost but had appealed; recommended closure as she does not have a PL currently and it is at the Board's discretion to issue another if she should prevail on appeal	1/16/2020
10/29/2018	201821CN2	Second complaint on above		
9/28/2018	201822DW	Inappropriate relationship with former patient	Board revoked license for minimum of 5 years following hearing; should he seek reinstatement, 2 years of supervised probation	2/26/2019
10/18/2018	201823DR	Inappropriate relationship and coercion with client	Currently in prison on felony for drug selling to clients Never fully	

Date Received	Case Number	Allegations of Complaint	Resolution	Date of Resolution
			licensed as he did not pass exam	
10/22/2018	201824VC	Abandoned patients in treatment, failure to document and provide continuity of care	Dismissed; licensee is no longer licensed	2/20/2020
10/24/2018	201825CK	Recorded mental hygiene assessment information without seeing patient	Dismissed	2/20/2020
10/29/2018	201826LW	Inappropriate relationship with client	Board found probable cause but has moved out of state and is no longer licensed; unable to execute consent within time frames	4/16/2020
11/9/2018	201828PH/MA	CPS allegations	Did not accept	
		Numbering error		
11/26/2018	201830JW	Falsification of client visits	Board did not find probable cause	2/20/2020
12/6/2018	201831JW	Fraudulent Billing and Breach of confidentiality	Board did not find probable cause	2/20/2020
12/12/2018	201832JG	Falsification of Client contact and documentation	Board did not find probable cause following investigation	12/19/19
2/21/2019	20191HP	Charged with 5 felony counts of child abuse	Board will not renew license; license is delinquent	
3/6/2019	201902VC	Impaired on duty		
3/22/2019	20193SR	Numerous complaints related to CPS investing.	Case not accepted-no jurisdiction	3/26/2019
3/22/2019	20194JL	Numerous complaints related to CPS investing.	Case not accepted-no jurisdiction	3/16/2019
4/11/2019	20197CB	Investigation and resolution to CPS investigation	Case not accepted-no jurisdiction and relief sought outside scope of authority	5/22/2019
5/3/2019	20198RK	Derogatory language in texts with kinship care provider	Board found probable cause on 10/17/2019; however, licensee left employment thereby forfeiting her RPL and Board jurisdiction to initiate discipline	12/19/2019
6/10/2019	20199JC	Patient Abandonment	Board did not find probable cause	1/19/2020
7/2/2019	201910RM	Romantic relationship with client while employed as a counselor at mental health center	Consent Order revokes/suspend her license for 5 years and requires ethics training for boundaries and conflicts of interest. Upon reinstatement, she shall	11/18/2019

Date Received	Case Number	Allegations of Complaint	Resolution	Date of Resolution
			be on supervised probation for one year.	
7/8/2019	201911AR	Complaints against employee who is not a social worker	Case not accepted -no jurisdiction as written	8/3/2019
7/15/2019	201912KD	Conflict of interest	No probable cause found	
7/16/2019	201913BS		Summary Suspension Aug 1; Counsel and licensee agreed to IME and waived hearing	8/29/2019
		Impairment		
7/4/2019	201914JE	Multiple but vague CPS complaints re: custody	Case not accepted (8/16)	8/26/2019
8/16/2019	201915BH	Failure to follow policy and provide service	No probable cause	2/20/2020
8/30/2019	201916NB	False claims on Facebook of being a social worker on	No valid address to refer to prosecuting attorney	3/13/2020
9/3/2019	201917DT	Multiple complaints re violations of law and policy	Responded 11/5 but did not address second complaint	
9/3/2019	201918DT	Complaints re removal related to 201917DT		
10/4/2019	201919LC	Inappropriate communications with colleagues and boundaries via social media and text messages	Investigation ongoing	
10/21/2019	201920CM	Violations of confidentiality, failure to report abuse, and conducted interview outside scope of his training and position	Did not respond to complaint but forfeited provisional license; notified he will not be reinstated without resolution to complaint	12/19/2019
10/25/2019	201921TJ	Alleged to have posted letter from Board on FB that she is a licensing supervisor but is not qualified nor has been approved	Board found probable cause on 1/16/2020 and recommended consent order of reprimand and supervision for permit period. However she did not renew permit	
10/28/2019	201922GG	Alleges violations in practice and policy in CPS investigation which jeopardizes his career	Disciplinary committee reviewed and did not accept	11/17/2019
11/4/2019	201923KJ	Breach of confidentiality		
11/12/2019	201924MLS	Anonymous and vague complaints related to DHHR/CPS	Board did not accept	12/13/2019
11/14/2019	201925HS	Alleges she was called derogatory name in a therapy session	Board found no probable cause	6/11/2020
1/10/2020	202001TM	Concerns around mother's care while in SNF	Board found no probable cause	4/16/2020
1/15/2020	202002RW	Complains social worker included extraneous family information sabotaged mother's placement	Board found no probable cause	6/11/2020
2/4/2020	202003PC	Complaint about DUI treatment	Board found no probable cause	4/16/2020
	202004	Number error-see dc memo		

Date Received	Case Number	Allegations of Complaint	Resolution	Date of Resolution
2/12/2020	202005TM	Concerns around mother's care and the individual's role in guardianship	Board found no probable cause	2/28/2020
2/12/2020	202006DM	Concerns around mother's care and the individual's role in guardianship	Board found no probable cause	2/28/2020
2/25/2020	202007LJ	Dual and romantic relationship with client	Assigned for investigation	
2/18/2020	202008MM	Anonymous complaint with vague allegations that appear related to mental health commitment	Did not accept	Letter to file 3/4/2020
5/5/2020	202009DM	Falsification of license	License is delinquent and will not be renewed; referred to prosecuting attorney	
5/6/2020	202010BP	Tx abandonment	Board found no probable cause	8/20/2020

FY 2020 Minutes

WEST VIRGINIA BOARD OF SOCIAL WORK

P.O. Box 5459 Charleston, WV 25361 Phone: (304) 558-8816 Fax: (304) 558-4189
www.wvsocialworkboard.org



AGENDA August 29, 2019 WV Board of Social Work Offices

Board Members

Rita M. Brown, LSW
Chair
Kanawha

Patricia O'Reilly, Ph.D.
Vice Chair
Public Member– Kanawha

Lucy C. Eates, LSW
Secretary
Marion

JoDee Gottlieb, LCSW
Cabell

Barbara K. Heasley, LICSW
Randolph

Christine Maniskas, LCSW
Cabell

Office Staff

Vickie James, LCSW
Executive Director

- I. Call to Order
- II. Welcome/Introductions
- III. Meeting Minutes (Review and Approval) *
- IV. Financial Reports
 - Monthly Line-Item Report
 - P-Card Reviews *
 - 2021 Appropriations
- V. Disciplinary Committee *

• 201822DW	• 201913BS
• 20185WS	• 20198RK
• 20198RK	• 201820JB
• 201816MS	• 20196JR
• 201902VC	
• 201910RM	
- VI. Executive Director Report
 - Office Operations/Activities
 - Tablet and Docking Station*
 - Rule Filing-25CSR2 and 25CSR1-end of comments Sept 26
 - In Lumon*
 - Board appointments
 - CE Broker contract
 - ASWB policy on testing/scope of practice
 - Interims Presentation-September 23
- VII. Provisional License-5*
- VIII. Employer Application -3*
 - PSI MED
 - Roane Board of Education
- IX. 2:30 pm Tanny O'Connell, Bureau for Children and Families
- X. Other Requests-5*
- XI. Continuing Education Committee

Recommend Recertification of the following providers: Central WV Aging, WVU Hospital Care, Bureau for Behavioral Health, NYAP, Hospice of the Panhandle, WV Child Advocacy Network, Kanawha Pastoral Counseling, Potomac Highlands Guild, PESI, Highland Clarksburg Hospital
- XII. Working Group Needs/Assignments/Tasks
 - Subcommittees: Legislation/Policy
- XIII. Adjournment

Next Meeting is October 17 at 11:00 a.m.

WV Board of Social Work
Board Meeting Minutes

August 29, 2019

WV Board of Social Work

Attendance: Jody Gottlieb, Patricia O'Reilly, Barbara Heasley, Rita Brown, Chris Maniskas, Vickie James, Tanny O'Connell (by phone) and Mark Weiler

Call to Order- Pat O'Reilly opened the meeting

Minutes:

It was M/S/P (Gottlieb/Heasley/all in favor) to approve the April minutes as distributed.

Financial Reports/Purchasing Card:

Members were referred to the Fund 8513 report in their packets covering the 2019 fiscal year from July 1, 2018 to June 30, 2019. The report reflects revenues of \$240, 598 and expenditures of \$170,957.46. Expenditures were below budget largely due to the staffing vacancy filled by Kate Carter in March; additionally, there was a mix up in the Board's receipt of mail at their Interdepartmental mailbox, resulting in some expenses such as postage not being posted until this current fiscal year. The Board's ending cash balance for FY 2019 was \$387, 204.36, which is within the acceptable range as specified in legislation. Members were also referred to another financial report for the current fiscal year to date reflecting revenues of \$31,630 and expenses of \$37, 057.59, which reflects an ending cash balance for the Board at \$381,776.77.

Members referred members to the Appropriation Request for 2021. There were changes made in the computer services line (Computer Services Internal) as a result of the anticipated web based online licensing system and expected decreases in office supply and postage expenditures; the overall budget remains the same as 2020 at \$253,644. It was M/S/P (O'Reilly/Maniskas/all in favor) to approve the 2021 Budget appropriations as distributed.

Vickie reported that there were two P Card reviews to report-June 17-July 5, 2019 for expenditures totaling \$659.99 and for July 18 to August 7, 2019 for expenditures totaling \$1,024.58. Receipts for all transactions were available for member review. It was M/S/P (O'Reilly/Maniskas/all in favor) to approve the P card reconciliations/expenditures as submitted.

Disciplinary Committee

It was M/S/P (O'Reilly/Maniskas/all in favor) to go into Executive Session for the purpose of discussing complaints pending before the Board. Following Executive Session discussion, it was M/S/P (O'Reilly/Gottlieb/all in favor) to exit Executive Session.

Upon return to the agenda, the Board voted to act (Maniskas/O'Reilly/all in favor) on the following cases (Heasley recused on all votes):

- 201822DW-Dwayne Willis had failed to respond to three letters offering a consent order. A hearing has been tentatively scheduled for October 28 at 10:00 a.m., dependent upon availability of an Administrative Law Judge.

- 20185WS-Having prevailed in recommendation of the Administrative Law Judge from the June Hearing, the Board revokes the Provisional License of Wanda Sluss. Should she later attain an MSW in the future, she is prohibited from seeking a license for four years from the date of the order. Should she be granted a license, she shall be placed on probation for two years and shall be under supervision. Reimbursement of administrative costs is contingent upon consideration of a license.
- 201816MS-The Board does not find probable cause; Mark will draft a warning letter on scope of practice.
- 201910RM-The Board finds probable cause that Rebecca Marcum violated the following standards in the Code of Ethics-1.06 Conflicts of interest, 1.09 Sexual Relationship, 4.03 Private Conduct; 5.01 Integrity of the Profession. Discipline to be offered in the Consent Order would revoke/suspend her license for 5 years.
- 201913BS: Brenda Slaughter and her counsel waive the hearing for Summary suspension pending the outcome of an Independent Medical Evaluation.

Executive Director Update

Tablet and Docking Station: Vickie noted that she recently received notice from Finance that Dell erred in processing the Board's request and a new PO will be required. She requested permission to add a tablet (small PC) and docking station to the PO. It was M/S/P (O'Reilly/Gottlieb/all in favor) to approve this purchase.

Rule Filing: The rules to comply with HB 118 have been filed. Vickie reported that rather than creating a new series, she was able to include the Board approved language in 25CFSR1. The comment period ended July 27 and there were no comments made. It is anticipated that the rules changes proposed for 25CSR5, Fee Schedule will be on the agenda for Rule Making in September.

In Lumon: It was M/S/P (Gottlieb/O' Reilly/all in favor) to award in Lumon the contract for the web-based purchasing service. The cost will be \$600 per month.

Board Appointments: Vickie and Sam Hickman, NASW met in August on possible Board appointments. She reported that he contacted candidates to gauge interest and contacted the Governor's office with 3 recommendations to fill the LGSW vacancy and offered 3 recommendations for an LSW and three recommendation for one of the LCSW positions. There has been some movement on these appointments as individuals have been sent questionnaires. Although all Board members are operating on expired terms, Sam relayed to the Governor's office the desire that half of current members can remain until sometime next year to aid in transition.

CE Broker Contract: The contract has been received and fits with the parameters previously discussed. The consensus of the Board is for Vickie to follow up.

ASWB Policy on Testing/Scope of Practice-Following discussion on next steps and how to implement changes in scope of practice in the upcoming session, Jo Dee agreed to lead a work group to follow up on defining scope of practice for the provisional license and those restricted, as well as the scope of practice after the four year period.

Interims/September 23 Presentation: The Board has formally been invited to present to the Joint Committee on Health to address: licensure requirements,

reciprocity requirements, national certification, and solutions to DHHR CPS licensure issue

Provisional License Requests

Five applications were presented: 1) Brittany Smith whose degree is in Anthropology but has held a number of work experiences in social work; 2) Lois Wilfong-Business Administration; 3) Katherine Kerzak, who has an MA in Pastoral Ministry and seeking part time work in addictions; 4) Katie Carpenter-BA in Multidisciplinary Studies, and has 17 classes in psychology and sociology (8 upper division); 5) Emily Williams who has a degree in Multidisciplinary studies but only has 2 courses in the behavioral sciences. It was M/S/P (Gottlieb/O'Reilly/all in favor) to deny, based on degree major, requests for Smith, Wilfong, Kerzak (additionally a provisional must be employed full time), and Williams based on degree major and approve Ms. Carpenter's eligibility application.

Employer Application

Two applications were presented. Psi Med requests permission to hire provisional licensees for the position of social worker and Roane County Board of Education requests consideration for the position of school social worker. The scope of practice for both positions is consistent with the scope of practice for a Provisional Licensee. It was M/S/P (Maniskas/O'Reilly /all in favor) to approve the applications.

Tanny O'Connell, Bureau for Children and Families

Discussion ensued on areas of consensus thus far in introducing legislation changing the Chapter 30 and the resultant opportunities to develop a different scope of practice for DHHR workforce who have a restricted license. Thus far, registration without exam appears to be an area of agreement; this could also presumably address the Department's need for part time work force. Tanny agreed to serve on the work group. Tanni provided an update on the career ladder within DHHR. The CPS Case Coordinator is a paraprofessional at a higher level than a Case Aide; the individuals in this position have some college. The Department is currently hiring for the CPS Senior position,

Other License Requests

Six requests were presented: 1) Misty Wait who was provisionally licensed in January 2019 but now requests a restricted license 2) Natasha Tucker requests conversion as she had previously been licensed at the Provisional level but did not take the coursework. She passed the exam and has taken all four courses in the past year; upon advice of the Board's AG, the Board can allow her to convert her license if she has worked continuously 3) Regina Short-had obtained a license after converting her temporary license in 2008 but let it lapse in 2015 and requests reinstatement; 4-5) Lawanna Gravely and Pamela Arnett-Staron requests an extension of their provisional in order to finish coursework and 6) Donna Rice applies for an LICSW in WV but reports sanctions in another state which she has fully complied with.

IT was M/S/P (Heasley/O'Reilly/all in favor) to approve the requests of Waits, Tucker, Short and Rice, and to permit Vickie to negotiate an acceptable expiration date with the requests of Gravely and Arnett-Staron.

Continuing Education Committee

The Continuing Education Committee has reviewed the applications submitted and recommend recertification of the following providers: Central WV Aging, WVU Hospital Care, Bureau for Behavioral Health, NYAP, Hospice of the Panhandle, WV Child Advocacy Network, Kanawha Pastoral Counseling, Potomac Highlands Guild, PESI, Highland Clarksburg Hospital; It was M/S/P (Gottlieb/O'Reilly/all in favor) to approve the recommendation of the Committee and recertify these providers until July 1, 2021.

Working Group Needs/Assignments/Tasks-planning session

A work group needs to be formed to address Legislation/Policy to work on changes within the code to address scope of practice and other updates. Vickie outlined other areas the Board may want to consider changing: Board composition (eliminating one of the two LCSW members and adding it to LICSW membership to be more reflective of workforce trends); inactive status and continuing education, expired licensees and retesting.

Next meeting date: October 17, 2019 at 11:00 am. at the Board offices.

Meeting Adjourned: It was M/S/P (Gottlieb/Maniskas/all in favor) to adjourn.

Respectfully Submitted,
Vickie James, Executive Director

WEST VIRGINIA BOARD OF SOCIAL WORK

P.O. Box 5459 Charleston, WV 25361 Phone: (304) 400-4980 Fax: (304) 400-4976
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AGENDA

October 17, 2019

WV Board of Social Work Offices

Board Members

Rita M. Brown, LSW
Chair
Kanawha

Patricia O'Reilly, Ph.D.
Vice Chair
Public Member– Kanawha

Lucy C. Eates, LSW
Secretary
Marion

Jo Dee Gottlieb, LCSW
Cabell

Barbara K. Heasley, LICSW
Randolph

Christine Maniskas, LCSW
Cabell

Office Staff

Vickie James, LCSW
Executive Director

- XIV. Call to Order
- XV. Welcome/Introductions
- XVI. Meeting Minutes (Review and Approval) *
- XVII. Financial Reports
 - Monthly Line Item Report
 - P-Card Reviews *
- XVIII. Disciplinary Committee *
 - 201820JB
 - 201822DW
 - 201816MS
 - 201910RM
 - 20199JC
 - 20198RK
 - 2015MS
- XIX. Executive Director Report
 - Office Operations/Activities
 - Rule Filing-25CSR2 and 25CSR1
 - In Lumon and CE Broker contract
 - Interims Presentation-September 23
 - Contract staff for DAC*/Per Diem
 - Auditor's Licensing Board Seminar-Oct 29
- XX. Work Group Report-Jo Dee
- XXI. Provisional License-2*
- XXII. Employer Application -1*
 - Marshall Health
- XXIII. 2:00 Tanny O'Connell, Bureau for Children and Families
- XXIV. Other Requests-6*
- XXV. Working Group Needs/Assignments/Tasks
 - Subcommittees: Legislation/Policy
- XXVI. Adjournment

Next Meeting is December 19 at 11:00 a.m.

WV Board of Social Work
Board Meeting Minutes

October 17, 2019

WV Board of Social Work

Attendance: Jody Gottlieb, Patricia O'Reilly, Barbara Heasley, Rita Brown, Chris Maniskas, Lucy Eates, Vickie James, Guests: Tanny O'Connell (by phone), Mark Weiler, Sam Hickman

Call to Order- Pat O'Reilly opened the meeting

Minutes:

It was M/S/P (Gottlieb/Maniskas/all in favor) to approve the August minutes as distributed.

Financial Reports/Purchasing Card:

Members were referred to the monthly line item report and Fund 8513 report in their packets covering the 2019 fiscal year from July 1, 2018 to October 15, 2019. The report reflects revenues of \$63, 490 and expenditures of \$66, 614.76. Expenditures were above revenues due to some expenses not being posted until this current fiscal year, attorney expenses, and the onset of the new fiscal year. The Board's ending cash balance was \$384,204.

Vickie reported that there was one P Card reconciliation to report August 21 to September 10 for expenditures totaling \$650.60. Receipts for all transactions were available for member review. It was M/S/P (Heasley/Gottlieb/all in favor) to approve the P card reconciliation/expenditures as submitted.

Disciplinary Committee

It was M/S/P (Gottlieb/Maniskas/all in favor) to go into Executive Session for the purpose of discussing complaints pending before the Board. Following Executive Session discussion, it was M/S/P (O'Reilly/Heasley/all in favor) to exit Executive Session.

Upon return to the agenda, the Board voted to act (Maniskas/O'Reilly/all in favor) on the following cases (Heasley recused on all votes):

- 201820JB-Having prevailed in the recommendation of the Administrative Law Judge from the June Hearing, the Board revokes the license of Julie Blair for a minimum period of 5 years. Should she later seek reinstatement, an independent medical evaluation and treatment for substance abuse is contingent upon application consideration. Moreover, she shall be placed on probation for two years and shall be under supervision. Reimbursement of administrative costs is contingent upon consideration of a license.
- 201910RM-The Board reviewed and made changes in the proposed consent order prepared by AG, Mark Weiler having found probable cause that Rebecca Marcum violated the following standards in the Code of Ethics-1.06 Conflicts of interest, 1.09 Sexual Relationship, 4.03 Private Conduct; 5.01 Integrity of the Profession. The Consent Order revokes/suspend her license for 5 years and requires ethics training for boundaries and conflicts of

interest. Upon reinstatement, she shall be on supervised probation for one year.

- 20198RK: The Board found probable cause that Rebecca Kinder violated 1.01 and 1.12 of the Code of Ethics with the use of derogatory and disrespectful language in her text messaging with a foster family in her care. Ms. Kinder failed to respond to two notices of complaint. Mark will draft an order of consent requiring ethics training external to the Department and monthly supervision with her licensing supervisor for a minimum of six months to address ethics and values, client communication, casework relationship, ethical use of technology. A six-month suspension shall be held in abeyance with completion of the terms of suspension.
- 2015MS: During the change in attorneys, the final order and notice to counsel and the respondent was not properly filed, which was recently discovered. The case has been dismissed.

Executive Director Update

Rule Filing: Both rules - 25CFSR1, Qualification for the Profession of Social Work and 25CSR5, Fee Schedule have been before Legislative Rule Making in September and in October. Minor language changes were made and the modified rules have been filed with the Secretary of State.

In Lumon: There are approximately 5-6 other Boards in WV who will be in the cohort beginning November 1, with a time frame of implementation expected for April 1, 2020.

Interims/September 23 Presentation: Vickie reported on the presentation to the Joint Committee on Health to address licensure requirements, reciprocity requirements, national certification, and solutions to DHHR CPS licensure issue

Contract Staff for DAC/Per Diem: The Disciplinary Committee has been discussing how to better address the numerous complaints and case disposition. While some Boards utilize a volunteer committee, the DAC proposes using a contract employee to only address complaints, monitor and prepare six-month status reports, and follow up on case activity. There is a question on whether we have the position or if it will restrict the Board's ability to use temporary staff as needed. It was M/S/P (O'Reilly/Gottlieb/all in favor) to approve this position if it is feasible.

Auditor's Licensing Board Seminar is scheduled for October 29. Vickie reminded Board members that they are required to attend once every 3 years.

Work Group on Scope of Practice

Members were referred to a draft in their packets of the proposed licensure levels for the Provisional License and restricted license following license conversion. This product is based on the work of Debra Young, Jo Dee and Tanny O'Connell. Jo Dee thought perhaps there is a need to better define the differences in scope of practice. Sam Hickman, Vickie and Debra Young will follow up in helping define those differences.

Provisional License Requests

Two applications were presented: 1) Brittany Smith whose application was denied at the August meeting but who has since been accepted into an MSW program at Capella

University and 2) Gina Pensule who has a degree in Bible theology and ministry but who is enrolled in Concord's MSW program. It was M/S/P (Gottlieb/O'Reilly/all in favor) to approve these two eligibility applications contingent upon proof of and ongoing enrollment. Vickie will notify the applicants of the Board's ruling.

Employer Application

One application was presented. Marshall Health requests permission to hire provisional licensees for the position of Family Navigator for Healthy Connections. The scope of practice is consistent with the scope of practice for a Provisional Licensee. It was M/S/P (Heasley/O'Reilly /all in favor with Gottlieb recusing) to approve the application. Vickie will follow up on notifying the employer.

Other License Requests

Five requests were presented: 1) Jennifer Bryant and Sarah Boyd who are provisionally licensed but now requests a restricted license, citing financial hardship as a barrier to taking the required coursework 2) Natasha Spriggs requests an extension of her provisional in order to finish coursework 3) Linda Dindak was grandfather in Penn and has never test. She has an MSW and is seeking licensure in WV, and has been licensed at that level in Pa. 4) Marissa Holliday is seeking a 6th permit.

IT was M/S/P (O'Reilly/Heasley/all in favor) to approve the request. Vickie will follow up with the applicants and terms of approval.

Working Group Needs/Assignments/Tasks-planning session

A work group needs to be formed to address Legislation/Policy to work on changes within the code to address scope of practice and other updates. Vickie reviewed previously discussed areas the Board may want to consider changing: Board composition (eliminating one of the two LCSW members and adding it to LICSW membership to be more reflective of workforce trends); inactive status and continuing education, expired licensees and retesting. Following discussion, the Board decided to review the Code section by section and make recommendations via email Vickie will send out sections weekly for recommendation and comment.

New Business

Sam Hickman brought up two areas for discussion: Acudetox Certification, passed last year in the Legislative session and Licensing for Alcohol and Drug Counselors. The Board is aware that social workers were included in those eligible to become certified and discussed the ramifications within the Association of Licensing Boards. The Acupuncture Board bears all responsibility for training and discipline and as with Narcan administration, the Board does not believe it conflicts with scope of practice for social workers.

The Alcohol and Drug Counselors met with Delegate Rorhbach regarding obtaining a license for addiction. Adding another category of licensure is not an option but he would be open to adding it under the Board of Social Work. Sam asked if there was interest and it was the consensus of the Board to further explore what this would entail.

Next meeting date: December 19, 2019 at 11:00 am. at the Board offices.

Meeting Adjourned: It was M/S/P (Gottlieb/Maniskas/all in favor) to adjourn.

Respectfully Submitted,
Vickie James, Executive Director

WEST VIRGINIA BOARD OF SOCIAL WORK

P.O. Box 5459 Charleston, WV 25361 Phone: (304) 400-4980 Fax: (304) 400-4976
www.wvsocialworkboard.org



AGENDA

December 19, 2019

WV Board of Social Work Offices

Board Members

Patricia O'Reilly, Ph.D.
Vice Chair
Public Member– Kanawha

Barbara K. Heasley, LICSW
Randolph

Christine Maniskas, LCSW
Cabell

Joanne M. Boileau, LSW
Raleigh

Natalie Buskirk Murphy, LSW
Cabell

Charles S. Inghram, LGSW
Mercer

Robert D. Musick, LCSW
Monongalia

Office Staff

Vickie James, LCSW
Executive Director

Kate Carter, LSW
Administrative Assistant

- I. Call to Order
- II. Welcome/Introductions
- III. Election of Board Chair, Vice Chair and Secretary*
- IV. Meeting Minutes (Review and Approval) *
- V. Financial Reports
 - Monthly Line-Item Report
 - P-Card Reviews *
- VI. Disciplinary Committee *
 - 201832JG
 - 20198RK
 - 201913JS, 201814MA, and 201815JR
 - Updates on 201822DW, 201910RM, 201913BS
 - 201819RH
 - 20199JC
- VII. Executive Director Report
 - Office Operations/Activities
 - Meeting with Alcohol/Addictions Counselors
 - Presentation of Appreciation Plaques to past Board members
 - Auditor's Licensing Board Seminar-Oct 29
 - Upcoming Legislative Session *
 - Biennial Report
- VIII. Provisional License-6*
- IX. Other Requests-4*
- X. Continuing Education Committee*
 - *Weirton Medical Center*
 - *Greater Wheeling Coalition for the Homeless*
- XI. New Business
- XII. Working Group Needs/Assignments/Tasks
 - Committee Assignments-Disciplinary Committee,
 - Subcommittees: Legislation/Policy, Scope of Practice
 - Board Process Discussion
- XIII. Adjournment

Next Meeting is January 16, 2020 at 11:00 a.m.

WV Board of Social Work
Board Meeting Minutes

December 19, 2019

WV Board of Social Work

Attendance: Patricia O'Reilly, Barbara Heasley, Chris Maniskas, Scott Inghram, Natalie Buskirk-Murphy, Bob Musick, Vickie James, Guests: Tanny O'Connell (by phone), Susan Richards, Mark Weiler, Sam Hickman, Janie Howsare

Call to Order- Patricia O'Reilly opened the meeting

Welcome/Introductions: New Board members were welcomed and introduced to existing Board members and guests.

Election of Officers: It was M/S/P (Musick, Buskirk Murphy/all in favor) to elect Patricia O'Reilly as chair of the Board. It was M/S/P (Inghram/Musick/all in favor) for Chris Maniskas to serve as Secretary. It was M/S/P (Musick/Buskirk Murphy/all in favor) to elect Scott Inghram to serve as Vice Chair.

Minutes:

Janie Howsare noted she was at the previous Board meeting and Patricia noted her first name was shortened incorrectly in the minutes. It was M/S/P (Maniskas/Inghram/all in favor) to approve the October 17 minutes as amended.

Financial Reports/Purchasing Card:

Members were referred to the monthly line item report and Fund 8513 report in their packets covering the 2019 fiscal year from July 1, 2018 to December 18, 2019. The report reflects revenues of \$108,265 and expenditures of \$103,171,27. There are a number of bills to be posted and Vickie anticipates that expenditures and revenues are probably even. For the benefit of new members, it was noted that December revenues tend to be higher due to more renewal anniversary dates occurring January 1 than any other month; the odd year is higher than the even year.

Vickie reported that there were two P Card reconciliations to report: September 20 to October 11 for expenditures totaling \$260.93 and for the period of October 16 to November 11 for expenditures totaling \$977.99. Receipts for all transactions were available for member review. It was M/S/P (Musick/Buskirk Murphy/all in favor) to approve the P card reconciliation/expenditures as submitted.

Disciplinary Committee

It was M/S/P (Maniskas/Inghram/all in favor) to go into Executive Session for the purpose of discussing complaints pending before the Board. Following Executive Session discussion, it was M/S/P (Musick/Inghram/all in favor) to exit Executive Session.

Upon return to the agenda, the Board voted to act (Inghram/Buskirk Murphy/all in favor) on the following cases (Heasley recused on all votes):

- 201832JG-The Board found no probable cause and is dismissing the complaint.

- 20198RK: The Board found probable cause at the October meeting that Rebecca Kinder violated 1.01 and 1.12 of the Code of Ethics with the use of derogatory and disrespectful language in her text messaging with a foster family in her care. Ms. Kinder failed to respond to two notices of complaint. An order of consent was prepared by Mark but he had since learned that she is no longer employed by the Department, thereby forfeiting her provisional license restricted to DHHR. Vickie noted that she plans to notify the Department that should this individual be rehired the Board will not be amenable to issuing another permit to practice without remedies as specified in the proposed Consent.
- 201813JS-Dismiss
- 201814MA-Dismiss
- 201815JS-Dismiss
- 20199JC-Dismiss

Executive Director Update

Office Operations/Activities: Vickie briefly updated new members on current activities in her update. This is a peak season in renewals for the Board as almost 500 are due to renew as of January 1. Orientation packets were prepared and sent to new Board members in November. Work with implementing an online licensing system with In Lumon is just beginning. There are approximately 5-6 other Boards in WV who will be in the cohort beginning November 1, with a time frame of implementation expected for April 1, 2020.

Meeting with Alcohol/Addictions Counselors: Vickie and Sam updated members on the meeting with the Counselors on December 13 and in follow up to the last Board meeting discussion. The purpose of the meeting was to discuss the feasibility of licensing addiction counselors under the umbrella of the board, although it was determined to be more feasible that the Board could offer a specialization for social workers licensed within the Board, and in the hopes that the other Boards will follow suit. While there is no minimum requirement established for substance use providers, there was discussion and concerns also raised by Board members that that such a designation may preclude access to services, particularly in the rural areas. Sam noted that Joe Deegan or Mary could be available to come to a Board meeting to discuss this further.

Presentation of Appreciation Plaques Vickie noted that she has ordered appreciation plaques for the outgoing Board members, and wanted input from the Board on how to recognize their 20 plus years of service. A number of options were discussed.

Auditor's Licensing Board Seminar was held October 29. Vickie advised the new Board members of the seminar, held annually in October or November which they should plan on attending this coming year if possible. All Board members are required to attend once every 3 years.

Upcoming Legislative Session Members were referred to the draft bill in their packets which creates a registry as a resolution for provisional licensees restricted to DHHR. Vickie updated the new members on prior efforts and discussion with the

Bureau for Children and Families. The House Counsel has called a stakeholder meeting for January 2.

Biennial Report: A draft copy was distributed for individuals to review. Additional work needs to be done on revenue sources before it is filed before December 31. Vickie noted that there is a modest increase-5% in the number of fully licensed social workers within the past 6 years, despite the decreasing population.

Provisional License Requests

Six applications were presented: 1) Skylar Midkiff has a degree in Public Health and volunteers at Rape Crisis Center 2) Amanda Miller has a degree in Business Administration and is employed at KVC 3) Amanda Gribble has a degree in International Studies and is employed at Monongalia Shelter 4) Brittany Mitchell has a Regents Degree with 2 minors in Psychology and Sociology and 39 hours of coursework in behavioral sciences; 5) Renae Canady has a degree in Social Science and 18 classes in behavioral science; 6) Robin Abrams has an RBA and requests a reconsideration from decision in August 2018. It was M/S/P (Musick/Maniskas/all in favor) to deny requests for eligibility for Midkiff, Miller, Gribble, and Abrams, based on degree major, and approve Mitchell and Canady for eligibility. Vickie will notify the applicants of the Board's ruling.

Other License Requests

Four requests were presented: 1) Cathy Richards who is provisionally licensed is requesting an administrative extension as she is unable to test prior to expiration date in December 2) Larry Gue is currently provisionally licensed and requests a Provisional License Restricted to DHHR, citing his inability to take the required coursework due to finances; 3) Aaron Medina is an LPC and ALPS, and is considering an MSW; he wants to know if he would be required to repeat two years supervised practice to attain clinical licensure 4) Traci Kramer requests consideration for documented 14 hours of supervision in New York (420 hours of practice) to be applied to clinical candidacy in WV.

IT was M/S/P (Musick/Heasley/all in favor) to approve an administrative extension until March 31 for Cathy Richards, approve Larry Gue for a Provisional License Restricted to DHHR, and Traci Kramer's request for acceptance of supervision hours. WV Code §30-30-8 requires an individual practice at least two years of clinical social work prior to applying for an independent license, and the Code also defines clinical social work in §30-30-8. Therefore, the Board believes an LPC would need to practice two years prior to becoming a clinical social worker. Vickie will follow up with the applicants and terms of approval.

Scott Inghram also noted that the John David Smith Loan Program is a resource for individuals who need assistance with payment for course work required of Provisional Licensees.

Continuing Education Committee

The Committee has reviewed two applications for agencies seeking to become approved continuing education providers. Having met all the requirements in order to make application, the Committee recommends that Weirton Medical Center and the Greater

Wheeling Coalition for the Homeless be approved as certified providers. It was M/S/P (Buskirk Murphy/Inghram/ all in favor) to approve the Committee's recommendation.

New Business:

Tanny O'Connell and Susan Richards updated the Board on initiatives in the Bureau. The need to track licensing is an issue the Bureau is working on in response to the PERD evaluation. Since the Board sends renewals out to individuals 3-4 months in advance of their expiration date, a copy of the mailing list could be sent to the Bureau; Tanny suggested it go to Commissioner Watts.

Discussion also addressed the Board's stance on registering provisional licenses restricted to DHHR. Vickie noted the stakeholder meeting on January 2 and the Board has not changed its position from previous meetings.

Susan passed out an updated training plan; the rule will be promulgated this session. Upon advice of Counsel, the training plan was not decoupled from the rule. However, it now reflects that years 2, 3, and 4 will have 50 hours of training rather than 60.

Additionally, the Bureau is implementing a requirement in January that individuals must have their license prior to competency testing, which should assist in last minute applications and expedited processing requests made to the Board.

Working Group Needs/Assignments/Tasks-planning session

Bob Musick was appointed by the Chair to serve on the Disciplinary Committee.

Vickie noted that with the appointment of new Board members, there is an opportunity to reexamine processes within the Board and meetings. Typically, the two functioning committees have been Disciplinary and Continuing Education in addition to ad hoc work groups. The Board may want to look at expanding those committees, identifying standing committees, or leave it as it.

The entire Board had been looking at Chapter 30-30 for potential revisions but that had been placed on the back burner with the appointment of new members. Additionally, there is still effort need to complete the work of the Ad Hoc work group chaired by Jo Dee Gottlieb on scope of practice.

Next meeting date: January 16, 2020 at 11:00 am. at the Board offices.

Meeting Adjourned: It was M/S/P (Musick/Maniskas/all in favor) to adjourn.

Respectfully Submitted,
Vickie James, Executive Director

WEST VIRGINIA BOARD OF SOCIAL WORK

P.O. Box 5459 Charleston, WV 25361 Phone: (304) 400-4980 Fax: (304) 400-4976
www.wvsocialworkboard.org



AGENDA January 16, 2020 WV Board of Social Work Offices

Board Members

Patricia O'Reilly, Ph.D.
Chair
Public Member– Kanawha

Charles S. Inghram, LGSW
Vice Chair
Mercer

Christine Maniskas, LCSW
Secretary
Cabell

Barbara K. Heasley, LICSW
Randolph

Joanne M. Boileau, LSW
Raleigh

Natalie Buskirk Murphy, LSW
Cabell

Robert D. Musick, LCSW
Monongalia

Office Staff

Vickie James, LCSW
Executive Director

Kate Carter, LSW
Administrative Assistant

- I. Call to Order
- II. Welcome/Introductions
- III. Meeting Minutes (Review and Approval) *
- IV. Financial Reports
 - Budget and Monthly Line-Item Report
 - P-Card Reviews *
- V. Disciplinary Committee *
 - 201819RH
 - 201921TJ
 - 201201821CN and 201821CN2
- VI. Executive Director Report
 - Executive Director Report/Office Operations/Activities
 - Presentation of Appreciation Plaques to past Board members
 - Biennial Report
 - Legislative Session*
 - SB 218 Occupational Consumer Choice Act
 - HB 4011, 4122, SB 313 -Reorganization boards and authorities
 - HB 4121-Relating to State Boards of Examination or Registration
 - SB 312, HB 4128 -Relating to CPS Caseworkers
- VII. Provisional License-4*
- VIII. Other Requests-2*
- IX. New Business
- X. Working Group Needs/Assignments/Tasks
 - Board Process Discussion
- XI. Adjournment

Next Meeting is February 20, 2020 at 11:00 a.m.

Email: Admin@wvsocialworkboard.org

**WV Board of Social Work
Board Meeting
Minutes**

January 16,2020

WV Board of Social Work

Attendance: Patricia O'Reilly, Barbara Heasley, Chris Maniskas, Scott Inghram, Natalie Buskirk-Murphy, Bob Musick, Vickie James, Guests: Tanny O'Connell (by phone), Sam Hickman

Call to Order- Patricia O'Reilly opened the meeting

Minutes:

It was M/S/P (Musick/Buskirk-Murphy/all in favor) to approve the December minutes as distributed

Financial Reports/Purchasing Card:

Members were referred to the monthly line item report and Fund 8513 report in their packets covering the 2019 fiscal year from July 1, 2018 to January 15, 2020. The report reflects revenues of \$127, 810 and expenditures of \$127, 395.

Vickie reported that there were no P card reconciliations to report as the billing period just ended the day prior and the \$634.09 in expenditures have not yet been reconciled in Oasis.

Disciplinary Committee

It was M/S/P (Inghram/Murphy/all in favor) to go into Executive Session for the purpose of discussing complaints pending before the Board. Following Executive Session discussion, it was M/S/P (Maniskas/Buskirk Murphy/all in favor) to exit Executive Session.

Upon return to the agenda, the Board voted to act (Buskirk Murphy/Inghram/all in favor with Heasley and Musick recusing) on the following cases:

- 201819RH: The Board found probable cause and will offer a consent order for discipline to include reprimand, two years of supervised probation,
- 2019121TJ: The Board found probable cause and will offer a consent order for discipline to include a reprimand and supervision for the duration of her permit.
- 201821CN and 201821CN2: The Board will dismiss the pending complaints as the individual is no longer provisionally licensed but has appealed her employment grievance/dismissal to circuit court. Should the individual prevail on her appeal, the Board will consider any requests for provisional licensure to return to employment.

Executive Director Update

Office Operations/Activities: Vickie briefly updated new members on current activities in her update, much of which will be addressed in the Legislative update.

Presentation of Appreciation Plaques: The Appreciation plaques for the outgoing Board members arrived but there have been no definitive plans made based on conversations with Jo Dee Gottlieb and Rita Brown.

Biennial Report: The report was available for review and was submitted prior to the end of the calendar year. It is available on the Board web page as well as the WV Legislature's web page. Correctional Industries is printing individual copies for members.

Legislative Update: Members were referred to the tracking list in their packets regarding bills affecting the Board or occupational licensing. SB 312 and 4128 address the licensure registry in the Bureau for Children and Families, and members were referred to copies in their packet. Additionally, there was discussion on the number of individuals who do not have related degrees versus those with related degrees that have restricted licensure. It was noted that the Secretary of the DHHR was recently on a radio show maintaining that 'cps is not social work per se'" so it is unclear if the Department is deviating from the registry solution.

Members were referred to a bill of concern in their packets- SB 218 the Occupational Licensing Consumer Choice Act; however, the original sponsor has removed his name from the bill so it appears dead.

HB 4011 reorganizes various boards into 3 different parts of Chapter 30-Health care, non-healthcare requiring a bachelor's degree and trades. The stated purpose has been defined for legislative drafting purposes.

HB 4121 provides a mechanism for the Auditor to sweep funds in Chapter 30 Board special revenue accounts by changing the language from budget to the average of five years of annualized expenditures. The Legislative Auditor recommends that an agency have 1- 1 ½ times the Board's annual operating expenditures in reserve.

Provisional License Requests

Four applications were presented: 1) Summer Brunty has a Master's degree in Teaching Arts and is employed by KVC as a Wrap Around Facilitator 2) Tiffany Short has a degree in Family and Consumer Sciences 3) Juliet Lloyd has a degree in Child Development and Family Studies and has completed her first semester at WVU's MSW program 4) Jimena Macedo has a degree in Multi-Disciplinary Studies with three minors in Child Development and family Studies, Family and Youth and Human Services. It was M/S/P (Musick/Maniskas/all in favor) to deny requests for eligibility for Brunty and Short based on degree major, and approve Lloyd contingent upon ongoing enrollment in her MSW program and Macedo's eligibility based on the concentration of behavioral science classes. Vickie will notify the applicants of the Board's ruling.

Other License Requests

Two requests were presented: 1) Alexandra Hamler who was provisionally licensed from March 17, 2016 to October 25, 2019, and left employment due to health issues. She completed all coursework and is registered to test Jan 24. She returned to the workforce,

is provisionally licensed, and is requesting an administrative extension and ability to convert her license should she pass the exam; 2) Darlene Murphy is currently provisionally licensed and requests a Provisional License Restricted to DHHR, citing her inability to take the required coursework due to individual circumstances.

IT was M/S/P (Heasley/Inghram/all in favor) to approve an administrative extension and conversion opportunity for Alexandria Hamler and to approve Darlene Murphy for a Provisional License Restricted to DHHR. Vickie will follow up with the applicants and terms of approval.

New Business:

Tanny O'Connell joined the meeting by phone. She inquired if the Board has any new information on the work group's scope of practice for the registry and if there is a fallback position if the legislation does not pass.

Discussion also addressed the Department's stance on registering provisional licenses restricted to DHHR in light of the Secretary's recent comments. Vickie will follow up with scope of practice with Tanny to address her concerns.

Working Group Needs/Assignments/Tasks-planning session

Vickie reminded members that with the appointment of new Board members, there is an opportunity to reexamine processes within the Board and meetings. Typically, the two functioning committees have been Disciplinary and Continuing Education in addition to ad hoc work groups. The Board may want to look at expanding those committees, identifying standing committees, or leave it as it.

Next meeting date: February 20, 2020 at 11:00 am. at the Board offices. The Board changed the June Meeting date

Meeting Adjourned: It was M/S/P (Maniskas/Inghram/all in favor) to adjourn.

Respectfully Submitted,
Vickie James, Executive Director

WEST VIRGINIA BOARD OF SOCIAL WORK

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www.wvsocialworkboard.org



AGENDA February 20, 2020 WV Board of Social Work Offices

Board Members

Patricia O'Reilly, Ph.D.
Chair
Public Member– Kanawha

Charles S. Inghram, LGSW
Vice Chair
Mercer

Christine Maniskas, LCSW
Secretary
Cabell

Barbara K. Heasley, LICSW
Randolph

Joanne M. Boileau, LSW
Raleigh

Natalie Buskirk Murphy, LSW
Cabell

Robert D. Musick, LCSW
Monongalia

Office Staff

Vickie James, LCSW
Executive Director

Kate Carter, LSW
Administrative Assistant

- XII. Call to Order
- XIII. Welcome/Introductions
- XIV. Meeting Minutes (Review and Approval) *
- XV. Financial Reports
 - Budget and Monthly Line-Item Report
 - P-Card Reviews *
- XVI. Disciplinary Committee *
 - 201822DW
 - 201826LW
 - 201830JW
 - 201831JW
 - 201925HS
 - 201819RH
 - 201824VC
 - 201825CK
- XVII. Executive Director Report
 - Executive Director Report/Office Operations/Activities
 - In Lumon Roll out
 - Legislative Session*
 - SB 312
 - HB 4949 Occupational Board Reform Act, etc.
- XVIII. Provisional License-1*
- XIX. Other Requests-2*
- XX. CE Committee*
- XXI. New Business
- XXII. Working Group Needs/Assignments/Tasks
 - Board Process Discussion
- XXIII. Adjournment

Next Meeting is April 16, 2020 at 11:00 a.m.

Email: Admin@wvsocialworkboard.org

WEST VIRGINIA BOARD OF SOCIAL WORK

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AGENDA

March 24, 2020

WV Board of Social Work Offices

Board Members

Patricia O'Reilly, Ph.D.

Chair
Public Member– Kanawha

Charles S. Inghram, LGSW

Vice Chair
Mercer

Christine Maniskas, LCSW

Secretary
Cabell

Barbara K. Heasley, LICSW

Randolph

Joanne M. Boileau, LSW

Raleigh

Natalie Buskirk Murphy, LSW

Cabell

Robert D. Musick, LCSW

Monongalia

Office Staff

Vickie James, LCSW

Executive Director

Kate Carter, LSW

Administrative Assistant

XXIV. Call to Order

XXV. Board Response to COVID 19*

- Continuing Education Waiver
- Administrative Extensions due to Testing
- Approved Provider Waivers
- Teletherapy Licensees from Other States-Temporary License

XXVI. Other Requests-1*

XXVII. Executive Director Update

XXVIII. Board Operations Contingency Planning

XXIX. Other Business

Next Meeting is April 16, 2020 at 11:00 a.m.

Board Meeting Minutes

March 24, 2020

WV Board of Social Work

Attendance: Patricia O'Reilly, Barbara Heasley, Chris Maniskas, Scott Inghram, Natalie Buskirk-Murphy, Bob Musick, Vickie James

Call to Order- Patricia O'Reilly opened the meeting

Board Response to COVID 19

Continuing Education Waiver: Individuals are unable to complete the ten-hour face to face training requirement as all events have been cancelled. The face to face training is in rules and may be suspended in accordance with the Governor's March 18 State of Emergency Proclamation. Additionally, Vickie inquired as to whether the Board wished for online resources to be listed on the Board's website. It was M/S/P (Buskirk-Murphy/Musick/all in favor) to allow all licensees, including provisionally licensed individuals, to take all Category I hours online until at least September 30, at which time the Board will revisit this waiver. Online resources will be posted on the website.

Administrative Extensions Due to Testing: Pearson Vue has suspended testing until at least April 16 which will affect temporary permits due to expire in the next few months as well as to a lesser extent, individuals with provisional licensees. It is uncertain at this point if the suspension will last beyond April 16 and what backlogs and prioritizations of applicants will occur as the testing sites host several other professionals' licensing exams. It was M/S/P (Inghram/Musick/all in favor) to grant temporary permits another six months permit as needed and provisional licensees will be approved for extensions based on individual circumstances. The Board will notify eligible applicants of this option on both the website and by email.

For any social workers who may have been furloughed during the pandemic, the Board will consider a hardship waiver process on a case-by-case basis.

Approved Continuing Education Provider Waivers: Applications for providers that expire July 1 are due to go out now. At least one provider has expressed concern that with the cancellation of two of their offerings this spring they will be out of compliance in offering the 30 hours of required continuing education. It was M/S/P (Maniskas/Buskirk-Murphy/all in favor) to defer recertifications until September.

Telehealth/Teletherapy Out of State Practitioners: A number of practitioners primarily from surrounding states have contacted the Board inquiring about a waiver to serve WV residents who have returned to their home state from WV universities or who live across the state line and were seeing the clinician in their office but now require telehealth to accommodate social distancing needs. It was M/S/P (Inghram/Heasley/all in favor) to approve out of state clinicians for a six-month waiver in those situations where an existing clinical relationship exists. If there is no prior relationship and the clinician desires to serve new clients, he/she must apply for a WV license.

Other Requests

Denita Coen is requesting a 7th permit. She has tested nine times and requests a permit so she can seek employment as a social worker. It was M/S/P (Musick/Inghram/all in favor) to deny this request but to provide test authorization if she so desires.

Board Operations/Contingency Planning

Staff are working remotely and going in after hours as needed to mail out licenses. The Board is still receiving mail. Vickie is working with the Treasurer's Office to develop a payment portal to allow for individuals to renew or pay licensure fees online. Vickie will follow up getting a Zoom subscription for the Board meetings. She noted that she will need to purchase a scanner/printer for her home as her personal scanner quit working the other day.

Meeting Adjourned: It was M/S/P (Inghram/Musick/all in favor) to adjourn.

Next Meeting Date: April 16, 2020

Respectfully Submitted,
Vickie James, Executive Director

WEST VIRGINIA BOARD OF SOCIAL WORK

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AGENDA

April 16, 2020

WV Board of Social Work Offices

Board Members

Patricia O'Reilly, Ph.D.
Chair
Public Member—Kanawha

Charles S. Inghram, LGSW
Vice Chair
Marcer

Christine Manickas, LCSW
Secretary
Cabell

Barbara K. Heasley, LICSW
Randolph

Joanne M. Boileau, LSW
Raleigh

Natalie Buskirk Murphy, LSW
Cabell

Robert D. Muzick, LCSW
Monongalia

Office Staff

Vickie James, LCSW
Executive Director

Kate Carter, LSW
Administrative Assistant

- I. Call to Order
- II. Welcome/Introductions
- III. Meeting Minutes (Review and Approval) *
- IV. Financial Reports
 - Budget and Monthly Line Item Report
 - P-Card Reviews *
- V. Disciplinary Committee *
 - 202001TM
 - 2012003PC
 - 201919LC
 - 202007LJ
 - 201919LC
 - 201826LMW
- VI. Executive Director Report
 - Executive Director Report/Office Operations/Activities
 - ASWB Test Scores
 - In Lumon Roll out
 - Final Filing HB HB4252
 - Registry Application*
- VII. Provisional License-1*
- VIII. Other Requests-1*
- IX. New Business
- X. Adjournment

Next Meeting is June 11, 2020 at 11:00 a.m.

Email: Admin@wvsocialworkboard.org

WV Board of Social Work
Board Meeting Minutes

April 16, 2020
WV Board of Social Work

Attendance: Patricia O'Reilly, Barbara Heasley, Chris Maniskas, Scott Inghram, Joanne Boileau, Natalie Buskirk Murphy, Bob Musick, Vickie James,

Call to Order- Patricia O'Reilly opened the meeting

Minutes:

It was M/S/P (Heasley/Inghram/all in favor) to approve the February minutes as distributed. It was M/S/P (Maniskas/Burskirk Murphy/all in favor) to approve the March 24 minutes as distributed.

Financial Reports/Purchasing Card:

Members were referred to the monthly line item report and Fund 8513 report in their packets covering the 2020 fiscal year from July 1, 2019 to April 14, 2020. The report reflects revenues of \$182,800 and expenditures of \$185,172.76.

Vickie reported that there were two P Card reconciliations to report: January 16 to February 11 for expenditures totaling \$766.43 and for the period of February 20 to March 12 for expenditures totaling \$897.05. It was M/S/P (Inghram/Maniskas/all in favor) to approve the P card reconciliation/expenditures as submitted.

Disciplinary Committee

The Board voted to act (Buskirk Murphy/Maniskas/all in favor) on the following cases (Heasley/Musick recused on all votes):

- 202001TM-Dismiss for further investigation
- 202003PC-Dismiss for further investigation
- 201919LC-Upon advice of counsel, follow up with letter requesting additional information
- 202007LJ- Upon advice of counsel, follow up with letter requesting additional information
- 201826LMW -Seek consent order -5 years suspension, and supervision should a return to practice be requested

Executive Director Update

Follow up from March 24 Meeting: Vickie reported on the changes that were implemented:

- The web page noted changes to the face to face training requirement and added resources of online providers.

Vickie noted that this can only be in effect during the Governor's declaration of a State of Emergency and if the Board believes a longer-term solution is necessary, those rules would need to be filed by July 29.

- 20 applications were sent out to inquiries from providers in other states to provide telehealth for existing clients in WV; Nine waivers were processed for individuals in KY, OH, and Mass for a total of 33 clients served
- Test extensions: Individuals who expire at the end of April have been sent notices apprising them of the Board's willingness to grant an additional permit

Vickie has requested a payment portal through the WV State Treasurer's office which will allow individuals to pay for their application and renewals with a credit card. The user fee will be passed on to the licensee.

PERD Audit: The audit as required by SB 559 (passed in March 2015) is underway. This audit examines the provisional licensure process.

In Lumon: There have been roll out problems with other WV Boards and a summer roll out is unlikely.

Final Filing for HB 4252: Vickie reported that she has set the implementation date for July 1 which will provide the low income and military licensing fee waivers (25CSR3) and the rational nexus consideration for prior felony convictions (25CSR1).

Registry Application: SB 312 was signed into law on March 26; the effective date of the legislation will be June 3. An application for existing licenses will need to be developed as well as for new registrants. Vickie plans to make the application as minimal as possible and certification of training and CARES will rest with the Department. Messaging will also be important as licensees will have an additional two years to fulfill requirements to either take coursework or to obtain a related degree. It was M/S/P (Inghram/Buskirk Murphy/all in favor) to approve the registry application fee of \$65.

Provisional License Requests

Cathy Richards was granted an extension to test but has been unable to sit for the exam before the end of March. She has fulfilled class requirements and in accordance with SB 312, should have an additional two years to test. She has requested a two-year Provisional License and it was M/S/P (Buskirk Murphy/Musick/all in favor to grant her request.

Other Requests

One application was presented: Roxanne Woodward who requests permission to sit for the clinical exam in WV although all her supervision hours were accrued in Va. She is unable to

Next meeting date: April 16, 2020 at 11:00 am. at the Board offices.

Meeting Adjourned: It was M/S/P (Inghram/Maniskas/all in favor) to adjourn.

Respectfully Submitted,
Vickie James, Executive Director

WEST VIRGINIA BOARD OF SOCIAL WORK

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AGENDA

June 11, 2020

WV Board of Social Work Offices

Board Members

Patricia O'Reilly, Ph.D.
Chair
Public Member– Kanawha

Charles S. Inghram, LGSW
Vice Chair
Mercer

Christine Maniskas, LCSW
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Barbara K. Heasley, LICSW
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Cabell

Robert D. Musick, LCSW
Monongalia

Office Staff

Vickie James, LCSW
Executive Director

Kate Carter, LSW
Administrative Assistant

- XXX. Call to Order
- XXXI. Welcome/Introductions
- XXXII. Meeting Minutes (Review and Approval) *
- XXIII. Financial Reports
 - Budget and Monthly Line Item Report
 - P-Card Reviews *
- XXXIV. Disciplinary Committee *
 -
 - 201925HS
- XXXV. Executive Director Report
 - Executive Director Report/Office Operations/Activities
 - In Lumon Roll out
 - PERD Audit
 - Purchasing Audit
 - Service Worker Registry
 - Government Organization Study
 - Legislative Rules: Continuing Education?
Telehealth
- XXVI. Provisional License-1*
- XXVII. Other Requests-2*
- XXVIII. CE Committee*
- XXIX. New Business
 - XL. Working Group Needs/Assignments/Tasks
 - Board Process Discussion
- XLI. Adjournment

Next Meeting is August 20, 2020 at 11:00 a.m.

Email: Admin@wvsocialworkboard.org

**WV Board of Social
Work
Board Meeting
Minutes**

June 11, 2020

WV Board of Social Work

Attendance: Patricia O'Reilly, Barbara Heasley, Chris Maniskas, Scott Inghram, Bob Musick, Vickie James,

Call to Order- Patricia O'Reilly opened the meeting

Minutes:

It was M/S/P (Inghram/Maniskas/all in favor) to approve the April minutes as distributed.

Financial Reports/Purchasing Card:

Members were referred to the monthly line item report and Fund 8513 report in their packets covering the 2020 fiscal year from July 1, 2019 to June 10, 2020. The report reflects of \$209,720 and expenditures of \$209, 520.37.

The need for an additional part time staff position was discussed. Patricia noted that the Board had 4 staff at one point, two of which were part time and it was the consensus of the Board to fill the open temporary position. Scott volunteered to work with Vickie on the budget.

Vickie referred members to the P Card reconciliations to report April 18 to May 14 for expenditures totaling \$101.00. It was M/S/P (Inghram/Musick/all in favor) to approve the P card reconciliation/expenditures as submitted.

Disciplinary Committee

Following discussion on the recommendations made by the Disciplinary Committee following its inquiry and investigation, the Board voted to act (Inghram/Maniskas/all in favor) on the following cases (Heasley/Musick recused on all votes):

- 20200RW: Board found no probable cause; dismiss for further investigation
- 201925HS: Board found no probable cause; dismiss for further investigation

Executive Director Update

Office Operations: While staff are in the office daily, the Board is not open to the public. Vickie reported that she does not plan to open the office to walk ins.

Email: Vickie's email was hacked on Election Day; it was discovered mid-morning and shut down immediately upon notification to Logical Operators. It appears someone hacked it from the internet and had emails diverted to another email address. The incident was reported immediately to Office of Technology. With respect to exposure, Vickie noted that individuals were submitting applications containing social security numbers via email during the Governor's staff at home

order. Prior to that, individuals submitted applications without solicitation or driver's license to update name information. Also, any personnel information that was transmitted to Shared services may also be compromised. There is a meeting scheduled tomorrow with BRIM and their Breach Coach.

In Lumon Roll Out: The roll out has been less than satisfactory and little communication has been forthcoming as to when the Board of Social Work may expect to be live. The Boards that were to go live on April 1 have had numerous problems in implementation.

PERD Audit: The draft report has not been received.

Purchasing Inspection: The Board has received notice from the Division of Purchasing that a Purchasing Inspection is to begin June 20.

Service Worker Registry: Members were referred to copies of the registry applications in their packet-one for new registrants and one for existing registrants. The implementation of SB 312 began in May in anticipation of the effective date on June 3. Existing registrants can be moved immediately to the Registry upon receipt of the application and emails were sent out to individuals who expire at the end of June up to November. The Board has received several applications back and has created a category for the registry in the database, which will enable persons to be verified on the web page when placed on the registry.

However, despite three emails, the Bureau for Children and Families have yet to provide feedback on the implementation process or a contact person who will be responsible for verifying the information for new applicants. The Board has approximately 5-6 new applications at this point.

There was discussion on whether individuals who have BSWs should be permitted to be on the registry. Individuals who have never tested should be discouraged from placement on the registry.

Government Organization Study: Members were referred to the letter and resolutions in their packets. The Board must give feedback to the Joint Standing Committee on Government Organization by September 1 on the Board's assessment of a shared service arrangement or a multi-agency Board, the Board's complaint procedures, and BRIM fees for the past four years. Vickie reported that she plans to report that regardless of governance structure, the Board of Social Work values ensuring customer service to its licensees is maintained and that the social work profession and protection of the public needs to be regulated by social work. Board and office autonomy are important prerequisites to ensuring that. There are benefits for shared services such as procurement and even legislative matters; a shared licensing database and renewal system would have been helpful. However, the feasibility of realizing any efficiencies will not be realized with pooling smaller Boards in such an arrangement without the participation of the more resource rich Boards who have multiple staff.

Legislative Rules: There was discussion on whether the continuing education rules should be amended to reflect waiving the face to face requirement. Also, the Board will need to file rules to remove references to the Provisional License

restricted to DHHR in Series I.

Provisional License Requests

Two applications were presented: Stella Jarrett with a Master's in Public Health and Misty Woodard who has an RBA with 15 courses in the Behavioral sciences and social work. It was M/S/P (Heasley/Musick/all in favor) to deny the application for Jarrett and approve Woodard for Provisional License Eligibility. Vickie will follow up with notifying the applicants.

Other Requests

Three applications were presented: Tiffany Spitzer who requests 56 hours accrued in clinical supervision in Ohio be applied to her WV Candidacy, Jessica Lloyd who requests 66 hours accrued in Md. approved supervision be applied to her WV candidacy and Pamela Robertson who is a practicing clinical social worker since 2001 in other states and is requesting permission to sit for the clinical exam as part of her application for WV licensure. It was M/S/P (Musick/Inghram/all in favor) to approve these requests. Vickie will follow up with notifying the applicants.

Employer Application

The Board considered the application of Recovery Point to hire a bachelor's level counselor with a provisional license. It was M/S/P (Inghram/Musick/all in favor) to approve their application.

Next meeting date: August 20, 2020 at 11:00 am via Zoom

Meeting Adjourned: It was M/S/P (Musick/Maniskas/all in favor) to adjourn.

Respectfully Submitted,
Vickie James, Executive Director

FY 2019 Minutes

WEST VIRGINIA BOARD OF SOCIAL WORK

P.O. Box 5459 Charleston, WV 25361 Phone: (304) 558-8816 Fax: (304) 558-4189
www.wvsocialworkboard.org



AGENDA

June 21, 2019

WV Board of Social Work Offices

Board Members

Rita M. Brown, LSW
Chair
Kanawha

Patricia O'Reilly, Ph.D.
Vice Chair
Public Member– Kanawha

Lucy C. Eates, LSW
Secretary
Marion

JoDee Gottlieb, LCSW
Cabell

Barbara K. Heasley, LICSW
Randolph

Christine Maniskas, LCSW
Cabell

Office Staff

Vickie James, LCSW
Executive Director

- I. Call to Order
- II. Welcome/Introductions
- III. Meeting Minutes (Review and Approval) *
- IV. Financial Reports
 - Monthly Line Item Report
 - P-Card Reviews *
- V. Disciplinary Committee *
 - 20177JD
 - 201822DW
 - 20185WS
 - 201820JB
 - 20196JR
 - 20191HP
 - 20198RK
- VI. Executive Director Report
 - Office Operations/Activities
 - Rule Filing-end of comments July 5
 - Update on Database/online
 - Board appointments
 - CE Broker
 - ASWB policy on testing/scope of practice update
 - Interims/License Reciprocity
 - Clinical Supervision Supervisor Training
- VII. Provisional License-2*
- VIII. Employer Application -1*
 - FamilyCare Health Center
- IX. 2:30 pm Tanny O'Connell, Bureau for Children and Families
- X. Other Requests-12*
 - Four PLs requesting RPL
- XI. Working Group Needs/Assignments/Tasks
 - Subcommittees: Legislation/Policy, LICSW, Expired Licenses
 - By Laws
 - Strategic Planning
 - Board Vacancies
- XII. Adjournment

Next Meeting is August 29 at 11:00 a.m.

WV Board of Social Work
Board Meeting Minutes

June 21, 2019

WV Board of Social Work

Attendance: Jody Gottlieb, Patricia O'Reilly, Barbara Heasley, Rita Brown, Lucy Eates, Chris Maniskas, Vickie James, Cami Chapman, Tanny O'Connell (by phone) and Mark Weiler

Call to Order- Pat O'Reilly opened the meeting

Minutes:

It was M/S/P (Gottlieb/Eates/all in favor) to approve the April minutes as distributed.

Financial Reports/Purchasing Card:

Members were referred to the monthly line items report in their packets covering the 2019 fiscal year from July 1 to June 20, 2019. The report reflects revenues of \$237, 345 and expenditures of \$169, 528.42. Members were also referred to another financial report for June which reflects expenditures in relation to projected budget; the ending cash balance for the Board is \$385,390.39

Vickie reported that there were two P Card reviews to report-April 14-May 10, 2019 for expenditures totaling \$1690.25 and for May 23 to June 15 for expenditures totaling \$738.93. Receipts for all transactions were available for member review. It was M/S/P (O'Reilly/Eates/all in favor) to approve the P card reconciliations/expenditures as submitted.

Disciplinary Committee

It was M/S/P (Gottlieb/Eates/all in favor) to go into Executive Session for the purpose of discussing complaints pending before the Board. Following Executive Session discussion, it was M/S/P (O'Reilly/Maniskas/all in favor) to exit Executive Session.

Upon return to the agenda, the Board voted to act (Gottlieb/Maniskas/all in favor) on the following cases (Eates, Heasley recused on all votes):

- 20177JD (Jayme Dodd Consent) Mark has authority to negotiate suspension to 4 years if necessary.
- 20191HP-assign for investigation

Vickie reported that our investigators are no longer available. Options were discussed. Mark noted that the Attorney General's Office has an investigator. The hourly cost is \$60 an hour and there was general consensus that Vickie should make contact with Lea Palmer.

Executive Director Update

Personnel: Vickie noted that the office still needs a part time office clerk as there is a great deal of data entry and filing that neither she nor Kate have time to catch up on.

Rule Filing: The rules to comply with SB 396 have been filed. The end of the comment period is July 5. Changes are proposed for 25CSR5, Fee Schedule.

Update on Database: Vickie has followed up with Warren on the feasibility of Logical Operators designing a program to accommodate online renewals and application. However, it appears this will be a longer-term process which will most likely require a competitive bid.

Board Appointment: The Governor's Office recently requested information on Board members terms. Vickie shared with the Board her memo and prior efforts made by the Board and NASW to have new members named. Discussion ensued on candidates.

CE Broker: Vickie shared information packets on CE Broker's program, which is a company that will verify continuing education for licensees. There is no cost to the Board or licensees. The program is voluntary but individuals can check the status of their continuing education and upload certificates themselves. It is often used by individuals licensed in multiple states. Following discussion, it was the general consensus that Vickie should pursue obtaining an agreement with them.

Interims/License Reciprocity-Sam had shared a tentative agenda with Vickie indicating the Legislative Oversight Committee on Health and Human Resources Accountability planned to request the Board to present on reciprocity, certification and licensure.

Clinical Supervision Supervisor Training: Concord. received a grant with the Higher Education Policy Commission to develop a training. Vickie will follow up on collaborating with Concord and Janie Howsare (who had indicated she would also like to do training).

Provisional License Requests

Two applications were presented- Stephanie Ludle who was requesting a reconsideration for her application reviewed in April requesting her liberal arts degree be reviewed also and Tamika Robertson, who was previously licensed provisionally while at DHHR, has an RBA but is enrolled in the MSW program at Northcentral University. It was M/S/P (Heasley/O'Reilly/all in favor) to deny Ms. Ludle's reconsideration request based on degree major and approve Ms. Robertson application.

Employer Application

One application was presented. FamilyCare Health Centers requests permission to hire provisional licensees for the position of social worker. The scope of practice is consistent with the scope of practice for a Provisional Licensee. It was M/S/P (Maniskas/Heasley/all in favor) to approve the application.

Tanny O'Connell and Cami Chapman, Bureau for Children and Families

There was discussion on the rules filed by the Board, and Vickie explained the purpose and answered questions.

Cami noted that the DHHR has filed rules to 78CSR24 which removes the training plan from the rule and reframes the eligibility of those with related degrees to take the training with a restricted license. The end of the comment period is July 18.

Discussion ensued on the need to introduce legislation changing the Chapter 30-30 and the resultant opportunities to develop a different scope of practice for DHHR workforce who

have a restricted license. There could be more focus on the public sector workforce aspect of practice. Testing is still an issue and the merits of licensure vs. registration was discussed. The need to keep employees regardless of testing performance is a priority. Also, registration could accommodate the DHHR's need for part time work force to assist with backlog. Tanni noted the need to include emergency rules in the resultant legislation to ensure that individuals in the administrative extension can continue to practice.

Other License Requests

Eleven requests were presented: 1-4) Alexandra Norris, Hayley Mays, Leslie Gandee, and Charles Faurote-all who are provisionally licensed but now requesting a restricted license 5-6) Heather Hill and Kelly Britton-requesting reinstatement as they let their licenses lapse in 2005 and 2009 (both did not have social work degrees but converted after a four year temporary license process and successful passage of the Bachelor's exam), 7) Tara Patrick-seeking approval to become a supervisor for Provisional Licenses, has been licensed at the LSW level since 2014 following a four year TL but has recently graduated with her MSW; 8) Natasha Tucker requests conversion as she had previously been licensed at the Provisional level but did not take the coursework. She passed the exam and has taken all four courses in the past year; 9-10) Jennifer Lough and Desarae Jacques requesting extension of expiration dates on Provisional License in order to finish coursework and 11) Michelle Comer who had been approved previously on a part time basis for clinical candidacy and now reports she has met her hours

IT was M/S/P (O'Reilly/Heasley/all in favor) to approve the requests of Norris, Mays, Gandee, Faurote, issue a one-time reinstatement to Hill and Britton, approve Patrick upon successful passage of the Masters exam, and extend the expiration dates of Lough and Jacques. Vickie should consult our AG on Ms. Tucker's request and issue a letter to Ms. Comer on clinical candidacy, the role of supervision, and independent contracting.

Working Group Needs/Assignments/Tasks-planning session

A work group needs to be formed to address Legislation/Policy

Next meeting date: August 29, 2019 at 11:00 am. at the Board offices.

Meeting Adjourned: It was M/S/P (Gottlieb/O'Reilly/all in favor) to adjourn.

Respectfully Submitted,
Vickie James, Executive Director

WEST VIRGINIA BOARD OF SOCIAL WORK

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AGENDA

April 18, 2019

WV Board of Social Work Offices

Board Members

Rita M. Brown, LSW
Chair
Kanawha

Patricia O'Reilly, Ph.D.
Vice Chair
Public Member- Kanawha

Lucy C. Eates, LSW
Secretary
Marion

JoDee Gottlieb, LCSW
Cabell

Barbara K. Heasley, LICSW
Randolph

Christine Maniskas, LCSW
Cabell

Office Staff

Vickie James, LCSW
Executive Director

- I. Call to Order
- II. Welcome/Introductions
- III. Meeting Minutes (Review and Approval) *
- IV. Financial Reports
 - Monthly Line Item Report
 - P-Card Reviews *
- V. 11:30 a.m. -12:30 p.m. Presentation in Lumon Software Demonstration followed by Discussion*
- VI. Disciplinary Committee *
 - 2018JAW
 - 20151
 - 201830JW
 - 201816MS
 - 201822DW
 - Jennifer Farmer-Request to reinstate
- VII. Executive Director Report
 - Office Operations/Activities
 - Personnel*
 - Across the Board Salary Increase*
 - Equipment Needs*
 - Legislative Recap
 - ASWB Scores 2018
 - ASWB policy on testing/scope of practice update
 - Clinical Supervision Supervisor Training
- VIII. 2:30 pm Tanny O'Connell, Bureau for Children and Families
- IX. Provisional License-5*
- X. Other Requests-11*
- XI. Working Group Needs/Assignments/Tasks
 - Scheduling*
 - By Laws
 - Strategic Planning
 - Board Vacancies
- XII. Adjournment

Next Meeting is June 21 at 11:00 a.m.

WV Board of Social Work
Board Meeting Minutes

April 18, 2019

WV Board of Social Work

Attendance: Jody Gottlieb, Patricia O'Reilly, Barbara Heasley, Rita Brown, Vickie James, Kate Carter, Sam Hickman, Tanny O'Connell (by phone) and Mark Weiler

Call to Order- Pat O'Reilly opened the meeting

Financial Reports/Purchasing Card:

Members were referred to the monthly line items report in their packets covering the 2019 fiscal year from July 1 to April 15, 2019. The report reflects revenues of \$196,655 and expenditures of \$132,710.11. Members were also referred to another financial report for January which reflects expenditures in relation to projected budget; the ending cash balance for the Board is \$381,508.70

Vickie reported that there were 3 P Card reviews to report-January 18 to February 14 for expenditures totaling \$953.99, February 15 to March 12 for expenditures totaling \$513.5 and for March 15-April 10, 2019 for expenditures of \$639.78. Receipts for all transactions were available for member review. It was M/S/P (O'Reilly/Gottlieb/all in favor) to approve the P card reconciliations/expenditures as submitted.

Minutes:

It was M/S/P (O'Reilly/Heasley/all in favor) to approve the February minutes as distributed.

Presentation on in Lumon Software

A demonstration on the web-based licensing software was presented to the Board. The demonstration included online renewal, online application, and how licensees would interact with the software. A 6-8 month timeline is anticipated in order to be operational.

Vickie reported that she had presentations from two other providers who provide similar services but at a higher cost. Following the demonstration, the Board and prior to making a final decision, the Board would like more information on what licensing boards in other states use.

Disciplinary Committee

It was M/S/P (Gottlieb/O'Reilly/all in favor) to go into Executive Session for the purpose of discussing complaints pending before the Board. Following Executive Session discussion, it was M/S/P (O'Reilly/Gottlieb/all in favor) to exit Executive Session.

Upon return to the agenda, the Board voted to act (Gottlieb/O'Reilly/all in favor) on the following cases (Heasley recused on all votes):

- 2018JAW-Assign for investigation

- 20151-The Board declines to issue the request for another Provisional License
- 201822DW-affirm previous decision. Mark will prepare the consent order
- Jennifer Farmer-the Board voted to reinstate this license with payment of administrative costs. Mark will send a copy of a sample supervisory agreement to utilize
- The Board will initiate a complaint based on order forwarded by the Counseling Board on an individual who is licensed by both Boards.

It was noted that the notice has not gone out on 201902VC as he has provided only his employer's street address and he was terminated from employment. Mark will see if there are resources in the Attorney General's office to assist.

Hearings are tentatively planned for Wanda Sluss and Julie Blair in June, dependent upon availability of an Administrative Law Judge.

Executive Director Update

Office Operations/Activities: Kate started March 18.

Personnel: Vickie noted that the office still needs a part time office clerk as there is a great deal of data entry and filing that neither she nor Kate have time to catch up on.

Across the Board Salary Increase: The Legislature appropriated all state employees an increase of \$2,370 annually. It was M/S/P (Heasley/Gottlieb/all in favor) to approve this increase for Board staff.

Equipment Needs: The Board approved (Heasley/Gottlieb/all in favor) the purchase of new office chairs and a tv to allow face to face conferencing.

Legislature Recap: The rules passed on the Legislature and the final submission for 25CSR1 and 25CSR7 have been filed with the Secretary of State. Members were referred to the handout in their packets detailing legislation that passed and affect the Boards, specifically HB 2204 (prohibits the hiring of a Board lobbyist), HB 2510, and HB 396 which requires all Chapter 30 Boards file rules for developing an application process for waiving initial licensure fees for low income individuals and military families. Vickie believes the fee schedule-25CSR3 will be the most appropriate avenue to file these changes in; the rule will need to be filed by June 27. Discussion ensued on what initial licensure fees mean for low income individuals who have a temporary permit, as an individual could have several prior to the initial licensure fee of \$100. It was M/S/P (O'Reilly/Gottlieb/all in favor) that the initial temporary permit fee will be fee waived if requested.

ASWB Scores 2018 Members were referred to the 2018 Examination pass rates in their packets as well as the pass rates for 2017 and 2016. The number of Bachelor's test takers dipped below 100 as well as the pass percentage. It is still below the national average of 69.2%. The number of individuals taking the Masters exam increased substantially to 140 but the pass rate percentage dropped to 70 and below the national average. The pass rate for clinical exams continues to be well above the national average and is 89.25

Vickie distributed copies of the ASWB Curricular Guide for Licensing and Regulation as a resource for SWEC.

ASWB Policy on Testing/Scope of Practice – Vickie on her discussion with Dwight Hymans on alternative testing. While the Associate test can be a viable alternative for individuals without a degree in social work, it will require a scope of practice change. Pat also shared a copy of the Exam Use Waiver requests provided Boards by ASWB. It was noted that a request to allow individuals without a social work degree to take the Bachelor's exam was denied. It also appears the Board will need to request an exemption permitting individuals in their last semester to test prior to graduation.

Clinical Supervision Supervisor Training: Concord has applied for a grant with the Higher Education Policy Commission to develop a training.

Tanny O'Connell, Bureau for Children and Families

A draft copy of the memo regarding the administrative extension was discussed. Tanny asked if have of the ten hours of continuing education could be online and it was affirmed that half could be online. The memo was approved to be sent out to the individuals licensed between 2015 and June 30, 2016.

Vickie updated Tanny on the discussion with ASWB and the opportunity to revisit scope of practice. Tanny noted the DHHR is looking at using former DHHR employees to assist with backlog; however, these employees were provisionally licensed.

Provisional License Requests

Five application were presented- Kayla Porter who has a degree in Specialized Studies, Elsie Cox, RBA degree without concentration, Stephanie Ludle, Masters in Christian Education, Megan Settle, Degree in Child Development and Family Studies, Sylvia Taylor, Degree in Social Science. It was M/S/P (Heasley/O'Reilly/all in favor) to deny the applicants for a Provisional License based on degree major.

Other License Requests

Eleven requests were presented: 1) Karen Anderson-requests a waiver of Continuing education and inactive status, 2) Melanie Hairston, extension of expiration date as she was on FMLA 181 days, 3 and 4) Danyale Lane Sibray-provisional licensee at DHHR since June 2017 and William Reed (licensed in 2016) requests restricted licensure 5) Jody Null -permit request; 6) Antoinette Burke-was an RPL (with BSW) who left DHHR and the office wants her to work part time to address backlog; 7) Jamie Mandelka-Provisional Licensee requests an extension of expiration date on she is on FMLA from Feb. 2019 to August 2019; 8) Dvona Mayle-requests a waiver of continuing education due to health issues and is due to expire May 1/2019 (is working and needs active license); 9) Diana Collins -requests that her 2 years of clinical supervision (3127 hours of practice and 106 hours of supervision) accrued in Virginia be recognized so she can test for clinical exam in WV where she is now working; 10) Denita Coen-requesting reconsideration on permit from prior Board decision (she did not test during permit period) 11) Rachel Sterling -request for reinstatement as she is a former TLSW who converted to LSW and then let license lapse in April 2016; Following discussion,

it was M/S/P (Heasley/Gottlieb/all in favor) to approve the requests of Karen Anderson, Melanie Hairston, Danyale Sibray, William Reed, Jamie Mandela, Diana Collins and Rachel Sterling. The request made on behalf of Antoinette Burke was denied based on statute, the license for Dvona Mayle will be extended for three months so that she has time to accrue continuing education, Jody Null will be granted a final permit, and Denita Coen's request is denied; Vickie will follow up with correspondence regarding the Board's rulings.

Working Group Needs/Assignments/Tasks-planning session

The Board scheduled their meetings for the remainder of the calendar year: August 29, October 17 and December 19; all meetings are at 11:00 am.

Next meeting date: June 21, 2019 at 11:00 am. at the Board offices.

Meeting Adjourned: It was M/S/P (Gottlieb/O'Reilly/all in favor) to adjourn.

Respectfully Submitted,
Vickie James, Executive Director

WV Board of Social Work
Board Meeting Minutes

February 15, 2019
WV Board of Social Work

Attendance: Jody Gottlieb, Patricia O'Reilly, Barbara Heasley, Rita Brown, Vickie James, Briana Marino and Mark Weiler

Call to Order- Pat O'Reilly opened the meeting

Welcome/Introductions

Vickie noted that Briana will be leaving as she has been assigned to Military Affairs and Public Safety full time. Mark Weiler was introduced as the Assistant AG who will be representing the Board.

Minutes:

It was M/S/P (Gottlieb//Heasley/all in favor) to approve the January minutes as distributed.

Financial Reports/Purchasing Card:

Members were referred to the monthly line items report in their packets covering the 2019 fiscal year from July 1 to February 12, 2019. The report reflects revenues of \$158,445 and expenditures of \$109,219.35. Members were also referred to another financial report for January which reflects expenditures in relation to projected budget; the ending cash balance for the Board is \$364,303.48.

There were no P Card reconciliation statements for review as the February statement ends at close of business on February 15.

Vickie referred members to the revised P Card 3rd Party Payment Processors section in the Board P Card Policy. This waiver will permit purchases through Amazon or utilizing the P card to pay Logical Operators who use Pay Pal as their payment processor. The Auditor's Office advised us that a blanket exemption could be utilized for each occurrence, provided that the policy reflects that exemption. It was M/S/P (Gottlieb/Heasley/all in favor) to utilize the blanket exemption and incorporate the changes in policy.

Personnel-Administrative Assistant Interview

Guests were excused during the interview. Following the interview, it was M/S/P (O'Reilly/Heasley/all in favor) to hire Katelyn Carter as the full time Administrative Assistant at an annual salary of \$30,000. Vickie reported that there will most likely be a delay in a start date as the Governor's office "swept" the position along with the clerk position despite her memo last month that the Board was in the process of filling the position.

Executive Director Update

Office Operations/Activities: Vickie reported that the past month has been difficult with only one person staffing the office but that renewals and new applications are getting out within ten business days.

Equipment Needs: Due to lack of support at the end of the year for our Windows programs, the Board will either need to risk continuing using Windows 7 without Microsoft support or replace at least two of the computers and possibly 3 in order to upgrade to Windows 10 (one computer is already at Windows 10 but Warren will check on the age of the computer and expected longevity). It was M/S/P (O'Reilly/Heasley/all in favor) to approve the purchase of three computers and related equipment.

Legislature/Bills of Interest: Members were referred to the tracking list in their packet and Vickie addressed the status of the several bills proposed affecting licensing Boards. In the member packets, correspondence from ASWB was included which provided information on social work licensing in response to SB 492, the Occupational Licensing Consumer Choice Act.

ASWB Policy on Testing – Vickie reported that she and Dwight Hymans have been playing phone tag in follow up to the discussion on alternative testing. Additionally, she has not had time to research the other state's different levels yet. Rita also noted that she intended to set up another meeting with Linda Watts in April.

In Lumon Software Demonstration- Following discussion, there was interest in seeing a demonstration. Vickie will schedule one for the April meeting.

Provisional License Requests

One application was presented-Tyler Walls who has a degree in Child and Family Studies. It was M/S/P (Heasley/Gottlieb/all in favor) to approve the applicant for a Provisional License.

Other License Requests

Four requests were presented: 1) Cathryn Male Donaway, who is asking for reinstatement after letting license lapse in 2013; 2) Janet Sterling who is an Emeritus Licensee and working on a short term two to three month project with concerns some weeks she may have more than 20 hours per week; 3) Ophelia Mitchell is a Provisional License who is set to expire in June 2019 but will not complete her last course until Dec. 2019 4) Vickie brought the case of an applicant-Joel Piper to the Board as he has a WV license and is practicing within the VA in NC, and had submitted a clinical supervision contract to WV; she requested clarity on her approval of this contract. Following discussion, it was M/S/P (Heasley/Gottlieb/all in favor) to approve all four requests and Vickie will follow up with correspondence.

Working Group Needs/Assignments/Tasks-planning session

Not addressed due to time constraints

Next meeting date: April 18, 2019 at 11:00 am. at the Board offices.

Meeting Adjourned: It was M/S/P (Gottlieb/O'Reilly/all in favor) to adjourn.

Respectfully Submitted,
Vickie James, Executive Director

WEST VIRGINIA BOARD OF SOCIAL WORK

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AGENDA

January 19, 2019

WV Board of Social Work Offices

Board Members

Rita M. Brown, LSW
Chair
Kanawha

Patricia O'Reilly, Ph.D.
Vice Chair
Public Member- Kanawha

Lucy C. Eates, LSW
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JoDee Gottlieb, LCSW
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Cabell

Office Staff

Vickie James, LCSW
Executive Director

- I. Call to Order
- II. Welcome/Introductions
- III. Meeting Minutes (Review and Approval) *
- IV. Financial Reports
 - Monthly Line Item Report
 - P-Card Reviews *
- V. Executive Director Report
 - Office Operations/Activities
 - Personnel -Administrative Assistant*
 - Legislature-Bills of Interest
 - ASWB policy on testing
- VI. Disciplinary Committee Report *
 - 20185WS
 - 201820JB
 - 2210824VC
 - 201826LW
- VII. Bureau for Children and Families 1:00 pm.
 - Correspondence from Commissioner Watts
 - Administrative Extension for Provisional Licensees Restricted to DHHR June 2015-June 30, 2016
- VIII. Provisional License-*
- IX. Other Requests-*
- X. Continuing Education Committee
Request from Huntington VA
- XI. Working Group Needs/Assignments/Tasks
 - By Laws
 - Strategic Planning
 - Job Description for Program Assistant
 - Board Vacancies
- XII. Adjournment

Next Meeting is February 15 at 11:00 a.m.

WV Board of Social Work
Board Meeting Minutes

January 18, 2019

WV Board of Social Work

Attendance: Chris Maniskas, Jody Gottlieb, Patricia O'Reilly, Barbara Heasley, Rita Brown, Vickie James, Briana Marino, Guests Tanny O'Connell, Susan Richards and Cammie Chapman, Bureau for Children and Families, Sam Hickman, NASW

Call to Order- Pat O'Reilly opened the meeting

Minutes:

Vickie noted that in preparing the minutes, she could not locate in her notes who moved and seconded the action taken on two disciplinary actions taken last meeting and to be transparent, she recommended the Board revisit action taken on Case 201717JD and Case 201822DW as reflected in the minutes. It was M/S/P (Gottlieb/O'Reilly/all in favor) to affirm the action taken on case on 201717JD with the addition of 3 courses from 'an accredited social work program with content in...' The amended action taken will read: *The Board found Probable Cause of case number 201717JD, Jamie Dodd for numerous ethical violations of the Code of ethics: 1.01-Commitment to clients, 1.03-Informed consent, 1.12-Derogatory language, 1.07-Privacy and Confidentiality, 1.06-Conflicts of Interest, 1.09-Sexual Relationship. The Board voted to suspend her license for five years, and require additional education pending any consideration of reapplication for licensure-no less than 3 courses/classes from an accredited social work program with content in dual relationships, confidentiality and conflict of interest. Should she make application after that time period, she must comply with all applicable application requirements, including a self -reflective essay. Supervision with a Board approved supervisor will also be required for 3 years following reentry to practice.*

It was M/S/P (Gottlieb/Maniskas/all in favor) to affirm the action taken on case on 201822DW with the addition of 3 courses from 'an accredited social work program with content in...' The amended action taken will read: *The Board also found probable cause on case number 201822DW, Dwayne Willis for violation of 1.09 Sexual Relationships. The Board voted to suspend his license for five years and requires an academic course from an accredited social work program with content in ethics as a prerequisite to reapplication for reentering practice. Should he make application after that time period, he must comply with all applicable application requirements, including a self -reflective essay. Supervision with a Board approved supervisor will also be required for 2 years following reentry to practice.*

It was M/S/P (Gottlieb/Maniskas/all in favor) to approve the November minutes as amended.

Financial Reports/Purchasing Card:

Members were referred to the monthly line items report in their packets covering the 2018 fiscal year from July 1 to January 17, 2019. The report reflects revenues of 4141,630 and

expenditures of \$95,898; Vickie reminded members that the past few months are the largest renewal period in the two year cycle which accounts for a spike in revenue.

Members were referred to the P Card statements for expenditures for the period of December 8 through January 4 totaling \$454.18 and for expenditures between November 18 through December 12 totaling \$1449.96. Receipts for all transactions were available for member review. It was M/S/P (Gottlieb/Maniskas all in favor) to approve the P card reconciliations/expenditures as submitted.

Vickie also referred members to the Post Audit Division Letter Report-Chapter 30 Boards Fund Balance Analysis in their packets and briefly covered the report and recommendations. It is likely that there will be Legislative action on these recommendations with respect to budgeting and sweeping monies in excess of two times the annual operating budget. The Board's fund balance is 1.5.

Executive Director Update

Personnel-Administrative Assistant: Kevin Nichols left his position on January 11 in order to return to school full time. Options include filling the position with a temporary employee through the statewide contract or filling the full-time position immediately. The Governor's office had contacted the Board regarding sweeping the positions and a response was filed the previous evening. The Board response noted that the Board intended to fill the Administrative position but had not immediate plans to fill the clerk position. It is unclear how sweeping these positions will save any money for the State.

Discussion ensued on the qualifications-whether the ad should note Bachelor's degree required or limit it to a minimum of a BSW, or include BSW preferred. The general consensus was to require the Bachelor's degree and include it on the DOP web page, and request NASW send it out to their list serve along with the WVU list serve.

Legislature/Bills of Interest: Members were referred to the tracking list in their packet and Vickie addressed the status of the bills affecting licensing Boards.

ASWB Policy on Testing – In follow up to Pat's suggestion at the last meeting, Vickie researched the Associate exam which is a Bachelor's exam but with a lower passing score threshold. It is for individuals who do not have a Bachelor's degree. She had talked with Tanya Carpenter at ASWB who also recommended she talk with Dwight Hymans. If this is feasible, this could be a solution for both the restricted and provisional licenses. She has looked at some other states who have different categories of licensure for non BSW or MSWs; some do not require an exam and register, and some have different categories of licensure. More in-depth research is needed.

Office Operations -Vickie noted that she planned to purchase an I pad which will allow her to keep up with the Legislative sessions and not require she keep switching from her computer to listen to relevant committee meetings. The Board was in agreement.

Disciplinary Committee Report

It was M/S/P (O'Reilly/Heasley/all in favor) to go into Executive Session to discuss the status of disciplinary cases as set forth on the agenda. Following discussion, it was M/S/P (O'Reilly/Maniskas/all in favor) to exit Executive Session.

Upon return to the agenda, the Board voted to act (O'Reilly/Maniskas/all in favor) on the following cases (Heasley recused on all votes):

20185WS: Following investigation, the Board found probable cause on Wanda Sluss, who did not cooperate with the investigation. The Board will proceed to hearing.

201820JB: Has refused to pick up all correspondence regarding the complaint, which alleges she bartered psychotropic medication for marijuana from a client. The Board will proceed to hearing.

2010824VC Assign for investigation

201826LW-Assign for investigation

Barb Heasley volunteered to preside over the hearings, which will be scheduled on the same day.

Bureau for Children and Families Guests: Tanny O'Connell, Deputy Commissioner for Field Operations (phone), Cami Chapman and Susan Richards, Division of Training

Rita updated the members on the meeting she and Vickie had with Linda Watts two days previously and in follow up to her correspondence. There was confusion on the administrative extension for Restricted Provisional Licensees due to reach the end of their four years. Following discussion, it was M/S/P (Gottlieb/Heasley/all in favor) to issue a blanket extension to all Provisional Licenses who were licensed between June 2015 and June 30, 2016. This extension will go to June 30, 2020.

Vickie will draft a memo to all affected licensees assuring them of the extension.

Work will be ongoing regarding testing and licensing privileges associated with the levels of provisional licensure.

Tanni noted a situation where the Department is losing CPS staff to contiguous states in the Eastern Panhandle due to the higher salaries offered. Some of these individuals have worked three years with a Provisional License. However perhaps 10-12 individuals may be willing to work in WV on a temporary/1000-hour contract. Briana noted that a change in the Code would be required as these individuals would not be eligible for a Provisional License under current law.

Provisional License Requests

Five applications were presented for consideration. It was M/S/P (Heasley/O'Reilly/all in favor) to approve conditionally approve eligibility application requests contingent upon enrollment and within six months of employment for Ella Damron, Maureen Rogers and Nadine Wilson and to conditionally approve Scott George and Alan Williams on ongoing enrollment in an MSW program.

Other License Requests

Eight requests presented and it was M/S/P (O'Reilly/Maniskas/all in favor) to 1) issue a WV license to Jacqueline Witsberger who is licensed in Ohio, passed the Bachelors exam but does not have a degree in social work who both became licensed LSWs through the provisional licensure process to reinstate expired licenses 2) permit John Rush, a current Provisional

Licensee to apply for an RPL 3) permit Tiffany Dixon to renew her license without providing proof on enrollment as she is going to Nursing school in the fall (had requested an RPL), 4) reinstate Michelle Earl who let her license lapse after attaining it thought the temporary licensure process 5) allow Cynthia Kelly to count half of the clinical hours she accrued between June 3, 2015 and Oct. 2017, 6) deny a permit request from Beth Elkins 6) issued an 8th and final permit for Hali Baker (Gottlieb recused) and 7) approve the CSWE equivalency for an potential applicant graduating from the University of Idaden, Nigeria

Continuing Education Committee

The Committee Education Committee referred the request of the Huntington VA who wants approval to issue continuing education as an ACES provider through ASWB; if approved, they plan to drop their certification as a WV approved provider. It is unclear if they plan to offer continuing education outside the VA. Vickie noted that while our rules permit individuals to claim credit for continuing education provided out of state approved by ASWB as well as online coursework, we are not an ACES participant. The Board requests that Vickie follow up on acquiring more information from the VA.

Working Group Needs/Assignments/Tasks-planning session

Not addressed due to time constraints

Next meeting date: February 15, 2019 at 11:00 am. at the Board offices.

Meeting Adjourned: It was M/S/P (Maniskas/Gottlieb/all in favor) to adjourn.

Respectfully Submitted,
Vickie James, Executive Director

WEST VIRGINIA BOARD OF SOCIAL WORK

P.O. Box 5459 Charleston, WV 25361 Phone: (304) 558-8816 Fax: (304) 558-4189
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AGENDA

November 29, 2018
WV Board of Social Work Offices

Board Members

Rita M. Brown, LSW
Chair
Kanawha

Patricia O'Reilly, Ph.D.
Vice Chair
Public Member- Kanawha

Lucy C. Eates, LSW
Secretary
Marion

JoDee Gottlieb, LCSW
Cabell

Barbara K. Heasley, LICSW
Randolph

Christine Maniskas, LCSW
Cabell

Office Staff

Vickie James, LCSW
Executive Director

- I. Call to Order
- II. Welcome/Introductions
- III. Meeting Minutes (Review and Approval) *
- IV. Financial Reports
 - Monthly Line Item Report
 - P-Card Reviews *
- V. Disciplinary Committee Report *
 - 201717JD
 - 201819RH
 - 201825CK
 - 201821CN
 - 201822DW
- VI. Executive Director Report
 - Office Operations Update
 - WV Interactive
 - Licensing Boards Seminar November 27
 - Draft of Biennial Report
- VII. Potential Legislative Rule Changes-Briana Marino
- VIII. Bureau for Children and Families 1:00 pm.
- IX. Provisional License-6*
- X. Other Requests-7*
- XI. Working Group Needs/Assignments/Tasks
 - By Laws
 - Strategic Planning
 - Job Description for Program Assistant
 - Scheduling-2019
 - Board Vacancies
- XII. Adjournment

** require Board approval*

WV Board of Social Work
Board Meeting Minutes

November 29, 2018
WV Board of Social Work

Attendance: Chris Maniskas, Jody Gottlieb, Patricia O'Reilly, Barbara Heasley, Rita Brown, Lucy Eates, Vickie James, Briana Marino, Guests Tanny O'Connell, Susan Richards and Cammie Chapman, Bureau for Children and Families, Sam Hickman, NASW

Call to Order- Pat O'Reilly opened the meeting

Minutes:

Chris Maniskas noted that she had been left off the minutes for October. It was M/S/P (Gottlieb/Maniskas/all in favor) to approve the October minutes as amended.

Financial Reports/Purchasing Card/2020 Appropriations:

Members were referred to the monthly line items report in their packets covering the 2018 fiscal year from July 1 to November 27, 2018. The report reflects revenues of \$99,225.00 and expenditures of \$7193.72; Vickie noted that this is the largest renewal period which accounts for a spike in revenue.

Vickie also noted that the Expenditures and Revenue from the FY 2018 Biennial Report draft were included in packets, which reflect a fund balance which is close to what the Legislative Auditors recommend.

Members were referred to the P Card statements for expenditures for the period of September 19 through October 15 totaling \$731.45 and for expenditures between October 16 to November 9 totaling \$848.90. Receipts for all transactions were available for member review. It was M/S/P (Eates/Gottlieb/all in favor) to approve the P card reconciliations/expenditures as submitted.

Disciplinary Committee Report

It was M/S/P (Eates/ Maniskas/all in favor) to go into Executive Session to discuss the status of disciplinary cases as set forth on the agenda. Following discussion, it was M/S/P (Maniskas/Gottlieb/all in favor) to exit Executive Session.

Upon return to the agenda, the Board voted to act (/all in favor) on the following cases (Heasley and Eates recused on all votes):

- 201819RH-Assign for investigation
- 201825CK-Assign for investigation
- 201821CN-Assign for investigation

The Board found Probable Cause of case number 201717JD, Jamie Dodd for numerous ethical violations of the Code of ethics: 1.01-Commitment to clients, 1.03-Informed consent, 1.12-Derogatory language, 1.07-Privacy and Confidentiality, 1.06-Conflicts of Interest, 1.09-Sexual Relationship. The Board voted to suspend her license for five years, and require additional education pending any consideration of reapplication for licensure-no less than 3 courses/classes in dual relationships, confidentiality and conflict of interest. Should she make application after

that time period, she must comply with all applicable application requirements, including a self-reflective essay. Supervision with a Board approved supervisor will also be required for 3 years following reentry to practice.

The Board also found probable cause on case number 201822DW, Dwayne Willis for violation of 1.09 Sexual Relationships. The Board voted to suspend his license for five years and requiring an academic course in ethics as a prerequisite to reapplication for reentering practice. Should he make application after that time period, he must comply with all applicable application requirements, including a self-reflective essay. Supervision with a Board approved supervisor will also be required for 2 years following reentry to practice.

Executive Director Update

Office Operations Update: Vickie reported that both rules bills were passed out of the Legislative Rule Making Committee on November 12. The Board had to modify 25CSR1 due to a section not related to the changes but based on concern of Delegate Rowe as it relates to reporting of convictions of misdemeanors or felonies on renewal.

WV Interactive-Vickie did not set up the demonstration as two members were not going to be available in person for the meeting.

Licensing Boards Seminar -Vickie reviewed topics covered at the meeting. Two notable presentations were presented on Powers and Duties of Boards and Board Members (presented by Kelly Talbott, Senior deputy Attorney General) and Best Practices in Managing Complaints (presenting by Jamie Alley, Deputy Director and General Counsel, Board of Medicine). Vickie will email Ms.Talbot's presentation to all Board members and Ms. Alley's presentation to Barb and Lucy and any other member who would like a copy.

Draft of Biennial Report-Members were referred to a condensed draft of the report, sans minutes and agendas, roster of new licenses issued and county breakdown of licensees. The report will be filed by December 31 and Vickie will email copies to the members

Potential Legislative Rule Changes-Briana Marino

Briana updated members on the discussion she has had with Cammie Chapman and presented members with a draft of the proposed rule change to 25CSR1. Alternative testing is an issue with the Department at this point as they do not want to develop a test, and believe individuals for both categories of licensure should be given the opportunity to sit for the Bachelor's exam.

Bureau for Children and Families Guests: Tanny O'Connell, Deputy Commissioner for Field Operations, Cami Chapman and Susan Richards, Division of Training

Discussion and concerns ensued on the following topics:

Individuals who are due to expires in June 2019 through June 2020: Training rule was a year after emergency rule and individuals have not completed all training. The proposed rule and discussion on an administrative extension had been discussed last month and the Board feels comfortable on granting that extension. Numerous instances of extensions on behalf of provisional licensees have been granted in the past as well as allowing individuals to apply for another provisional license.

Testing: The Department does not want to be responsible for testing or development of an alternative test due to concerns of conflict of interest and cost. Cami asked the Board

their position on individuals with a related and unrelated degree testing for the national exam, as well as allowing individuals to convert to full licensure. Counsel for the Board noted that these items are not on the agenda and should be brought to the agenda next meeting. It was also noted that the Board shared this summer that this is inconsistent with policy changes from the Association of Social Work Boards.

Options for individuals who do not pass the exam-Development of a state license is a potential option

Status of RPLs after year 4-There was discussion on whether individuals with a related degree could convert to full licensure and leave DHHR after achieving the competency element of testing. The Board continues to have concern about liability in that many within DHHR opted to keep a Provisional License and take the required academic coursework required of a Provisional License.

Competency equivalent of training and academic coursework -The Board feels strongly that there is not an equivalent between coursework and training, and has determined previously that coursework is a portal to full conversion and portability of licenses to other agencies.

The Department was invited to draft an outline of their solutions and present it before the next Board meeting.

Provisional License Requests

Six applications were presented for consideration. It was M/S/P (Maniskas/Gottlieb/all in favor) to approve eligibility application requests Rebecca Bailey, Eva Tunstalle, Gina Morris, and to conditionally approve Megan Ray and Jessica Saunders on ongoing enrollment in an MSW program. Michael Lamberts application was denied based on degree major (RBA inconsistent with policy).

Other License Requests

Seven requests presented and it was M/S/P (O'Reilly/Heasley/all in favor) to 1) allow Michelle Markovitch and Alice Skinner, who both became licensed LSWs through the provisional licensure process to reinstate expired licenses 2) permit Patricia Kovach, currently licensed as a Provisional Licensee to apply for an RPL to apply for a PL 3) extend Jessica Pugh's expiration to June 30 as the class she needs will not be available until the summer term and 3) grant additional permits to Lisa Craft, Chelsea Pissari and Robin Cox.

Working Group Needs/Assignments/Tasks-planning session

1. Scheduling-the scheduled through June 2019: January 18, February 15, April 18 and June 21, 2019 at 11:00 am.

Next meeting date: January 18, 2019 at 11:00 am. at the Board offices.

Meeting Adjourned: It was M/S/P (O'Reilly/Maniskas/all in favor) to adjourn.

Respectfully Submitted,
Vickie James, Executive Director

WEST VIRGINIA BOARD OF SOCIAL WORK

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AGENDA

October 12, 2018

WV Board of Social Work Offices

Board Members

Rita M. Brown, LSW
Chair
Kanawha

Patricia O'Reilly, Ph.D.
Vice Chair
Public Member– Kanawha

Lucy C. Eates, LSW
Secretary
Marion

JoDee Gottlieb, LCSW
Cabell

Barbara K. Heasley, LICSW
Randolph

Christine Maniskas, LCSW
Cabell

Office Staff

Vickie James, LCSW
Executive Director

- I. Call to Order
- II. Welcome/Introductions
- III. Meeting Minutes (Review and Approval) *
- IV. Financial Reports
 - Monthly Line Item Report
 - P-Card Reviews *
- V. Disciplinary Committee Report *
 - 20185WS
 - 201814MA
 - 201813JS
 - 201818MH
 - 20184JA
 - 2) Recommendation for Additional Investigator*
 - 3) Disciplinary Protocol Revision*
- VI. Executive Director Report
 - Office Operations Update
Salary Adjustment KN*
 - Office Cabinet*
 - WV Interactive
 - Human Rights Complaint Disposition and Grievance Cost Report
 - Licensing Boards Seminar November 27
 - November 1 Rule Review*
- VII. Potential Legislative Rule Changes-Briana Marino
- VIII. Bureau for Children and Families 1:00 pm.
- IX. Provisional License-2*
- X. Employer Application -2*
- XI. Other Requests-4*
- XII. Continuing Education Committee*

Recommend recertification of the following providers: Children's Home Society of WV and Youth Services System
- XIII. Working Group Needs/Assignments/Tasks
 - By Laws
 - Strategic Planning
 - Job Description for Program Assistant
 - Scheduling-2019
 - Board Vacancies
- XIV. Adjournment

WV Board of Social Work
Board Meeting Minutes

October 12, 2018
WV Board of Social Work

Attendance: Jody Gottlieb, Patricia O'Reilly, Barbara Heasley, Rita Brown, Lucy Eates, Vickie James, Briana Marino, Guests Tanny O'Connell, Susan Richards and David Shaver Bureau for Children and Families, Sam Hickman, NASW

Call to Order-Patricia O'Reilly at 11:05 am.

Minutes:

Chris Maniskas noted that she had been left off the minutes for August. It was M/S/P (Gottlieb/Heasley/all in favor) to approve the August minutes as amended.

Financial Reports/Purchasing Card/2020 Appropriations:

Members were referred to the monthly line items report in their packets covering the 2018 fiscal year from July 1 to October 10, 2018. The report reflects revenues of \$63,980.00 and expenditures of \$50,019.06. The recent purchase of the copier as approved by the Board is reflected under Miscellaneous Equipment Purchase in the amount of 3, 939.00

Members were referred to the P Card review for the period of August 14 to September 15, 2018 for expenditures totaling \$931.89. Receipts for all transactions were available for member review. It was M/S/P (Eates/Maniskas/all in favor) to approve the P card reconciliations/expenditures as submitted.

Disciplinary Committee Report

It was M/S/P (Maniskas/Eates/all in favor) to go into Executive Session to discuss the status of a disciplinary case as set forth on the agenda. Following discussion, it was M/S/P (Maniskas/Gottlieb/all in favor) to exit Executive Session.

Upon return to the agenda, the Board voted to act (O'Reilly/Maniskas/all in favor) on the following cases (Heasley and Eates recused on all votes):

- 20185WS-Assign for investigation
- 201814MA-Assign for investigation
- 201813JS-Assign for investigation
- 201818MH-Issue a warning letter and recommend 12 hours of ethics, specifically addressing cultural competence
- 20184JS-the Board did not find probable cause and dismissed the complaint

The Disciplinary Committee recommends the Board obtain another investigator to assist with the cases requiring investigation. After reviewing the credentials and resume' of Michael Williams, they recommend that he be retained at the standard rate of \$50 an hour. It was M/S/P (Maniskas/O'Reilly/all in favor) to accept this recommendation.

Members were referred to a copy of the Disciplinary Protocol in their packets; this document had also been sent to the members the preceding week. The document has substantially been broadened to include the Board's policies for filing a complaint, receipt of a complaint through to case disposition and judicial review. The committee had worked on the document most of the summer and wanted a document that could be useful to any new Board members and staff. Briana had a question about whether the document would be distributed outside of the Board and if it conforms to the Board's statute. Vickie noted that the statute and procedural rules (as referenced at the beginning) were thoroughly reviewed but is probably too large to place on a web page for example. The committee would, however, like to use relevant parts of it to develop an informational page on the web site at some point. It was M/S/P (O'Reilly/Gottlieb/all in favor) to approve the document as distributed.

Executive Director Update

Office Operations Update: Vickie directed members to the Executive Director's Report in their packets. In addition to statistics regarding the processing of applications and renewals, highlights include-the larger number of renewals-694 that will need to be processed by Jan. 1, the legislative rules were not on the Legislative Rule Making agenda for September (the next interim dates are November 12 and 13), 20 complaints received CYTD, 4 since the last Board meeting (14 have been accepted and 12 are still active).

Salary Adjustment-Vickie recommends that Kevin Nichols hourly rate be increased to \$14 an hour. It was M/S/P (O'Reilly/Heasley/all in favor) to approve this recommendation.

Office Cabinet-Vickie would like to contact Correctional Industries about having an office cabinet to fit the space by the door; it was M/S/P (O'Reilly/Eates/all in favor) that Vickie pursue that.

WV Interactive-Vickie reported on the demonstration on September 5 from WV Interactive and the online renewal process that can be set up for Boards. The licensee can renew and pay online, assuming staff have approved continuing education previously and then print the license off when it is authorized. There was general consensus that this would be a good avenue to pursue and requested Vickie set up a demonstration for the Board at their next meeting.

Human Rights complaint Disposition and Grievance Cost Report- The Grievance Board requires per WV Code 6c-3-3(c) (3) and (4) that agencies define the cost of Grievances filed against them. Members were directed to the copy of the report filed in their packet; the cost of the Level III grievances 2018-0197-BBC was \$9861.15

Licensing Boards Seminar is scheduled for November 27.

November 1 rule review -Members were referred to the draft of the Regulatory Review Report required by Executive Order 3-18, which was also included in member packets. Vickie noted that 25CFSR4 -Applications appeared to serve no purpose and recommended that the Board recommend its repeal next year; additionally, 25CFSR2- Organization and Procedures of the Board needs modification. It was M/S/P (Gottlieb/ O'Reilly/all in favor) to forward the draft as enclosed to the Governor before the November 1 deadline.

Potential Legislative Rule Changes-Briana Marino

Briana updated members on the discussion she has had with Cammie Chapman, which she believes has been productive. Rather than license conversion at the end of four years, she proposes elevation of restricted licensure in that the individual is licensed to practice within DHHR without the need for supervision and additional training requirements beyond continuing

education. A capstone exam could be the portal for assuring competency. Because the DHHR does not have the training plan completed and because the alternative testing has not been developed, the initial group of provisional licensees restricted to DHHR could be administratively categorized until June 2020. An extension provision could be incorporated in the rule changes for individuals who do not pass the exam-provisional as well as restricted licensure. Discussion also ensued on the problem of individuals not completing one license and desiring to apply for another, thereby prolonging any competency achievement. Briana noted that she has prepared a draft rule change to 25CSR1 and has shared with Vickie to review and comment on.

Bureau for Children and Families Guests: Tanny O’Connell, Deputy Commissioner for Field Operations (by phone), Susan Richards and David Shaver, Division of Training

Discussion ensued on a number of ongoing topics:

Invoicing DHHR for Provisional Licensees-no new updates

Structural changes envisioned with rule changes-Briana discussed the items addressed earlier and Tanny noted that this was consistent with earlier discussions they had with Cammie. There will be ongoing work to present a draft for clarification of what will happen with those with restricted licenses at the end of the four year period.

Training-Discussion ensued on whether individuals with restricted licenses and in MSW programs can be waived from certain training components. It is the Board’s consensus that this should be at the DHHR’s discretion to implement any waivers of their training.

Status of RPLs after year 4-There was discussion on whether individuals with a related degree could test although they opted for a restricted license. The Board has concern about liability in that many within DHHR opted to keep a Provisional License and take the required academic coursework required of a Provisional License. Moreover, this may further cloud the exemption that the Board will need to request from ASWB regarding testing.

Supervision-Supervision of provisional licensees still continues to be a challenge. Tanny and Vickie have not had the opportunity to develop a checklist for new supervisors that might be helpful as well as discussion of training options.

Provisional License Requests

Two applications were presented for consideration. It was M/S/P (O’Reilly/Heasley/all in favor) to deny eligibility application requests to EF and EG based on degree major (RBA inconsistent with policy and Child Development and Family Studies).

Employer Applications

Two applications were presented requesting approval to hire Provisional Social Workers. Nicholas County Board of Education presented a request for Truancy Diversion Specialist/Social Worker and WVU/CED for a TBI social worker Both job descriptions are consistent with the scope of practice for a Provisional license. It was M/S/P (Eates/Heasley/all in favor) to approve the applications.

Other License Requests

Four requests presented and it was M/S/P (Heasley/Gottlieb/all in favor) to 1) permit DD, currently an RPL to apply for a PL as she is in the MSW program at WVU, 2/3) allow SM and SM to reinstate their licenses (had converted their licenses through the provisional license process but allow their licenses to expire in 2015) and 4) permit DH apply for a restricted license although she had specifically requested a provisional license last year when she was hired.

Continuing Education Committee

The Committee has reviewed the recertification applications of the following approved continuing education providers and finding them in compliance with the Board's policies and rules recommends them for renewal until June 30, 2020: Children's Home Society of WV and Youth Services System. It was M/S/P (Gottlieb/Eates/all in favor) to approve the committee's recommendation.

Working Group Needs/Assignments/Tasks-planning session

Due to time constraints, many of the agenda items were not addressed this meeting with the exception of Job description for Program Assistant and Scheduling:

1. Job Description for Program Assistant-A group was formed to work on this-Barb, Rita and Patricia. It was noted that, if this individual would help share in the Executive Director's tasks, her job description should also be considered. Vickie will ensure the group receives a copy of that.
2. Scheduling-the Board discussed setting perhaps a day of the month to schedule meetings; for example, the third Friday of every other month, which will be explored next meeting. Ideally the Board would schedule their meetings a year in advance and at a minimum, six months. The Board did schedule January 18 at 11 am for the next calendar year.

Next meeting date: November 29, 2018 at 11:00 am. at the Board offices.

Meeting Adjourned: It was M/S/P (O'Reilly/Maniskas/all in favor) to adjourn.

Respectfully Submitted,
Vickie James, Executive Director



AGENDA
August 23, 2018
WV Board of Social Work Offices

Board Members

Rita M. Brown, LSW
Chair
Kanawha

Patricia O'Reilly, Ph.D.
Vice Chair
Public Member– Kanawha

Lucy C. Eates, LSW
Secretary
Marion

JoDee Gottlieb, LCSW
Cabell

Barbara K. Heasley, LICSW
Randolph

Christine Maniskas, LCSW
Cabell

Office Staff

Vickie James, LCSW
Executive Director

- I. Call to Order
- II. Welcome/Introductions
- III. Meeting Minutes (Review and Approval) *
- IV. Financial Reports
 - Monthly Line Item Report
 - P-Card Reviews *
 - 2020 Appropriations *
- V. 2:00 Bureau for Children and Families Guests: Tanny O'Connell, Cammie Chapman, Susan Richards
- VI. Disciplinary Committee Report *
 - 20186TF
 - 201815JR
 - 20183DS
 - 201816MS
- VII. Executive Director Report
 1. Office Operations Update
 2. Copier*
 3. Salary Adjustment Vickie James*
 4. ASWB Testing
 5. Licensing Boards Seminar November 27
 6. November 1 Rule Review
- VIII. Update on Rule changes:
 - 25CSR7 Ethics
 - 25CSR1 LICSW Recommendations
- IX. Provisional License-*6
- X. Employer Application*
 - Division of Rehabilitation Services
- XI. Other Requests-4*
- XII. Continuing Education Committee*

Recommend recertification of the following providers: WV NASW, Huntington VAMC, Berkeley Medical Center, CAMC, Westbrook Health Svcs., Office of Maternal and Child Health, WV Institute for Spirituality, Youth Health Services, First Choice Health Systems, DHHR-Bureau for Children and Families, Appalachian Mental Health Ctr., Pretera Center, WV FRIS, WV Coalition Against Domestic Violence, ITT Training Institute, Hospice Care Corp., Florence Crittenton, Center for Excellence in Disabilities, FMRS Mental Health Council, Ctr. For Health Ethics and Law, Seneca Health Services, WV AADAC, WV Health Care Association

XIII. Working Group Needs/Assignments/Tasks

- By Laws
- Strategic Planning-Patricia O'Reilly/Vickie James
- Job Description for Program Assistant
- Board Vacancies
- Disciplinary Committee on Protocol Revisions-October 12, 2018

IX. Adjournment

WV Board of Social Work
Board Meeting Minutes

August 23, 2018

WV Board of Social Work

Attendance: Jody Gottlieb, Patricia O'Reilly, Barbara Heasley, Rita Brown, Lucy Eates, Vickie James, Briana Marino, Guests Tanny O'Connell, Cami Chapman and Susan Richards Bureau for Children and Families, Sam Hickman, NASW

Call to Order-Patricia O'Reilly at 1:05 am.

Minutes:

It was M/S/P (Eates/Heasley/all in favor) to approve the June minutes as distributed.

Financial Reports/Purchasing Card/2020 Appropriations:

Members were referred to the monthly line items report in their packets covering the 2018 fiscal year from July 1 to June 30, 2018. The report reflects revenues of \$221,813.50 and expenditures of \$211,573.24

A year to date (August 22, 2018) line item report was also included for members' review. Year to date revenues are \$33,305 and expenditures are \$25,381.70

Vickie reported that there were 3 P Card reviews to report-May 18-June 8 for expenditures totaling \$701.05, June 19 to July 10 for expenditures totaling \$836.93 and for July 19-August 8, 2018 for expenditures of \$622.30. Receipts for all transactions were available for member review. It was M/S/P (Gottlieb/Maniskas/all in favor) to approve the P card reconciliations/expenditures as submitted.

Members were referred to the proposed appropriations for 2020 which are due by September. Vickie noted that the proposed revenues and expense totals (\$253, 644) are the same but explained where money was reallocated in different budget areas and why. It was M/S/P (Maniskas/Eates/all in favor) to approve the 2020 appropriations as presented.

Bureau for Children and Families Guests: Tanny O'Connell, Deputy Commissioner for Field Operations, Cami Chapman and Susan Richards, Director of Training

Discussion ensued on a number of ongoing topics:

Training- Division of Training's plan for completing the curriculum, incorporating recommendations from the Social Work Education Consortium such as reducing the training day total hours, utilization of national online learning sites for training, ongoing review of the training plan. Susan Richards presented a number of handouts: Policies and Procedures for Reporting to the Board, Four Year training Plan Requirements at a Glance, Statistics on Training Plan Status, and the 2018 Training Report.

Status of RPLs after year 4-testing and alternative testing, supervision, mobility outside of the agency. There is consensus that following attainment of whatever competency is agreed on after four years, the individual would no longer be subject to supervision. Creation of another category of licensure would require a change in Code.

Invoicing for Licenses-still under consideration at DHHR; reimbursement

Supervision-Supervision of provisional licensees still continues to be a challenge. Tanny suggested a checklist for new supervisors might be helpful or development of training, and agreed to work with Vickie on developing this.

Disciplinary Committee Report

It was M/S/P (O'Reilly/Gottlieb/all in favor) to go into Executive Session to discuss the status of a disciplinary case as set forth on the agenda. Following discussion, it was M/S/P (Gottlieb/Eates) to exit Executive Session.

Upon return to the agenda, the Board voted to act on the following cases (Heasley and Eates recused on all votes):

20186TF-the Board voted (Maniskas/O'Reilly/all in favor) to find Probable cause on the complaint against Talia Faber and offer a consent decree. The terms of the Consent Decree should include: a reprimand, a supervisor be attained should she return to the field of social work, 2 courses in ethics addressing dual relationships and boundaries within six months of return to the field, and reimbursement of administrative costs.

201815JR-Assign for investigation (O'Reilly/Maniskas/all in favor)

20183DS-Dismiss the complaint but with caution to the licensee (Maniskas/O'Reilly/all in favor)

201816MS-Assign for investigation (O'Reilly/Gottlieb/all in favor)

Executive Director Update

Office Operations Update: Vickie directed members to the Executive Director's Report in their packets. Highlights include-the larger number of renewals-660 that will be due Jan. 1, completion of the bid process for computer services, P card reconciliation in Oasis now assumed by Vickie, statistics for the upcoming Biennial report, the Disciplinary Protocol being drafted with the Committee

Copier-Vickie referred members to the invoice in their packets from Compton Office Machine. The leasing company proved very difficult to work with and would not accept the purchasing card (which is encouraged by the WV Auditor), instead wanting the Board to pay with check only. Compton bought the contract out when a solution was not forthcoming. Vickie requested the Board approve the purchase of the copier rather than having Compton use another leasing company as utilization of the P Card would require a monthly convenience fee of \$10. Vickie noted that she will need to contact Purchasing as this would be an inadvertent violation of the guidelines, but the only viable solution as the Board has had the copier since March. It was M/S/P (Heasley/Eates/all in favor) to purchase the copier for \$3,939.00

Salary Adjustment-Vickie noted that while the Board approved two separate raises, she has only received one, essentially negating the across-the-Board raise. The issue is in Payroll and while she has furnished minutes for both those meetings, the individual in payroll is requiring that the Board approve again her salary adjustment. Additionally, in order to receive the pay from the expected date, the Board will need to agree to a settlement agreement. It was M/S/P (O'Reilly/Gottlieb/all in favor) to approve her annual salary at \$64,160 and a settlement agreement of \$332.32 for the period between July 2 and August 31, 2018 when she did not receive the intended raise.

ASWB testing – Members were referred to a letter in their packets from ASWB addressing the policy on testing adopted in 2016. The Board will need to request an exemption to have non-degreed social worker's test. Should alternative testing be developed for provisional licensees restricted to DHHR, Vickie believes an exemption might be more likely. The Board will need to continue exploring solutions on this issue.

Licensing Boards Seminar is scheduled for November 27.

November 1 rule review -As per the Executive Order 3-18 and signed by the Governor in January, all Boards will need to review rules, recommend which should be continued and those that can be repealed, and submit to the Governor's office by November. Vickie has most of it complete and will present to the Board by the October meeting.

Update on Rule Changes

The Comment period ended for the proposed rule changes to 25CSR7 (updating the date of the newly approved Code of Ethics and 25CSR1 which incorporates the recommended changes for LICSW supervision that were filed with the Secretary of State on June 15. There was one comment from Sam Hickman on 25CSR7 which was incorporated in the filing and 11 comments on 25CSR1 -all in favor and one with questions. Vickie responded to each comment and met the deadline to file the rule with changes (which were minimal) before July 27. It is anticipated that these rules might be on the agenda for Legislative Rule Making as early as September.

Provisional License Requests

Six applications were presented. It was M/S/P (Eates/Heasley/all in favor) to grant Provisional License to three-JB, CL, JC (Gottlieb voted no on JB and JC) and to deny provisional licenses to RB and AS based on degree major. CM was pended as she did not provide requested information

Employer Application

WV Rehabilitation Services presented a request for Counselor and Counselor trainee; the job descriptions are consistent with the scope of practice for a Provisional license. It was M/S/P (Eates/Heasley/all in favor) to approve the application.

Other License Requests

Four requests presented and it was M/S/P (Eates/Heasley/all in favor) to grant another permit to JN, approve the supervision hours accrued in another state by CA, grants an administrative extension to JP as she cannot finish her last class by Feb. for her provisional license and request additional information of SZ in her request for another permit.

Continuing Education Committee

The Committee has reviewed the recertification applications of the following approved continuing educations providers and finding them in compliance with the Board's polices and rules recommends them for renewal until June 30, 2020: WV NASW, Huntington VAMC, Berkeley Medical Center, CAMC, Westbrook Health Svcs., Office of Maternal and Child Health, WV Institute for Spirituality, Youth Health Services, First Choice Health Systems, DHHR-Bureau for Children and Families, Appalachian Mental Health Ctr., Pretera Center, WV FRIS, WV Coalition Against Domestic Violence, ITT Training Institute, Hospice Care Corp., Florence Crittenton, Center for Excellence in Disabilities, FMRS Mental Health Council, Ctr. For Health Ethics and Law, Seneca Health Services, WV AADAC, WV Health Care Association. It was M/S/P (Gottlieb/O'Reilly/all in favor) to approve the committee's recommendation.

Working Group Needs/Assignments/Tasks-planning session

1. By Laws-Needs to be developed
2. Strategic Planning-Vickie and Patricia met but Vickie has not typed it up. Items discussed include complaint resolution, development of resources for those facing testing challenges, use of guidance documents, operational needs of the office, committees and structure for member replacement.
3. Job Description for Program Assistant-Vickie distributed the job description to the Board for review and discussion at the next meeting
4. Board Vacancies
5. Update from Disciplinary Committee on Protocol Revisions-Lucy reported that work is ongoing and anticipates a draft will be available by the October 12 meeting.

Next meeting date: October 12, 2018 at 11:00 am. at the Board offices.

Meeting Adjourned: It was M/S/P (O'Reilly/Eates/all in favor) to adjourn.

Respectfully Submitted,

Vickie James, Executive Director

NEW LICENSES ISSUED

July 1, 2018-June 30, 2020

New Social Work License Issued July 1, 2019-June 30, 2020

ORIGINAL ISSUE DATE	EXP DATE	LICENSE NUMBER	FIRST NAME	LAST NAME	HOME COUNTY
7/2/2018	8/1/2022	AP00945320	Brandy	Chapman	Cabell
7/2/2018	8/1/2022	BP00945321	Elizabeth	Johnson	Out of State
7/3/2018	8/1/2022	BP00945322	Anne	Greza	Marion
7/6/2018	8/1/2022	BP00945323	Kegan	Jackson	Mercer
7/6/2018	8/1/2022	BP00945324	Terri	Okes	Raleigh
7/9/2018	8/1/2022	AP00945325	Candace	Nelson	Mercer
7/9/2018	8/1/2022	AP00945326	Rhonda	Jenkins-Rinaldi	Berkeley
7/13/2018	8/1/2022	AP00945327	Brittani	Pepper	Clay
7/16/2018	8/1/2022	BP00945329	Tinh	Dang	Monongalia
7/18/2018	2/1/2022	BP00945636	Megan	Wells	Mineral
7/20/2018	8/1/2022	AP00945333	Morgan	Kuykendall	Hampshire
7/20/2018	8/1/2022	BP00945332	Nicole	Bartrug	Marion
7/23/2018	8/1/2022	BP00945334	Jon	Lewis	Monongalia
7/23/2018	8/1/2022	BP00945335	Brenda	McCoy	Mingo
7/24/2018	8/1/2022	AP00945331	Cayce	McCasland	Ohio
7/26/2018	8/1/2022	BP00945336	Colleen	Kocik	Berkeley
7/27/2018	8/1/2022	BP00945337	James	Dunbar III	Harrison
7/30/2018	8/1/2022	AP00945338	Courtney	Dodson	Berkeley
7/30/2018	8/1/2022	AP00945339	Jan	Jordan	Jefferson
7/31/2018	8/1/2022	BP00945342	Samantha	Byrd	Mercer
8/1/2018	8/1/2022	AP00945330	Tamara	Wolfe	Hardy
8/1/2018	8/1/2022	AP00945341	Ashley	Yokum	Grant
8/1/2018	8/1/2022	BP00945343	Susanne	Lilly	Berkeley
8/2/2018	9/1/2022	BP00945346	Toni	Owens	Monongalia
8/3/2018	9/1/2022	AP00945347	Angela	Chick	Out of State
8/3/2018	9/1/2022	BP00945345	Lauren	Sole	Brooke
8/6/2018	9/1/2022	AP00945350	Paul	Smith	Mercer
8/6/2018	9/1/2022	BP00945348	Promise	Prather	Roane
8/6/2018	8/1/2022	DP00945349	Amanda	Witmer	Berkeley
8/10/2018	9/1/2022	BP00945351	Alexis	Patterson	Out of State

ORIGINAL ISSUE DATE	EXP DATE	LICENSE NUMBER	FIRST NAME	LAST NAME	HOME COUNTY
8/10/2018	9/1/2022	BP00945352	Susan	Little	Cabell
8/13/2018	9/1/2022	AP00945354	Katherine	Chaney	Berkeley
8/13/2018	9/1/2022	DP00945355	Philip	Bloomer	Out of State
8/15/2018	9/1/2022	BP00945357	Gina	Hamilton	Randolph
8/20/2018	9/1/2022	AP00945360	Dazhia	Clarke	Berkeley
8/22/2018	9/1/2022	AP00945362	Kevin	Nichols	Kanawha
8/23/2018	9/1/2022	AP00945364	Jennifer	Loy	Hancock
8/24/2018	10/1/2022	BP00945364	Lisa	Lewis	Mason
8/27/2018	9/1/2022	BP00945365	Elizabeth	Yaron	Wetzel
8/29/2018	9/1/2022	AP00945366	Jordan	Stuart	Mercer
8/30/2018	9/1/2022	BP00945368	Betsy	Coulter	Braxton
9/4/2018	10/1/2022	AP00945369	John	Kelly II	Greenbrier
9/7/2018	9/1/2022	DPE0945371	Peter	Chinnici	Randolph
9/14/2018	10/1/2022	BP00945372	Amanda	Koontz	Out of State
9/14/2018	10/1/2022	DP00945386	Lisa	Bradford	Mercer
9/17/2018	11/1/2022	AP00945373	Eugenia	Brown	Out of State
9/17/2018	10/1/2022	DP00945374	Douglas	Rugh	Wood
9/21/2018	3/1/2022	BP00945246	Lexus	White	Putnam
9/24/2018	10/1/2022	AP00945378	Jenna	Taylor	Berkeley
9/24/2018	10/1/2022	AP00945380	Amanda	Williams	Kanawha
9/24/2018	10/1/2022	BP00945379	Reannan	Powley	Cabell
9/26/2018	10/1/2022	BP00945381	Desiree	Hughes	Fayette
9/26/2018	10/1/2022	BP00945382	Linda	Greer	Cabell
9/28/2018	10/1/2022	BP00945383	Hayley	Cornwell	Greenbrier
9/30/2018	10/1/2022	AP00945367	Leah	Legg	Randolph
10/3/2018	11/1/2022	AP00945384	Shelva	Burns	Hancock
10/5/2018	11/1/2022	BP00945387	Hannah	Rawlings	Mineral
10/5/2018	11/1/2022	BP00945388	Michelle	Shrewsberry	Raleigh
10/9/2018	11/1/2022	AP00945390	Kelsey	Coburn	Monroe
10/15/2018	11/1/2020	AP00945392	Tara	Waller	Jackson
10/15/2018	11/1/2022	BP00945393	LaShanda	Spence	Raleigh

ORIGINAL ISSUE DATE	EXP DATE	LICENSE NUMBER	FIRST NAME	LAST NAME	HOME COUNTY
10/19/2018	11/1/2022	BP00945394	Deeindra	Gravely	Cabell
10/22/2018	10/1/2022	BP00945396	Heather	Busby	Putnam
10/29/2018	11/1/2022	AP00945397	Debra	Raines	Putnam
10/29/2018	11/1/2022	BP00945399	Alexandria	Fisher	Kanawha
11/5/2018	12/1/2022	AP00945403	CaSara	Vanover	Mercer
11/7/2018	12/1/2020	AP00945401	Carissia	Houser	Out of State
11/7/2018	12/1/2022	AP00945404	Tonya	Streets	Hampshire
11/7/2018	12/1/2020	BP00945400	Christine	Gullo	Harrison
11/7/2018	12/1/2022	BP00945405	Sara	McCartney	Braxton
11/8/2018	12/1/2020	BP00945407	Alexis	Albanese	Monongalia
11/9/2018	12/1/2022	BP00945406	Nicole	Johnson	Cabell
11/14/2018	12/1/2020	AP00945409	Victoria	Campbell	Jackson
11/14/2018	12/1/2022	BP00945410	Wendy	Barbeau	Ohio
11/14/2018	12/1/2022	DP00945408	Stephanie	White	Out of State
11/14/2018	12/1/2020	DP00945411	Tiffany	Blair	Out of State
11/19/2018	12/1/2020	BP00945412	Lacey	Dart	Wayne
11/20/2018	12/1/2022	BP00945413	Jessica	Lloyd	Out of State
11/26/2018	12/1/2020	BP00945417	Carrie	Jarrell	Raleigh
11/26/2018	12/1/2022	CP00945414	Terry	Kessler Jr.	Out of State
11/26/2018	12/1/2020	DP00945416	Andrea	Doyle	Out of State
11/26/2018	12/1/2022	DP00945418	Katherine	Samples	Kanawha
11/28/2018	12/1/2022	BP00945419	David	Moske II	Cabell
11/28/2018	11/1/2022	BP00945760	Corey	Warf	Cabell
12/3/2018	2/1/2022	AP00945630	Samantha	Schmidt	Lincoln
12/3/2018	1/1/2023	BP00945421	Benjamin	Meinze	Preston
12/3/2018	1/1/2021	DP00945420	Robert	Pitcher	Berkeley
12/10/2018	1/1/2021	DP00945423	Elizabeth	Rust	Out of State
12/12/2018	1/1/2021	DP00945422	Theodore	Dickens Jr.	Out of State
12/14/2018	1/1/2021	AP00945425	Cortney	Ralph	Out of State
12/17/2018	1/1/2023	AP00945424	Amy	Perdue	Wyoming
12/20/2018	1/1/2021	BP00945428	Tiffany	Carrington	Mercer

ORIGINAL ISSUE DATE	EXP DATE	LICENSE NUMBER	FIRST NAME	LAST NAME	HOME COUNTY
12/21/2018	1/1/2021	DP00945427	Stephen	Thompson	Out of State
12/26/2018	1/1/2021	BP00945430	Samantha	Files	Kanawha
12/26/2018	1/1/2021	BP00945431	Susan	Coburn-Somon	Out of State
12/26/2018	1/1/2021	DP00945429	Kerry	Koonce	Out of State
12/28/2018	2/1/2021	AP00945426	Amber	Moore	Nicholas
1/2/2019	2/1/2021	BP00945432	Dawn	Coffman	Greenbrier
1/7/2019	2/1/2021	AP00945435	Michelle	Pritchett	Out of State
1/8/2019	2/1/2021	AP00945433	Sarah	McKee	Mercer
1/8/2019	2/2/2021	DP00945436	Tousha	West	Out of State
1/11/2019	2/1/2021	BP00945437	Destiny	Roberts	Kanawha
1/14/2019	2/1/2021	AP00945438	Courtney	Hatfield	Mason
1/14/2019	2/1/2021	BP00945439	Angela	Kauffman	Monongalia
1/15/2019	2/1/2021	DP00945440	Erin	Impellizzeri	Jefferson
1/23/2019	2/1/2021	AP00945441	Christine	Pflieger	Monongalia
1/24/2019	2/1/2021	AP00945442	Sarah	Rogers	Ohio
1/29/2019	2/1/2021	AP00945445	Kennedi	Woodall	Lincoln
1/29/2019	2/1/2021	BP00945444	Ellen	Barbour	Berkeley
1/31/2019	2/1/2021	AP00945446	Jacqueline	Witsberger	Ohio
1/31/2019	2/1/2021	AP00945447	Jamie	Holmes	Kanawha
2/1/2019	2/1/2021	AP00945449	Lauren	Haye	Kanawha
2/4/2019	3/1/2021	BP00945450	Leah	Williams	Fayette
2/5/2019	3/1/2021	AP00941154	Shannon	Putnam	Lewis
2/8/2019	3/1/2021	BP00945451	Elizabeth	Street	Mercer
2/8/2019	3/1/2021	DP00945452	Jamie	Wells	Out of State
2/12/2019	3/21/2021	AP00945454	Sierra	Hatcher	Monroe
2/15/2019	3/1/2021	DP00945456	Deborah	Thomas	Out of State
2/23/2019	3/1/2021	AP00945448	Mallory	Hensley	Greenbrier
2/25/2019	3/1/2021	AP00945457	Megan	Ferrell	Kanawha
2/27/2019	3/1/2021	BP00945461	Courtney	Riddell	Marion
2/28/2019	3/1/2021	BP00945460	Anne	Maynard	Wayne
3/1/2019	3/1/2021	BP00945458	Kyra	Carter	Out of State

ORIGINAL ISSUE DATE	EXP DATE	LICENSE NUMBER	FIRST NAME	LAST NAME	HOME COUNTY
3/4/2019	4/1/2021	BP00945459	Erica	Georgiana	Out of State
3/9/2019	4/1/2021	AP00945455	Tara	Burr	Upshur
3/11/2019	4/1/2021	BP00945463	Alesia	Baker	Out of State
3/12/2019	4/1/2021	DP00945462	Ruschelle	Smiroldo-Khanna	Out of State
3/13/2019	4/1/2021	AP00945464	Allicen	Roberts	Lincoln
3/20/2019	4/1/2021	AP00945467	Briah	Doleman	Jefferson
3/22/2019	4/1/2021	AP00945466	Danielle	Roberts	Wood
3/25/2019	4/1/2021	AP00945465	Ashley	Kimble	Taylor
3/26/2019	4/1/2021	BP00945468	Melissa	Murphy	Cabell
3/26/2019	4/1/2021	BP00945469	Alicia	Frost	Marion
3/28/2019	1/1/2022	BP00945615	Shane	Lightle	Cabell
3/31/2019	4/1/2021	AP00945470	Kaitlynn	Hewitt	Marshall
3/31/2019	4/1/2021	AP00945472	Diana	Jones	Cabell
3/31/2019	4/1/2021	AP00945476	Mike	Smith	Wayne
3/31/2019	4/1/2021	BP00945471	Tiffany	Spitzer	Wood
4/2/2019	12/1/2021	BP00945606	Bethany	Chiappone	Out of State
4/8/2019	5/1/2021	BP00945475	Joselyn	Lupardus	Putnam
4/8/2019	5/1/2021	DP00945473	Janice	Hemmer-Tischler	Out of State
4/8/2019	5/1/2021	DP00945474	Erica	Detrick	Out of State
4/9/2019	5/1/2021	BP00945477	Michelle	Hankinson	Out of State
4/9/2019	5/1/2021	BP00945478	Eric	Ellison	Greenbrier
4/12/2019	5/1/2021	DP00945479	Michele	Rivard	Harrison
4/19/2019	5/1/2021	AP00945483	Elizabeth	Flori	Monongalia
4/19/2019	5/1/2021	BP00945481	Amelia	Stump	Gilmer
4/19/2019	5/1/2021	BP00945482	Selina	Sears	Wood
4/19/2019	5/1/2021	DP00945480	Kelly	Seckman	Ohio
4/25/2019	5/1/2021	AP00945485	Julie	LaBar	Out of State
4/25/2019	5/1/2021	BP00945486	Amandia	Bowen	Wayne
4/25/2019	5/1/2021	DP00945484	Erica	Edge	Out of State
4/27/2019	5/1/2021	AP00945453	Debra	Geiger-Cone	Randolph
4/29/2019	2/1/2022	AP00945640	Shannon	Hansford	Raleigh

ORIGINAL ISSUE DATE	EXP DATE	LICENSE NUMBER	FIRST NAME	LAST NAME	HOME COUNTY
4/29/2019	5/1/2021	DP00945487	Dannielle	Lilly	Gilmer
4/30/2019	5/1/2021	BP00945488	Dorothy	DeVine	Jefferson
5/1/2019	5/1/2021	AP00945489	Ashley	Brown	Pocahontas
5/1/2019	5/1/2021	AP00945489	Ashley	Brown	Pocahontas
5/6/2019	6/1/2021	AP00945491	Kayla	Clendenin	Jackson
5/6/2019	6/1/2021	BP00945490	Kara	Williams	Cabell
5/6/2019	2/1/2022	BP00945633	Scott	George	Berkeley
5/7/2019	12/1/2022	AP00945790	Madison	Guilliams- Costabile	Monongalia
5/8/2019	6/1/2021	AP00945492	Elijah	McClanahan	Mason
5/17/2019	5/17/2021	AP00945494	Kristin	Hummel	Berkeley
5/20/2019	6/1/2021	AP00945495	Rachel	Sutton	Wood
5/21/2019	6/1/2021	DP00945496	Crystal	Price	Kanawha
5/24/2019	6/1/2021	AP00945498	Noel	Spickler	Berkeley
5/24/2019	6/1/2021	AP00945500	Chelsea	Zuspan	Mason
5/24/2019	6/1/2021	BP00945497	Jessica	Corun	Out of State
5/24/2019	6/1/2021	BP00945499	Sandra	Wolfe	Mercer
5/24/2019	6/1/2021	BP00945501	Benjamin	Legg	Braxton
5/29/2019	6/1/2021	BP00945503	Arielle	Vankirk	Monongalia
5/29/2019	6/1/2021	DP00945502	Stephanie	Fagan	Jefferson
5/31/2019	6/1/2021	BP00945504	Victoria	Flynn	Berkeley
5/31/2019	6/1/2021	BP00945505	Gabrielle	Iden	Berkeley
6/3/2019	2/1/2022	AP00945627	Melissa	Adams	Ohio
6/6/2019	12/1/2021	AP00000000	Bethany	Biser	Out of State
6/6/2019	2/1/2022	AP00945641	LaDonna	Gilpin	Kanawha
6/6/2019	7/1/2021	BP00945506	Zachary	McClintock	Monongalia
6/6/2019	7/1/2021	BP00945507	Felicia	Bush	Wood
6/6/2019	7/1/2021	BP00945508	Whitney	Lawrence	Monongalia
6/6/2019	7/1/2021	DP00945509	Jasmine	Pritts	Out of State
6/11/2019	7/1/2021	BP00945510	Jessica	Hankins	Out of State
6/12/2019	7/1/2021	BP00945512	Caitlin	Johnson	Hampshire
6/12/2019	7/1/2021	CP00945511	Samantha	Mangino	Ohio

ORIGINAL ISSUE DATE	EXP DATE	LICENSE NUMBER	FIRST NAME	LAST NAME	HOME COUNTY
6/17/2019	7/1/2021	AP00945513	Breeana	Bizub	Monongalia
6/17/2019	7/1/2021	AP00945515	Zachary	Bowden	Raleigh
6/17/2019	7/1/2021	AP00945516	Marissa	Caudill	Out of State
6/19/2019	7/1/2021	AP00945517	Tiffany	Parker	Fayette
6/19/2019	12/1/2021	AP00945607	Sydney	Hopkins	Greenbrier
6/22/2019	7/1/2021	AP00945514	Candice	Mahood	Berkeley
6/25/2019	7/1/2021	AP00945518	Kacy	King	Barbour
6/25/2019	7/1/2021	BP00945519	Amanda	Tarbett	Mason
6/25/2019	7/1/2021	BP00945520	Marina	Pusateri	Out of state
6/27/2019	11/19/2021	BP00945600	Morgan Kate	Marberry	Kanawha
6/28/2019	7/1/2021	BP00945521	Jessica	Ruddle	Berkeley
7/1/2019	7/1/2021	AP00945522	Jessica	Pugh	Monongalia
7/3/2019	10/1/2022	BP00945751	Jenna	Satterfield	Marion
7/8/2019	8/1/2021	BP00945523	Brandi	Rodriguez	Barbour
7/8/2019	8/1/2021	BP00945524	Beth	Powell	Preston
7/8/2019	8/1/2021	BP00945525	Donna	Miller	Mercer
7/9/2019	8/1/2021	BP00945526	Kaleigh	Mallek	Monongalia
7/10/2019	8/1/2021	BP00945527	Michaela	Amendola	Monongalia
7/15/2019	8/1/2021	DP00945528	Karolee	Koller	Out of State
7/17/2019	8/1/2021	BP00945529	Christina	Keely	Cabell
7/23/2019	8/1/2021	DP00945530	Christopher	Belden	Berkeley
7/24/2019	3/1/2022	AP00945643	Michelle	Bast	Monongalia
7/24/2019	9/1/2022	AP00945742	Jessica	Roth	Hancock
7/24/2019	2/1/2022	BP00945638	Lucas	Barber	Wood
7/24/2019	3/1/2022	BP00945649	Tyra	Cochran	Greenbrier
7/24/2019	9/1/2022	BP00945725	Krishawna	Harless	Wayne
7/26/2019	8/1/2021	BP00945531	Christa	Pancake	Monongalia
7/30/2019	8/1/2021	AP00945532	Emily	Kuhn	Kanawha
8/1/2019	8/1/2021	AP00945540	Jessica	Deems	Out of State
8/1/2019	8/1/2021	BP00945535	Melissa	Lancaster	Wetzel
8/1/2019	8/1/2021	BP00945537	Hayley	Correll	Monongalia

ORIGINAL ISSUE DATE	EXP DATE	LICENSE NUMBER	FIRST NAME	LAST NAME	HOME COUNTY
8/1/2019	8/1/2021	BP00945538	Tracy	Angle	Cabell
8/1/2019	8/1/2021	BP00945539	Andrea	Cheuvront	Monongalia
8/1/2019	8/1/2021	BP00945541	Kayla	Kramer	Monongalia
8/1/2019	8/1/2021	CP00945536	Merri	Sullivan	Berkeley
8/1/2019	8/1/2021	DP00945533	Anagha	Manohar	Out of State
8/1/2019	8/1/2021	DP00945534	Jill	Kleppinger	Out of State
8/12/2019	9/1/2021	AP00945542	Miranda	Hayes	Kanawha
8/12/2019	9/1/2021	AP00945543	Linda	Banisaid	Kanawha
8/15/2019	9/1/2021	BP00945544	Stefany	Sweadner	Out of State
8/15/2019	9/1/2021	BP00945545	Carin	Kramer	Greenbrier
8/15/2019	2/1/2022	BP00945637	Stephanie	Mooney	Raleigh
8/17/2019	9/1/2021	BP00945547	Stephanie	Perry-LeBlanc	Out of State
8/17/2019	9/1/2021	BP00945548	Amber	Snyder	Grant
8/19/2019	9/1/2021	AP00945546	Stephanie	Lacy	Summers
8/20/2019	9/1/2021	BP00945549	Kiley	Brescoach	Marion
8/30/2019	9/1/2021	AP00945552	Kymber	Mason	Raleigh
8/30/2019	4/1/2022	AP00945654	Olivia	Hughes	Cabell
8/30/2019	9/1/2021	BP00945551	Meghan	Lively	Kanawha
8/30/2019	9/1/2021	BP00945553	Gabriel	Jones	Monongalia
8/30/2019	9/1/2021	BP00945555	Lydia	Gray	Cabell
8/31/2019	9/1/2021	AP00945554	Holly	Yates	Berkeley
9/6/2019	10/1/2021	AP00945557	Taylor	Staubs	Berkeley
9/6/2019	10/1/2021	BP00945556	Aimee	Bond	Monongalia
9/9/2019	9/1/2022	BP00945733	Patricia	Crockett	Jackson
9/10/2019	10/1/2021	BP00945559	Taylor	Carroll	Monongalia
9/10/2019	10/1/2021	DP00945558	Kristen	Vorlaufer	Out of State
9/16/2019	10/1/2021	DP00945560	Donna	Rice	Out of State
9/17/2019	10/1/2021	AP00945563	Holly	Chambers	Raleigh
9/17/2019	10/1/2021	BP00945561	Mital	Patel	Raleigh
9/17/2019	10/1/2021	BP00945562	Elisabeth	Watts	Out of State
9/23/2019	10/1/2021	BP00945565	Kathryn	Moss	Kanawha

ORIGINAL ISSUE DATE	EXP DATE	LICENSE NUMBER	FIRST NAME	LAST NAME	HOME COUNTY
9/23/2019	10/1/2021	BP00945566	Allison	Buskirk	Wood
9/24/2019	10/1/2021	AP00945564	Lindsey	Eddy	Wetzel
9/24/2019	10/1/2021	BP00945567	Alicia	Cale	Monongalia
9/24/2019	10/1/2021	BP00945568	Katherine	Andrews	Jefferson
9/25/2019	2/1/2022	BP00945639	Katy	Spraggins	Momongalia
9/27/2019	10/1/2021	AP00945573	Lauren	Morton	Berkeley
9/27/2019	10/1/2021	BP00945570	Traci	Kramer	Logan
9/27/2019	10/1/2021	BP00945572	Savannah	Zink	Monongalia
9/27/2019	10/1/2021	DP00945571	Lori	Everly	Ritchie
10/7/2019	11/1/2021	BP00945574	Rachel	Hall	Taylor
10/7/2019	11/1/2021	BP00945577	William	King	Berkeley
10/7/2019	11/1/2021	BP00945578	Kelley	Cain	Wood
10/7/2019	3/1/2022	BP00945650	Jenna	Miller	Mercer
10/7/2019	11/1/2021	DP00945575	Katherine	Leslie	
10/7/2019	11/1/2021	DP00945576	Candell	Looman	Boone
10/9/2019	11/1/2021	BP00945579	Cady	Harper	Raleigh
10/14/2019	11/1/2021	BP00945580	Amy	Fields	Cabell
10/14/2019	11/1/2021	BP00945581	Kathleen	Torrigo	Raleigh
10/16/2019	11/1/2021	AP00945583	Kelsey	Renzella	Marshall
10/16/2019	11/1/2021	AP00945584	Gregory	Gust	Brooke
10/16/2019	11/1/2022	AP00945781	Sarah	Blevins	Cabell
10/16/2019	11/1/2021	BP00945585	Pamela	Woodman-Kaehler	Monongalia
10/21/2019	11/1/2021	BP00945586	Meredith	Maidens	Monongalia
10/22/2019	11/1/2021	AP00945582	Chelsea	Strait	Randolph
10/22/2019	11/1/2021	AP00945587	Andrea	Supinger	Kanawha
10/23/2019	11/1/2021	BP00945651	Molly	Gavin	Out of State
10/28/2019	11/1/2021	BP00945588	Sarah	Demers	Monongalia
10/28/2019	11/1/2021	DP00945589	Erin	Troxell	Berkeley
10/29/2019	11/1/2022	BP00945773	Sydney	Upton	Kanawha
11/4/2019	12/1/2021	AP00945590	Justin	Rich	Ohio
11/4/2019	12/1/2021	AP00945594	Samantha	Hammer	Cabell

ORIGINAL ISSUE DATE	EXP DATE	LICENSE NUMBER	FIRST NAME	LAST NAME	HOME COUNTY
11/4/2019	12/1/2021	BP00945591	Keri	Lipford	Jackson
11/4/2019	12/1/2021	BP00945593	Caroline	Trenary	Berkeley
11/4/2019	12/1/2021	CP00945592	Linda	Dindak	Out of State
11/6/2019	12/1/2021	AP00945595	Leandra	Harper	Cabell
11/13/2019	12/1/2021	BP00945598	Bettie	Wilfong	Harrison
11/16/2019	12/1/2021	AP00945597	Tasha	Hollen	Barbour
11/22/2019	12/1/2021	BP00945601	Christina	Roberts	Out of State
11/25/2019	12/1/2021	BP00945604	Erica	McAllister	Out of State
11/25/2019	12/1/2021	DP00945603	Joanne	Morrissey	Marion
11/26/2019	12/1/2021	DP00945605	Adam	DeLauter	Out of State
12/2/2019	1/1/2022	BP00945608	Cathryn	DeRonda	Jefferson
12/5/2019	1/1/2022	BP00945609	Regina	Hoffmann	Jefferson
12/9/2019	1/1/2022	BP00945610	Lakin	Roth	Out of State
12/11/2019	1/1/2022	AP00945611	Natasha	Tucker	Nicholas
12/16/2019	1/1/2022	AP00942575	Elizabeth	Lester	Kanawha
12/16/2019	1/1/2022	AP00945612	Pamela	Parrish	Out of State
12/19/2019	12/1/2022	BP00945787	Olivia	Myers	Cabell
12/20/2019	1/1/2022	BP00945613	Stacy	Green	Out of State
12/30/2019	1/1/2022	BP00945617	Luke	Badley	Berkeley
12/31/2019	1/1/2022	AP00945620	Megan	Riedl	Out of State
12/31/2019	1/1/2022	BP00945619	MacKenzie	Amic	Out of State
12/31/2019	1/1/2022	BP00945621	Miranda	Talkington	Monongalia
1/3/2020	2/1/2022	BP00945622	Sarah	Long	Fayette
1/7/2020	1/7/2022	DP00945625	Barbara	Merlino	Out of State
1/15/2020	1/15/2022	AP00945631	Lisa	Peters	Berkeley
1/22/2020	2/1/2022	BP00945634	Elizabeth	Scott	Out of State
1/22/2020	1/2/2022	DP00945618	Sarah	Gaffey	Out of State
1/29/2020	9/1/2022	AP00945737	Sarah	Cunningham	Wayne
1/29/2020	9/1/2022	BP00945738	Maria	Harer	Raleigh
2/4/2020	3/1/2022	DP00945642	Megan	Showers	Out of State
2/10/2020	2/10/2022	DP00945644	Julie	Toppins	Cabell

ORIGINAL ISSUE DATE	EXP DATE	LICENSE NUMBER	FIRST NAME	LAST NAME	HOME COUNTY
2/18/2020	3/1/2022	BP00945645	Adrienne	Blume	Berkeley
2/18/2020	3/1/2022	BP00945646	Trina	Burton	Out of State
2/18/2020	3/1/2022	BP00945647	Jolene	Williams	Out of State
2/18/2020	9/1/2022	BP00945726	Katherine	Laishley	Kanawha
2/18/2020	3/1/2022	DP00945648	Mollie	Lackey	Out of State
2/26/2020	3/1/2022	DP00945652	Jeanette	Tomko	Out of State
3/9/2020	4/1/2022	AP00945656	Lindsey	Atkins	Kanawha
3/9/2020	4/1/2022	DP00945655	Sarah	Hammack	Out of State
3/10/2020	4/1/2022	BP00945657	Lori	Keslar	Out of State
3/16/2020	4/1/2022	DP00945658	John	Heraty	Out of State
3/17/2020	4/1/2022	AP00940409	Julia	DeVincent	Active
3/17/2020	10/1/2022	BP00945758	Karissa	Bjorkgren	Monongalia
3/18/2020	10/1/2022	BP00945753	Allison	Pritt	Monongalia
3/22/2020	4/1/2022	AP00945660	Taylor	Durham	Raleigh
3/22/2020	4/1/2022	BP00945659	Trena	Hopkins	Boone
3/26/2020	4/1/2022	AP00945661	Carolyn	Daniels Hopper	Out of State
3/31/2020	8/1/2022	BP00945706	Briana	Washington	Kanawha
4/1/2020	4/1/2022	AP00945662	Jennifer	Raper	Out of State
4/1/2020	10/1/2022	AP00945732	Ashlei	Meade	Summers
4/1/2020	4/1/2022	BP00945664	Amy	Harpst	Out of State
4/1/2020	6/1/2022	BP00945678	Christopher	Lucas	Cabell
4/1/2020	4/1/2022	DP00945663	Sandra	Mosqueda	Out of State
4/6/2020	5/1/2022	BP00945665	Heather	Tallman	Monongalia
4/6/2020	5/1/2022	BP00945666	Mikaela	Bernard	Preston
4/18/2020	5/1/2022	AP00945667	Laura	Cox	Mineral
4/18/2020	5/1/2022	BP00945668	Colten	Helmandollar	Upshur
4/22/2020	5/1/2022	BP00945669	Kate	Yi	Wood
4/22/2020	9/1/2022	BP00945736	Melany	Langhurst	Harrison
4/22/2020	11/1/2022	BP00945774	LaDonna	Adams	Taylor
4/27/2020	9/1/2022	BP00945735	Stefanie	Myers	Marion
4/27/2020	9/1/2022	BP00945741	Ashley	Taylor	Monongalia

ORIGINAL ISSUE DATE	EXP DATE	LICENSE NUMBER	FIRST NAME	LAST NAME	HOME COUNTY
4/27/2020	5/1/2022	DP00945670	Anita	Pasquale	Summers
4/29/2020	5/1/2022	AP00945671	Rebecca	Gilliam	Out of State
5/1/2020	5/1/2022	BP00945672	Elizabeth	Frame	Cabell
5/4/2020	6/1/2022	DP00945673	Meagan	Faraone	Berkeley
5/8/2020	6/1/2022	BP00945675	Haley	Dalphon	Out of State
5/8/2020	9/1/2022	BP00945730	Vanessa	Short	Harrison
5/8/2020	9/1/2022	BP00945734	Jenna	Mosley-Lohnes	Monongalia
5/15/2020	6/1/2022	BP00945677	Alyce	Crist	Kanawha
6/2/2020	7/1/2022	AP00938865	Brenda	McClung	Harrison
6/2/2020	9/1/2022	BP00945739	Amber	Wilfong-Knight	Cabell
6/2/2020	10/1/2022	BP00945756	Heather	Carr	Berkeley
6/2/2020	7/1/2022	CP00945680	Regan	Thompson	Out of State
6/2/2020	7/1/2022	DP00945681	Casey	Peterson	Out of State
6/2/2020	7/1/2022	DP00945682	Kassie	Claughton	Out of State
6/5/2020	7/1/2022	BP00945679	Shavon	Mabry	Out of State
6/8/2020	7/1/2022	BP00945684	Talena	Justice	Greenbrier
6/8/2020	7/1/2022	DP00945685	Khalilah	Garrett	Hardy
6/9/2020	7/1/2022	AP00945683	Marilyn	Pearce	Raleigh
6/12/2020	7/1/2022	AP00945686	Rebecca	Stover	Raleigh
6/12/2020	10/1/2022	BP00945750	Lorin	Parker	Preston
6/15/2020	10/1/2022	AP00945757	Lindsay	Gouge	Mercer
6/17/2020	7/1/2022	BP00945689	Madeline	Dillow	Jefferson
6/17/2020	7/1/2022	BP00945690	Marissa	Tolley	Putnam
6/17/2020	7/1/2022	BP00945691	Adrienne	Zajicek	Harrison
6/17/2020	7/1/2022	BP00945692	Lynn	Grainger	Monongalia
6/17/2020	7/1/2022	DP00945687	Allison	DiFilippo	Out of State
6/17/2020	7/1/2022	DP00945688	Charlotte	DiMarco Morrison	Out of State
6/24/2020	9/1/2022	BP00945740	Chloe	Hinkle	Monongalia
6/26/2020	7/1/2022	AP00945696	Shannon	Gore	Marion
6/26/2020	7/1/2022	BP00945693	Jessica	Moore	Cabell
6/26/2020	7/1/2022	BP00945694	Kaetlynn	Lipinski	Marion

ORIGINAL ISSUE DATE	EXP DATE	LICENSE NUMBER	FIRST NAME	LAST NAME	HOME COUNTY
6/26/2020	7/1/2022	BP00945695	Haley	Thompson	Out of State
6/26/2020	7/1/2022	BP00945697	Logan	Powell	Cabell
6/26/2020	7/1/2022	BP00945698	Lisa	Drake	Lewis
6/29/2020	7/1/2022	BP00945699	Bernarda	Bandak	Kanawha
6/29/2020	7/1/2022	CP00945700	Pamela	Robertson	Out of State
6/30/2020	7/1/2022	BP00945701	Dana	Wiseman	Raleigh
6/30/2020	7/1/2022	DP00945702	Kimberly	Ward	Out of State

Social Work Permits Issued: July 1, 2018-June 30, 2020

Date of Issue	Name	Permit Number	Home County	Level
7/2/2018	Sierra N Hatcher	SW071814749	Monroe	BSW
7/2/2018	Sarah M Rogers	SW071814750	Ohio	BSW
7/9/2018	Alexis Albanese	SW051714292	Morgan	MSW
7/9/2018	Betsy A Coulter	SW071814753	Braxton	MSW
7/10/2018	Reannan Powley	SW071814754	Cabell	MSW
7/13/2018	Tavia N. Elder	SW071814755	Wood	BSW
7/13/2018	Adrienne Zajicek	SW071814756	Harrison	BSW
7/13/2018	Courtney L Riddell	SW071814757	Marion	MSW
7/18/2018	Mikaela Bernard	SW071814761	Preston	BSW
7/18/2018	Michelle Shrewsberry	BP00945388	Raleigh	MSW
7/23/2018	Lisa M Lacy	SW071814765	Raleigh	MSW
7/30/2018	Sarah McKee	SW071814771	Mercer	BSW
7/31/2018	Jamie Holmes	SW071814772	Kanawha	BSW
8/6/2018	Briah Doleman	SW081814774	Jefferson	BSW
8/6/2018	Maci Clark	SW081814775	Kanawha	BSW
8/6/2018	Anne Maynard	SW081814776	Wayne	MSW
8/6/2018	Courtnei Riggs	SW081814777	Berkeley	BSW
8/8/2018	Heather Busby	SW081814781	Kanawha	MSW
8/8/2018	Amanda Koontz	SW081814783	Out of State	MSW
8/10/2018	Melissa Murphy	SW081814784	Cabell	MSW
8/16/2018	Sarah Coss	SW081814788	Harrison	BSW
8/16/2018	Joselyn Lupardus	SW081814789	Putnam	MSW
8/20/2018	Kyra Carter	SW081814791	Out of State	MSW
8/20/2018	Zachary Bowden	SW081814792	Raleigh	BSW
8/21/2018	Carmen Richmond	SW081814794	Greenbrier	BSW
8/21/2018	Megan Ferrell	SW081814795	Kanawha	BSW
8/21/2018	Jessica Tice	SW081814796	Putnam	BSW
8/21/2018	Ellen Barbour	SW081814797	Berkeley	MSW
8/23/2018	William King	SW081814798	Berkeley	MSW
8/27/2018	Kateri C. Leonard	SW081814800	Out of state	BSW
9/7/2018	Desiree Hughes	SW091814807	Fayette	MSW
9/14/2018	Mike Smith	SW091814811	Wayne	BSW
9/19/2018	Jaycie Lanham	SW091814821	Cabell	BSW
9/21/2018	Megan Clemens	SW091814824	Kanawha	BSW
9/21/2018	Jackie Morley	SW091814825	Lincoln	BSW

Date of Issue	Name	Permit Number	Home County	Level
9/28/2018	Tonya E. Turner	SW091814829	Kanawha	BSW
10/1/2018	Elizabeth Street	SW101814831	Mercer	MSW
10/3/2018	Vanessa Tomlin	SW101814837	Raleigh	BSW
10/5/2018	Noel Spickler	SW101814838	Berkeley	BSW
10/5/2018	Cathryn DeRonda	SW101814839	Jefferson	MSW
10/12/2018	Elijah McClanahan	SW101814841	Mason	BSW
10/17/2018	Destiny Roberts	SW101814843	Lincoln	BSW
10/19/2018	Kristin Hummel	SW101814844	Berkeley	BSW
10/24/2018	Albert I. Smith	SW101814851	Cabell	BSW
10/26/2018	Julie LaBar	SW101814855	Out of State	BSW
10/29/2018	Isaiah Belcher	SW101814856	Raleigh	BSW
11/14/2018	Kelly Simmons	SW111814881	Mercer	BSW
11/16/2018	Felicia Bush	SW111814882	Wood	MSW
11/16/2018	Patricia Crockett	SW111814883	Jackson	BSW
11/19/2018	Heather Sturgeon	SW111814884	Out of State	BSW
11/26/2018	Ashley Hoffman	SW111814886	Lincoln	BSW
11/28/2018	Amber Stone	SW111814889	Monongalia	BSW
11/28/2018	Corey Warf	SW111814890	Cabell	BSW
12/3/2018	Whitney Lawrence	SW121814894	Monongalia	MSW
12/3/2018	Samantha Schmidt	SW121814895	Lincoln	BSW
12/3/2018	Madison Sanders	SW121814896	Fayette	BSW
12/3/2018	Phillip Hayworth	SW121814897	Mercer	BSW
12/21/2018	Abigail Miller	SW121814902	Monongalia	BSW
12/26/2018	Unique Robinson	SW12114903	Ohio	BSW
1/15/2019	Sandra R. Wolfe	SW011914921	Mercer	MSW
1/15/2019	Rebecca L Lambert	SW011914922	Barbour	MSW
1/15/2019	Jessica B. Ruddle	SW011814923	Berkeley	MSW
1/23/2019	Jessica Hilton	SW121814902	Raleigh	BSW
1/23/2019	Sheree A. Steele	SW011914933	Out of state	BSW
1/22/2019	Megan M. Waddell	SW011914934	Out of State	BSW
1/28/2019	Cherie Marcellus-Golden	SW011914936	Out of State	MSW
2/4/2018	Holly E Yates	SW021914950	Berkeley	BSW
2/5/2019	Karen D Smith	SW021914953	Mercer	BSW
2/11/2019	Erica C Brown	SW021914958	Mercer	BSW
2/11/2019	Pamela M. Turner	SW021914959	Mercer	BSW

Date of Issue	Name	Permit Number	Home County	Level
2/15/2019	LaAmya A Nowak-Manley	SW021914960	Fayette	BSW
2/15/2019	Benjamin Legg	SW021914961	Braxton	MSW
2/26/2019	Kacy D King	SW021914964	Barbour	BSW
2/26/2019	Chelsea N. Zuspan	SW021914965	Mason	BSW
2/26/2019	Jessica M. Price	SW021914966	Kanawha	MSW
2/26/2019	Stephanie Perry-LeBlanc	SW021914969	Out of state	MSW
3/5/2019	Gideon Olugbami	SW031914970	Cabell	MSW
3/8/2019	Paul H Evers	SW031914973	Preston	MSW
3/11/2019	Holly Chambers	SW031914974	Raleigh	BSW
3/7/2019	Jennifer L Raper	SW031914892	Out of state	BSW
3/19/2019	Kaleigh S. Alkire	SW031914983	Monongalia	MSW
3/19/2019	Jessica Corun	SW031914984	Out of State	MSW
3/22/2019	Katherine Andrews	SW031914985	Jefferson	MSW
3/22/2019	Mackenzie Heiner	SW031914986	Out of State	BSW
3/25/2019	Hayley Correll	SW031915001	Monongalia	MSW
3/25/2019	Amber Snyder	SW031915002	Grant	MSW
4/2/2019	Opal D. Duckworth	SW041915006	Braxton	MSW
4/2/2019	Bethany Chiappone	SW041915007	Out of State	MSW
4/2/2019	Kelsie C. Lantz	SW041915008	Monongalia	BSW
4/2/2019	Christina R. Keely	SW041915009	Cabell	MSW
4/2/2019	Melissa S. Lancaster	SW041915010	Wetzel	MSW
4/2/2019	Tatum Storey	SW041915011	Wood	MSW
4/4/2019	Laura Whitman-Workman	SW041915012	Boone	MSW
4/4/2019	Zachary McClintock	SW041915013	Monongalia	MSW
4/4/2019	Lindsey N. Eddy	SW041915021	Wetzel	BSW
4/4/2019	Gregory Allen Gust	SW041915022	Brooke	BSW
4/5/2019	Elisabeth Watts	SW041915023	Out of State	MSW
4/8/2019	Arielle M. Vankirk	SW041915024	Monongalia	MSW
4/8/2019	Christa Pancake	SW041915025	Monongalia	MSW
4/8/2019	Meredith L. Maidens	SW041915026	Monongalia	MSW
4/8/2019	Kylie R. Moore	SW041915027	Marion	MSW
4/9/2019	Whitney R. McKay	SW041915028	Putnam	BSW
4/10/2019	Chloe Psarsky	SW041915030	Monongalia	BSW
4/11/2019	KyMBER B, Mason	SW041915031	Raleigh	BSW
4/12/2019	Sarah E. Demers	SW041915032	Monongalia	MSW

Date of Issue	Name	Permit Number	Home County	Level
4/15/2019	Caitlin M. Brown	SW041915036	Hampshire	MSW
4/15/2019	Kelley A. Cain	SW041915037	Wood	MSW
4/15/2019	Miranda B. Talkington	SW041915038	Monongalia	MSW
4/15/2019	Brandi R. Griffith	SW041915039	Harrison	BSW
4/19/2019	Abigail M. Jones	SW041915040	Monongalia	MSW
4/19/2019	Natalie P. Trowbridge	SW041915041	Marshall	BSW
4/19/2019	Kelsey Renzella	SW041915042	Marshall	BSW
4/19/2019	Gabrielle J. Iden	SW041915043	Berkeley	MSW
4/19/2019	Victoria A. Flynn	SW041915044	Berkeley	MSW
4/22/2019	Cady A. Harper	SW041915048	Raleigh	MSW
4/22/2019	Kathleen Torrico	SW041915049	Raleigh	MSW
4/22/2019	Andrea Cheuvront	SW041915050	Monongalia	MSW
4/29/2019	Judy L. Hayes	SW041915052	Wayne	BSW
4/29/2019	Emily A. Allen	SW041915053	Marshall	BSW
4/29/2019	Shannon Barajas	SW041915054	Raleigh	BSW
4/29/2019	Ida McGrail	SW041915055	Wood	MSW
4/29/2019	Tracy A. Angle	SW041915057	Cabell	MSW
4/29/2019	Charles D. Fultz III	SW041915058	Monongalia	MSW
4/29/2019	Paulina Elmo	SW041915059	Monongalia	MSW
4/29/2019	Ciara A. Morris	SW041915060	Kanawha	MSW
5/1/2019	Caitlin Greaf	SW051915061	Cabell	MSW
5/1/2019	Beth V. Powell	SW051915062	Preston	MSW
5/1/2019	Carrie A. Miller	SW051915063	Jackson	MSW
5/6/2019	Meghan D. Lively	SW051915064	Kanawha	MSW
5/6/2019	Scott D. George	SW051915065	Berkeley	MSW
5/6/2019	Tiffany Gray	SW051915066	Fayette	BSW
5/7/2019	Madison Guilliams-Costabile	SW051915067	Out of state	BSW
5/7/2019	Kassie Sayre	SW051915068	Fayette	BSW
5/7/2019	Laura L. Baker	SW051915069	Greenbrier	MSW
5/8/2019	Justin Sage	SW051915071	Marion	MSW
5/9/2019	Jessica D. Garlow	SW051915072	Marion	MSW
5/9/2019	Michelle L. Scarbro	SW051915073	Putnam	BSW
5/15/2019	Brian D. Hankins	SW051015078	Cabell	MSW
5/15/2019	Lydia N. Gray	SW051915079	Cabell	MSW
5/16/2019	Stacey A. Thacker	SW051915080	Out of state	MSW

Date of Issue	Name	Permit Number	Home County	Level
5/16/2019	Lisa C. Hayhurst	SW051915081	Lewis	MSW
5/15/2019	Samantha B. Hammer	SW051915082	Cabell	BSW
5/21/2019	Amy M. Fields	SW051915087	Cabell	MSW
5/21/2019	Michaela E. Amendola	SW051915088	Monongalia	MSW
5/21/2019	Leandra L. Harper	SW051915089	Cabell	BSW
5/21/2019	Molly Gavin	SW051915090	Out of state	MSW
5/21/2019	Carin A. Kramer	SW051915091	Greenbrier	MSW
5/24/2019	Emily C. Pemberton	SW051915097	Out of state	MSW
5/28/2019	Donna P. Haught	SW051915101	Marion	MSW
5/29/2019	Nicole Garis	SW051915012	Raleigh	BSW
5/29/2019	Taylor Staubs	SW051915108	Berkeley	BSW
6/3/2019	Melissa S. Adams	SW061915113	Ohio	BSW
6/6/2019	LaDonna D. Gilpin	SW061915116	Kanawha	BSW
6/6/2019	Bethany L. Biser	SW061915117	Out of state	BSW
6/7/2019	Jessica L. Deems	SW061915121	Out of state	BSW
6/11/2019	Kathryn L. Moss	SW061915126	Kanawha	MSW
6/11/2019	Carolyn L. Turner	SW061915127	Out of state	MSW
6/11/2019	Lauren R. Cole	SW061915128	Monongalia	MSW
6/19/2019	Sydney N. Hopkins	SW061915136	Greenbrier	BSW
6/19/2019	Taylor A. Durham	SW061915137	Raleigh	BSW
6/19/2019	Allison R. Buskirk	SW061915138	Wood	MSW
6/19/2019	Kateri Leonard	SW061915139	Out of state	BSW
6/27/2019	Lakin Roth	SW061915143	Out of state	MSW
6/27/2019	Taylor F. Carroll	SW061915144	Monongalia	MSW
6/27/2019	Megan Riedi	SW061915145	Out of state	BSW
6/27/2019	Savannah Zink	SW061915146	Monongalia	MSW
6/27/2019	Morgan Kate Marberry	SW061915147	Logan	MSW
7/3/2019	Jenna R. Satterfield	SW071915153	Marion	MSW
7/3/2019	Kimber N. Byus	SW071915154	Mason	MSW
7/3/2019	Alonna Ray	SW071915155	Out of State	BSW
7/3/2019	Thomas E. Reynolds II	SW071915156	Putnam	MSW
7/3/2019	Megan M. Wells	SW071915157	Mineral	MSW
7/11/2019	Carissa Sietsema	SW071915161	Mingo	MSW
7/11/2019	Carla J. Friedman-Workman	SW071915162	Out of State	MSW
7/24/2019	Candace L. Golaszewski	SW071915168	Monongalia	MSW

Date of Issue	Name	Permit Number	Home County	Level
7/24/2019	Amanda R. Patrick	SW071915169	Cabell	MSW
7/24/2019	Jessica Roth	SW071915170	Hancock	BSW
7/24/2019	Abigail M. Miller	SW071915171	Monongalia	BSW
7/24/2019	Michelle Bast	SW071915172	Monongalia	BSW
7/24/2019	Shelsea Payne	SW071915173	Cabell	BSW
7/24/2019	Tyra R. Cochran	SW071915174	Greenbrier	MSW
7/24/2019	Krishawna R. Harless	SW071915175	Wayne	MSW
7/24/2019	Lucas Barber	SW071915176	Wood	MSW
7/24/2019	Rachel L. Hall	SW071915177	Taylor	MSW
7/26/2019	Kimesha Patterson	SW071915179	Kanawha	MSW
7/31/2019	Rebekah C. Garcia	SW071915183	Raleigh	MSW
7/31/2019	Brittany L. Davis	SW071915184	Kanawha	MSW
7/31/2019	Elizabeth Frame	SW071915185	Cabell	MSW
7/31/2019	Julitha R. Braggs	SW071915186	Kanawha	MSW
7/31/2019	Adeline King	SW071915187	Out of State	BSW
7/31/2019	Luke Badley	SW071915188	Berkeley	MSW
8/1/2019	Jordan Quesenberry	SW081915189	Wyoming	BSW
8/14/2019	Lyndsay Kumenos	SW081915200	Monongalia	BSW
8/14/2019	Nicole Keown	SW081915201	Cabell	BSW
8/15/2019	Stephanie L. Mooney	SW081915207	Raleigh	MSW
8/15/2019	Kristina A. Moore	SW081915208	Kanawha	BSW
8/23/2019	Regina Hoffman	SW081915218	Jefferson	MSW
8/23/2019	Heidi E. Staats	SW081915219	Jackson	BSW
8/23/2019	Itai Gravely	SW081915220	Kanawha	BSW
8/23/2019	Julia A. Dean	SW081915221	Wayne	BSW
8/26/2019	Sarah M. Long	SW081915222	Fayette	MSW
8/26/2019	Kiersten Poore	SW081915223	Kanawha	
8/26/2019	Jessica J. Forte	SW081915224	Out of State	MSW
8/30/2019	Olivia R Hughes	SW081915229	Cabell	BSW
9/9/2019	Colten Helmandollar	SW091915233	Upshur	MSW
9/9/2019	Bettie Wilfong	SW091915234	Harrison	MSW
9/9/2019	Patricia Crockett	SW091915235	Jackson	MSW
9/16/2019	Whitney R Rinker	SW091915238	Jefferson	BSW
9/25/2019	Sarah Walker	SW091915249	Cabell	BSW
9/25/2019	Magan L. Hatten	SW091915250	Out of State	BSW

Date of Issue	Name	Permit Number	Home County	Level
9/25/2019	Katie Fenley	SW091915251	Berkeley	BSW
9/25/2019	Katy Spraggins	SW091915252	Monongalia	MSW
9/26/2019	Adrienne E Blume	SW091915253	Berkeley	MSW
10/3/2019	Roxanne Woodward	SW101915255	Jefferson	MSW
10/4/2019	Keli Mallory	SW101915256	Kanawha	MSW
10/7/2019	Udodirim N Ejimofor	SW101915260	Monongalia	MSW
10/7/2019	Jenna Miller	SW101915261	Mercer	MSW
10/7/2019	Rebecca Stover	SW101915262	Raleigh	BSW
10/7/2019	Morgan N Vernon	SW101915263	Jefferson	
10/9/2019	Jorden N Walters	SW101915264	Cabell	MSW
10/9/2019	Katie Pence	SW101915265	Kanawha	BSW
10/10/2019	Carly McCormick	SW101915266	Out of State	BSW
10/16/2019	Sydney Upton	SW101915268	Kanawha	MSW
10/16/2019	Sarah R Blevins	SW101915269	Cabell	BSW
10/16/2019	Samantha Lester	SW101915270	Kanawha	MSW
10/16/2019	Emily D McNally	SW101915271	Kanawha	BSW
10/21/2019	Courtney B. Switzer	SW101915277	Kanawha	MSW
10/24/2019	Melissa Parsons	SW101915278	Kanawha	BSW
10/30/2019	Mitzi Beth Reynolds	SW101915284	Greenbrier	BSW
11/5/2019	Melanie Cottrill	SW111915285	Wood	
11/6/2019	Angel Carper	SW111915286	Raleigh	BSW
11/7/2019	Heather E Tallman	SW111915287	Monongalia	MSW
12/2/2019	Jessica McCoy	SW121915302	Mason	BSW
12/2/2019	Brittany M Craft	SW121915303	Fayette	MSW
12/2/2019	Richard Marks	SW121915304	Jefferson	BSW
12/4/2019	Shannon Gore	SW121915305	Marion	BSW
12/4/2019	Amanda A Algee	SW121915306	Monongalia	MSW
12/6/2019	Richard Noble	SW121915307	Harrison	BSW
12/9/2019	Lindsey Steele	SW121915308	Kanawha	BSW
12/16/2019	Kimberly E. Lyons	SW121915313		
12/19/2019	Joseph Solomon	SW121915314	Kanawha	MSW
12/19/2019	Olivia Myers	SW121915315	Cabell	MSW
12/19/2019	Brittany N Wilt	SW121915316	Cabell	BSW
1/2/2020	Caroline Wilson	SW121915317	Out of State	BSW
1/2/2020	Tiffany Adkins-Hopkins	SW012015322	Cabell	MSW

Date of Issue	Name	Permit Number	Home County	Level
1/7/2020	Sadie Daly	SW012015331	Putnam	BSW
1/7/2020	Kirsten Chafin	SW012015332	Logan	BSW
1/10/2020	Britany H Honaker	SW012015334	Kanawha	BSW
1/21/2020	Darrian Walker	SW012015345	Marion	BSW
1/29/2020	Maria Harer	SW012015358	Raleigh	MSW
1/29/2020	Sebastian M Stanhope	SW012015359	Monongalia	MSW
1/29/2020	Phillip Hayworth	SW012015360	Mercer	MSW
1/29/2020	Kendra Cormack	SW012015361	Out of State	MSW
1/29/2020	Shawwna H Merrill	SW012015362	Out of State	BSW
1/29/2020	Erica J Lucas	SW012015363	Raleigh	BSW
1/29/2020	Rachel Poling	SW012015364	Harrison	MSW
1/29/2020	Sarah E Cunningham	SW012015365	Wayne	BSW
1/29/2020	Laura Kirk	SW012015366	Jackson	BSW
2/4/2020	LaRon White	SW022015372	Putnam	MSW
2/4/2020	Andrea Straight	SW022015373	Marion	MSW
2/4/2020	Jessica F Hernandez	SW022015374	Cabell	MSW
2/4/2020	Amber Underwood	SW022015375	Raleigh	MSW
2/4/2020	Heather Ellis	SW022015376	Out of state	MSW
2/4/2020	Leah Mullins	SW022015377	Putnam	BSW
2/4/2020	Miranda Mullins	SW022015379	McDowell	MSW
2/11/2020	Ashley Lewis	SW022015388	Cabell	BSW
2/12/2020	Chikere Isikwe	SW022015390	Mercer	BSW
2/12/2020	Madeline Dillow	SW022015391	Jefferson	MSW
2/12/2020	Bernarda Bandak	SW022015392	Kanawha	MSW
2/18/2020	Katherine Laishley	SW022015393	Kanawha	MSW
2/18/2020	Robert Sands	SW022015394	Monongalia	MSW
2/26/2020	Jordan Clark	SW022015404	Putnam	MSW
2/26/2020	Michelle Tunstalle	SW022015405	Cabell	MSW
2/26/2020	Nycole Cooper	SW022015406	Berkeley	BSW
2/26/2020	Randi L Carpenter	SW022015407	Out of State	BSW
2/26/2020	Talena Justice	SW022015408	Greenbrier	MSW
2/28/2020	Alyce Crist	SW022015409	Kanawha	MSW
3/5/2020	Michael Johnson	SW032015414	Fayette	MSW
3/5/2020	Katelyn Fowler	SW032015415		
3/5/2020	Shereilla Hearn	SW032015416	Mercer	MSW

Date of Issue	Name	Permit Number	Home County	Level
3/5/2020	Joseph A Barker Jr	SW032015417	Kanawha	BSW
3/12/2020	Deborah Layman	SW032015422	Monongalia	MSW
3/12/2020	Jessica Peak	SW032015423	Mercer	MSW
3/12/2020	Caitlin Fulk	SW032015424	Raleigh	BSW
3/17/2020	Chelsie Farmer	SW032015430	Kanawha	BSW
3/17/2020	Ebony C Anderson	SW032015431	Raleigh	BSW
3/17/2020	Karissa Bjorkgren	SW032015432	Monongalia	MSW
3/18/2020	Natalie Fish	SW032015433	Monongalia	
3/18/2020	Morgan Tennant	SW032015434	Ohio	MSW
3/18/2020	Myra Yvette Gilbert	SW032015435		
3/18/2020	Allison B Pritt	SW032015436	Monongalia	MSW
3/31/2020	Michelle Lynn Simpkins	SW032015448	Mason	
3/31/2020	Briana Washington	SW032015449	Kanawha	MSW
3/31/2020	Katlynn Wilson	SW032015450	Wayne	BSW
3/31/2020	Marissa Beth Tolley	SW032015451	Putnam	MSW
4/1/2020	Ashlei Meade	SW042015452	Summers	BSW
4/1/2020	Christopher M Lucas	SW042015453	Cabell	MSW
4/1/2020	Kaetlynn Lipinski	SW042015454	Marion	MSW
4/2/2020	Maria A. Kirkpatrick	SW042015462	Monongalia	MSW
4/8/2020	Carlee R Lammers	SW042015467	Kanawha	MSW
4/10/2020	Lynn Grainger	SW042015468	Monongalia	MSW
4/22/2020	Logan Powell	SW042015473	Cabell	MSW
4/22/2020	Katelyn M Clowers	SW042015474	Mercer	BSW
4/22/2020	Jasmine Paxton	SW042015475	Brooke	BSW
4/22/2020	John M Cross	SW042015476	Harrison	MSW
4/22/2020	Mikenzi Edwards	SW042015477	Out of State	BSW
4/22/2020	LaDonna Adams	SW042015478	Taylor	MSW
4/22/2020	Melany Langhurst	SW042015479	Harrison	MSW
4/22/2020	Randi Efaw	SW042015480	Wetzel	BSW
4/23/2020	Crystal Morris	SW042015481	Preston	BSW
4/27/2020	Ashley F. Taylor	SW042015486	Monongalia	MSW
4/27/2020	Stefanie M. Myers	SW042015487	Marion	MSW
4/29/2020	David Mullenix	SW042015488	Out of State	MSW
5/4/2020	Jessica M. McConnell	SW052015492	Mercer	BSW

Date of Issue	Name	Permit Number	Home County	Level
5/4/2020	Amy L. Golden	SW052015493	Monongalia	MSW
5/4/2020	Elizabeth L. Walling	SW052015494	Monongalia	MSW
5/4/2020	Mary L Moody	SW052015495	Harrison	MSW
5/4/2020	Victoria M Sullivan	SW052015496	Out of State	BSW
5/8/2020	Vanessa R. Short	SW052015499	Harrison	MSW
5/8/2020	Jenna M Lohnes	SW052015500	Monongalia	MSW
5/8/2020	Emily Cintron Melendez	SW052015501	Jefferson	MSW
5/8/2020	Hannah Squires	SW052015502	Mineral	MSW
5/8/2020	Jessica Moore	SW052015503	Cabell	MSW
5/8/2020	Allie D. Fetty	SW052015505	Marion	MSW
5/14/2020	Samantha Mazella	SW052015510	Kanawha	MSW
5/14/2020	Lindsey Wheeler	SW052015511	Raleigh	BSW
5/14/2020	Bryanna Baker-Mackley	SW052015512	Clay	MSW
5/14/2020	Makayla Keith	SW052015513	Kanawha	BSW
5/14/2020	Sarah Vickery	SW052015514	Hampshire	MSW
5/14/2020	Erin Lewis	SW052015515	Out of State	MSW
5/15/2020	Brooke D. Cline	SW052015516	Mercer	MSW
5/15/2020	Autumn B. Gray	SW052015517	Martinsburg	BSW
5/15/2020	Rebecca J. Dunaway	SW052015520	Taylor	MSW
5/28/2020	Keith A. Poole	SW052015521	Cabell	BSW
5/29/2020	Jordan Neighbors	SW052015522	Taylor	BSW
5/29/2020	Katelyn M Torrence	SW052015523	Randolph	MSW
6/2/2020	Victoria E. Cooper	SW062015524	Marion	MSW
6/2/2020	Haley B. Thompson	SW062015525	Mercer	MSW
6/2/2020	Amber Wilfong-Knight	SW062015526	Cabell	MSW
6/2/2020	Emily B. Evans	SW062015527	Monongalia	BSW
6/2/2020	Heather A Carr	SW062015528	Berkeley	MSW
6/8/2020	Larry C. Fields	SW062015530	Mingo	MSW
6/12/2020	Senneca L. Davis	SW062015532	Out of State	MSW
6/12/2020	Lorin Parker	SW062015533	Preston	MSW
6/12/2020	Taylor M Cope	SW062015534	Monongalia	MSW
6/12/2020	Kimberly R. Conrad	SW062015535	Wood	BSW
6/12/2020	Krystal D Wagner	SW062015536	Mineral	BSW
6/15/2020	Lindsay Gouge	SW062015538	Mercer	BSW
6/16/2020	Theannah Dorrer	SW062015539	Berkeley	MSW

Date of Issue	Name	Permit Number	Home County	Level
6/16/2020	Keigan Abel-Brown	SW062015540		
6/17/2020	Matthew Ingle	SW062015541	Kanawha	MSW
6/18/2020	Darren W Cofer	SW062015544	Out of State	BSW
6/24/2020	Chloe C. Hinkle	SW062015545	Monongalia	MSW
6/24/2020	Sherry J. Lord	SW062015546	Wood	MSW
6/24/2020	Alexandra Baber	SW062015547		
6/29/2020	Jacob N Bounds	SW062015550	Kanawha	MSW
6/29/2020	Faith M. Weisel	SW062015551	Berkeley	BSW
6/29/2020	Nancy J. Osborne	SW062015552	Greenbrier	BSW

Provisional Licenses Issued July 1, 2018 to June 30, 2020

ORIGINAL ISSUE DATE	EXP DATE	LICENSE NUMBER	FIRST NAME	LAST NAME	STATUS	HOME COUNTY
7/2/2018	8/12/2019	PL071814758	Misti	Broyles	Expired	Cabell
7/5/2018	7/5/2020	RPL071814751	Charles	Smith	Active	Kanawha
7/5/2018	6/22/2022	RPL071814764	Franklin	Evans Jr	Active	Mingo
7/6/2018	7/6/2022	PL071814760	Andrea	Doss	Active	Fayette
7/9/2018	2/28/2019	RPL071814763	Jordon	Barr	Expired	Upshur
7/9/2018	7/9/2022	RPL071814768	Amanda	Weber	Active	Preston
7/12/2018	7/12/2022	RPL071814766	Sarah	Menendez	Active	Harrison
7/13/2018	6/26/2022	PL061814759	Andrea	Parsons	Active	Wood
7/16/2018	2/20/2019	RPL071814770	Laura	Bennett	Expired	Kanawha
7/18/2018	7/18/2022	RPL071814767	Shannon	Jones	Active	Marion
7/19/2018	6/30/2022	RPL071814779	Melody	Rose	Active	Webster
7/30/2018	7/30/2022	PL071814780	Katelyn	Nestor- Shiflett	Active	Tucker
7/30/2018	7/30/2020	RPL071814778	Lemuel	Williams	Active	Kanawha
7/30/2018	8/19/2022	RPL071814782	Rebecca	Frazier	Active	Kanawha
8/2/2018	8/19/2022	RPL081814773	Patrick	Breeden	Active	Kanawha
8/2/2018	11/18/2021	RPL111914787	Jennifer	Bryant	Active	Kanawha
8/3/2018	8/3/2022	RPL081814793	Angela	Glasscock	Active	Marion
8/6/2018	8/11/2022	PL082014790	Amy	Crook	Active	Ohio
8/6/2018	10/22/2018	RPL081814786	Daniel	Lehman	Expired	Webster
8/8/2018	2/7/2019	PL081814803	Patricia	Kovach	Expired	Marion
8/8/2018	8/10/2022	RPL081814785	Belinda	Keith	Active	Logan
8/13/2018	8/13/2022	PL081814814	Amanda	Perdue	Active	Out of State
8/16/2018	8/16/2020	PL081814799	Tiara	Freeman	Active	Monongalia
8/17/2018	8/17/2020	PL081814802	Kristen	Golden	Active	Wayne
8/20/2018	4/30/2020	RPL081814804	Deidre	Johnson	Expired	Ohio
8/24/2018	7/28/2022	PL072014805	Christina	Farmer	Active	Raleigh
8/30/2018	9/6/2021	RPL091914812	Tiffany	Dye	Active	Harrison

ORIGINAL ISSUE DATE	EXP DATE	LICENSE NUMBER	FIRST NAME	LAST NAME	STATUS	HOME COUNTY
9/6/2018	9/14/2022	RPL091814820	Mindy	Davey	Active	Grant
9/7/2018	7/22/2022	RPL091814806	Jennifer	Sorrent	Active	Fayette
9/7/2018	9/18/2020	RPL091814817	Jeannemarie	Saunders	Active	Putnam
9/10/2018	8/22/2020	PL081814810	Brittany	May	Active	Boone
9/10/2018	9/10/2022	PL091814813	Sydney	Mullins	Active	Cabell
9/10/2018	4/17/2019	RPL091814809	Mikayla	Bullard	Expired	Clay
9/12/2018	9/4/2022	RPL091814816	Kayla	Paugh	Active	Barbour
9/13/2018	9/13/2022	PL091814822	Amanda	Ramirez	Active	Greenbrier
9/13/2018	9/13/2022	PL091814823	Chelsea	Wright	Active	Upshur
9/14/2018	9/11/2022	RPL091814826	Jordan	Marks	Active	Lewis
9/14/2018	7/20/2022	RPL091814827	Carrie	White	Active	Roane
9/17/2018	2/15/2019	RPL091814832	Erica	Holster	Expired	Lewis
9/17/2018	10/13/2022	RPL091814833	Gia	Bailey	Active	Pendleton
9/17/2018	9/3/2022	RPL091814840	Lena	Adkins	Active	Marion
9/18/2018	9/18/2020	PL091814834	Jayla	Murphy	Active	Cabell
9/18/2018	2/4/2019	RPL091814818	Harold	Mitchell	Expired	Mercer
9/18/2018	1/11/2019	RPL091814819	David	Holden	Expired	Brooke
9/19/2018	7/21/2022	RPL091814830	Tonya	Berry	Active	Fayette
9/21/2018	9/22/2022	RPL091814828	Tiffany	Wilson	Active	Wood
9/21/2018	5/24/2019	RPL091814842	Rachel	Guhl	Expired	Harrison
9/21/2018	9/22/2020	RPL091814828	Tiffany	Wilson	Active	Wood
9/24/2018	7/24/2022	RPL091814835	Sheila	Hannah	Active	Lincoln
9/26/2018	9/26/2020	PL091814847	Debra	Butcher	Active	Cabell
9/26/2018	2/4/2019	RPL091814848	Samuel	Smith	Expired	Raleigh
10/3/2018	10/7/2022	RPL101814836	Holly	Sims	Active	Preston
10/9/2018	10/9/2020	PL101814850	Sharlene	Liberto	Active	Berkeley
10/9/2018	8/10/2022	RPL101814849	Washington	Reed	Active	Summers
10/10/2018	10/10/2020	RPL101814860	Anairouz	Katrib	Active	Kanawha
10/11/2018	10/11/2022	PL101814853	Aimee	Gallo	Active	Harrison
10/15/2018	10/15/2020	PL101814846	Kristin	Anderson	Active	Raleigh

ORIGINAL ISSUE DATE	EXP DATE	LICENSE NUMBER	FIRST NAME	LAST NAME	STATUS	HOME COUNTY
10/15/2018	10/15/2022	PL101814857	Katelyn	Lawson	Active	Marion
10/15/2018	8/14/2022	RPL101814859	Lori	Johnson	Active	Raleigh
10/15/2018	10/15/2020	RPL101814861	Kimberly	Shrader	Active	Kanawha
10/15/2018	7/6/2022	RPL101814865	Summer	Caraway	Active	Kanawha
10/17/2018	10/17/2020	PL101814872	Justina	Bostic	Active	Kanawha
10/17/2018	10/15/2022	RPL101814871	Robin	Nicholas	Active	Preston
10/19/2018	10/19/2020	PL101814873	James	Murphy	Active	Taylor
10/19/2018	10/19/2020	RPL101814845	Teddy	Richardson	Active	Braxton
10/19/2018	10/19/2020	RPL101814864	Carissa	Guyer	Active	Morgan
10/19/2018	10/19/2020	RPL101814866	Brianna	Taylor	Active	Out of State
10/19/2018	10/9/2022	RPL101814867	Tina	Beaver	Active	Out of State
10/22/2018	10/22/2022	PL101814876	Christel	Beam	Active	Barbour
10/22/2018	10/22/2022	PL101814877	Ashley	Biskup	Active	Lincoln
10/23/2018	12/5/2018	RPL101814858	Ashley	McClung	Expired	Marion
10/23/2018	10/26/2022	RPL101814862	Makayla	Stanley	Active	Kanawha
10/23/2018	10/29/2022	RPL101814874	Angelica	Harvey	Active	Upshur
10/24/2018	10/24/2022	PL101814852	Jennifer	Blosser	Active	Wood
10/24/2018	7/9/2019	RPL101814854	Sarah	Acquisto	Expired	Monongalia
10/25/2018	10/25/2020	RPL101814863	April	Cave	Expired	Berkeley
10/26/2018	10/26/2020	PL101814869	James	Watts	Active	Putnam
10/29/2018	10/26/2022	RPL101814875	Jordan	Rogers	Active	Kanawha
10/29/2018	10/29/2022	RPL101814880	Erin	Miller	Active	Wood
10/31/2018	10/31/2022	PL101814870	Tara	Elms	Active	Wood
10/31/2018	7/31/2022	RPL101814878	Daniel	Krause	Active	Cabell
11/1/2018	11/20/2022	RPL111814868	Lucy	O'Dell	Active	Nicholas
11/5/2018	8/19/2022	RPL111814885	Heather	Smith	Active	Jackson
11/9/2018	9/22/2022	RPL111814888	Lora	Rogers	Active	Raleigh
11/19/2018	11/19/2020	PL111814893	Jason	Vickers	Active	Kanawha
11/19/2018	11/19/2020	RPL111814892	Patrica	Smith	Active	Monongalia
11/26/2018	11/30/2019	RPL111814887	Chtristopher	Dolin	Expired	Boone

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11/28/2018	11/28/2020	RPL111814891	Christina	Thompson	Active	Kanawha
12/3/2018	8/26/2022	RPL121814898	Sandra	Davis	Active	Lincoln
12/3/2018	1/3/2020	RPL121814905	Ravi	Ramcharan	Expired	Cabell
12/6/2018	10/10/2019	RPL121814901	Joyce	Lewis	Expired	Clay
12/7/2018	12/7/2020	RPL121814899	Lisa	Lambert	Active	Kanawha
12/10/2018	11/23/2022	RPL121814912	Rita	Chapman	Active	Kanawha
12/13/2018	12/13/2020	PL121814913	Sarah	Sow	Active	Wood
12/14/2018	12/14/2020	PL121814915	Nicole	Ledford	Active	Taylor
12/14/2018	11/30/2022	RPL121814900	Taylor	Muncy	Active	Cabell
12/17/2018	12/17/2020	PL121814904	Katelynn	Gatens	Active	Putnam
12/17/2018	8/6/2022	RPL121814909	Tammy	Moseley	Active	Mingo
12/20/2018	12/20/2020	RPL121814906	Nancy	Burks	Active	Cabell
12/20/2018	9/22/2022	RPL121814907	Megan	Ray	Active	Cabell
12/26/2018	12/26/2020	RPL121814908	Amber	Warden	Active	Raleigh
12/26/2018	12/26/2020	RPL121814914	Emily	Green	Active	Preston
12/28/2018	12/28/2020	PL121814924	Laci	Bowman	Active	Out of State
12/28/2018	12/28/2020	RPL121814910	Deena	Hassen	Active	Mercer
12/28/2018	12/28/2020	RPL121814916	Brian	Chase	Active	Kanawha
1/4/2019	1/4/2021	PL011914918	Eva	Tunstalle	Active	Wyoming
1/4/2019	1/4/2021	PL011914927	Charles	Mendenhall	Active	Putnam
1/4/2019	1/4/2021	RPL011914939	Lucinda	Lucas	Active	Fayette
1/8/2019	7/21/2022	RPL011914937	Misty	Waits	Active	Berkeley
1/9/2019	1/9/2021	RPL011914928	Iesha	Burroway	Active	Fayette
1/11/2019	8/27/2020	RPL011914920	Tamika	Cook	Expired	Fayette
1/11/2019	1/11/2021	RPL011914931	Stephen	Brown	Active	Lincoln
1/14/2019	1/14/2021	RPL011914942	Emily	Perdue	Active	Raleigh
1/14/2019	1/14/2021	RPL011914943	Julia	Rahman	Active	Raleigh
1/14/2019	1/14/2021	RPL011914952	Cheryl	Rich	Active	Kanawha
1/15/2019	1/15/2021	PL011914944	Briana	Oldfield	Active	Wood
1/15/2019	1/15/2021	RPL011914946	Katherine	Brown	Active	Wood

ORIGINAL ISSUE DATE	EXP DATE	LICENSE NUMBER	FIRST NAME	LAST NAME	STATUS	HOME COUNTY
1/16/2019	1/16/2021	PL011914925	Kelci	Browning	Active	Lincoln
1/16/2019	11/9/2022	RPL011914926	John	Judy	Active	Marshall
1/16/2019	1/16/2021	RPL011914947	Diana	Gainer	Active	Wood
1/17/2019	1/17/2021	RPL011914930	Malcolm	Crockett	Active	Out of State
1/22/2019	1/22/2021	RPL011914951	Lashea	Strader	Active	Kanawha
1/23/2019	1/24/2020	RPL011914938	Kevin	Spradlin	Expired	Out of state
1/23/2019	8/6/2022	RPL011914941	Willam	Thompson	Active	Raleigh
1/24/2019	2/21/2019	RPL011914940	Melissa	Isaacs	Expired	Out of State
1/28/2019	1/28/2021	PL011914948	Susan	Swanson	Active	Cabell
1/28/2019	1/28/2021	PL011914954	Melanie	Lambert	Active	Mercer
1/28/2019	2/11/2020	RPL011914955	Jessica	Barber	Expired	Raleigh
1/28/2019	7/31/2022	RPL011914956	Tracy	Nowak	Active	Out of State
1/29/2019	1/29/2021	RPL011914957	Jillian	Jividen	Active	Putnam
2/4/2019	12/7/2022	RPL021914962	Torri	Halstead	Active	Boone
2/7/2019	2/7/2021	RPL021914971	Brandi	Belcher	Active	Logan
2/8/2019	2/8/2021	PL021914968	Tabatha	King	Active	Monongalia
2/8/2019	2/8/2021	RPL021914963	Dwayne	Combs	Active	Kanawha
2/8/2019	7/20/2022	RPL021914980	Merri	Andrew	Active	Upshur
2/11/2019	12/1/2022	RPL021914972	Kirsten	McCracken	Active	Jefferson
2/20/2019	2/20/2021	RPL021914978	Rebecca	Green	Active	McDowell
2/20/2019	2/21/2021	RPL021914979	Marla	McQuown	Active	Berkeley
2/20/2019	8/3/2019	RPL021914990	Kaitlyn	Shamblin	Expired	Kanawha
2/20/2019	10/17/2019	RPL021914991	Lisa	Yoho	Expired	Wetzel
2/21/2019	2/21/2021	RPL021914977	Amy	Farrar	Active	Monongalia
2/26/2019	2/26/2021	PL021914989	Maureen	Rogers	Active	Jackson
2/26/2019	2/26/2021	RPL021914993	Bailee	Lane	Active	Kanawha
2/28/2019	2/28/2021	RPL021914988	Samantha	Shaffer	Active	Monongalia
3/1/2019	3/1/2021	PL031914975	Tyra	Jackson	Active	Mercer
3/4/2019	4/10/2019	RPL031914976	Michael	Lambert	Expired	Wood
3/4/2019	3/4/2021	RPL031914994	Jonathon	Berry	Active	Kanawha

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3/6/2019	3/6/2021	PL031914999	LaRissa	Adkins	Active	Lincoln
3/7/2019	3/7/2021	PL031914981	Keith	Rollins	Active	Putnam
3/8/2019	3/8/2021	RPL031914996	Matthew	White	Active	Boone
3/14/2019	10/20/2020	PL031914992	Leslie	Cutright	Expired	Lewis
3/15/2019	3/15/2021	RPL031914987	Jasmine	Duiguid	Active	Kanawha
3/15/2019	3/15/2021	RPL031914995	Zachary	Burkhammer	Active	Kanawha
3/15/2019	3/15/2021	RPL031915015	Elizabeth	Blake	Active	Monongalia
3/18/2019	3/18/2021	RPL031915033	Bethany	Grimmette	Active	Mingo
3/18/2019	3/18/2021	RPL031915046	Jeremy	Adams	Active	Out of State
3/20/2019	3/20/2021	PL031914997	Clarissa	Hannah	Active	Pleasants
3/20/2019	3/20/2021	PL031914998	Sierra	Lintz	Active	Mineral
3/20/2019	3/20/2021	PL031915014	Tyler	Walls	Active	Monongalia
3/20/2019	5/26/2020	RPL031915020	Angela	Belback	Expired	Out of State
3/22/2019	3/22/2021	PL031912846	Julia	Wolf	Active	Clay
3/22/2019	3/29/2019	RPL031915000	Jason	Brewer	Expired	Mercer
3/25/2019	3/25/2021	RPL031915047	Eric	Crawford	Active	Cabell
3/27/2019	3/27/2021	RPL031915003	Jonathon	Harold	Active	Kanawha
3/27/2019	3/27/2021	RPL031915004	Cameron	Austin	Active	Fayette
3/27/2019	3/27/2021	RPL031915018	Daniel	Kelly	Active	Kanawha
3/27/2019	3/27/2021	RPL031915029	Laura	Vesely	Expired	Kanawha
3/29/2019	3/29/2021	PL031915016	Aleshia	Hunter	Active	Kanawha
3/29/2019	3/29/2021	PL031915035	Kimberly	Harvey	Active	Logan
3/29/2019	9/13/2019	RPL031915017	Kylie	Anderson	Expired	Hancock
4/2/2019	4/2/2021	RPL041915019	Colleen	David	Active	Webster
4/5/2019	4/5/2021	PL041915045	Kimberly	Newman	Active	Wayne
4/9/2019	11/29/2019	RPL041915034	Rhiannon	Zeman	Expired	Monongalia
4/15/2019	4/15/2021	RPL041915074	Vickie	Williams	Active	Wyoming
4/17/2019	4/17/2021	RPL041915051	James	Swain	Active	McDowell
4/19/2019	2/15/2020	RPL041915056	Brandon	Austin	Expired	Mercer
4/23/2019	4/23/2021	RPL041915085	Shelly	Thomas-Steele	Active	Out of State

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4/29/2019	4/29/2021	PL041914690	Kelley	Bender	Active	Upshur
4/29/2019	4/29/2021	PL041915075	Traci	Naples	Active	Ohio
4/29/2019	10/29/2022	RPL041915052	Judy	Hayes	Active	Wayne
4/30/2019	7/9/2019	RPL041915070	Karen	Kurilko	Expired	Preston
5/2/2019	5/2/2021	PL051915084	Brittany	Antoine	Active	Mercer
5/2/2019	5/2/2021	RPL051915076	Rami	Khoury	Active	Kanawha
5/2/2019	5/2/2021	RPL051915083	Elsie	Cox	Active	Raleigh
5/3/2019	7/22/2019	RPL051915077	Mickey	King-Fowler	Expired	Kanawha
5/6/2019	11/30/2022	RPL051915086	Jamie	Carter	Active	Mercer
5/8/2019	5/8/2021	RPL051915123	Christina	Harvey	Active	Marion
5/12/2019	5/13/2021	RPL051915109	Michaela	Wells	Active	Out of State
5/13/2019	5/13/2021	PL051915114	Lindsay	Silvester	Active	Monongalia
5/13/2019	5/13/2021	RPL051915092	Austin	Blizzard	Active	Kanawha
5/13/2019	5/13/2021	RPL051915093	Kimberly	Wilkinson	Active	Cabell
5/13/2019	10/26/2022	RPL051915103	Amanda	Walker	Active	Berkeley
5/13/2019	2/13/2021	RPL051915110	Taylor	Fink	Active	Fayette
5/14/2019	10/26/2022	RPL051915094	Steven	Carpenter Jr	Active	Barbour
5/16/2019	12/4/2022	RPL051915106	Laura	Seymour	Active	Berkeley
5/16/2019	5/16/2021	RPL051915107	Ariel	Bartram	Active	Cabell
5/17/2019	5/17/2021	RPL051915095	Laura	Harper	Active	Kanawha
5/17/2019	8/31/2019	RPL051915100	Gerri	Haines	Expired	Morgan
5/17/2019	10/26/2022	RPL051915104	Crystal	Skinner	Active	Lewis
5/20/2019	5/20/2021	RPL051915118	Alan	Friend	Active	Charleston
5/23/2019	5/23/2021	RPL051915096	Seth	Greensage	Active	Putnam
5/23/2019	11/9/2022	RPL051915119	Carrissa	Fortney	Active	Gilmer
5/24/2019	5/24/2021	PL051915098	Zachary	Humbertson	Active	Marion
5/24/2019	5/24/2021	PL051915099	Morgan	Ramsey	Active	Marion
5/24/2019	8/6/2022	PL082015125	Courtney	Jones	Active	Berkeley
5/28/2019	5/28/2021	RPL051915105	Dexter	Akers	Active	Wood
5/30/2019	5/1/2020	PL051915122	Brandi	Coronado	Expired	Mercer

ORIGINAL ISSUE DATE	EXP DATE	LICENSE NUMBER	FIRST NAME	LAST NAME	STATUS	HOME COUNTY
5/31/2019	5/31/2021	PL051915120	Destini	Arbogast	Active	Marion
5/31/2019	7/8/2019	RPL051915111	Christian	Zane	Expired	Ohio
6/3/2019	6/3/2021	PL061915115	Nicole	Spears	Active	Monongalia
6/4/2019	6/4/2021	PL061915150	Erica	Icenhower	Active	Ohio
6/5/2019	6/5/2021	PL061915130	Amanda	Tenney	Active	Upshur
6/5/2019	11/9/2020	RPL061915133	Joseph	Andrews	Active	Hancock
6/6/2019	6/6/2021	RPL061915141	Timothy	Bonnell	Active	Wood
6/10/2019	6/10/2021	RPL061915134	Cynthia	Cunningham	Active	Lewis
6/10/2019	10/8/2022	RPL061915124	Jacqueline	Henry	Active	Berkeley
6/11/2019	6/13/2021	RPL061915129	Stephanie	Wells	Active	Logan
6/11/2019	6/11/2021	RPL061915132	Kelly	Black	Active	Lincoln
6/13/2019	10/30/2022	RPL061915140	Shawna	Vanderhoff	Active	Lewis
6/14/2019	6/14/2021	PL061915151	Alicia	White	Active	Berkeley
6/14/2019	6/14/2021	RPL061915148	Cassie	Beck	Active	Berkeley
6/19/2019	6/11/2021	PL061915152	Jennifer	Lacy	Active	Putnam
6/26/2019	6/26/2021	RPL061915149	Jessica	Erenrich	Active	Out of State
6/27/2019	6/27/2021	RPL061915142	Tiffany	Ward	Active	Putnam
6/28/2019	6/28/2021	PL061915160	James	Wise	Active	Wood
7/1/2019	7/1/2021	RPL071915159	Kendra	Haines	Active	Out of State
7/1/2019	7/1/2021	RPL071915165	Jonathan	Jones	Active	Kanawha
7/1/2019	7/1/2021	RPL071915166	Moriah	Madrigal	Active	Berkeley
7/1/2019	10/26/2022	RPL071915164	Amber	Dimitroff	Active	Taylor
7/3/2019	7/3/2021	RPL071915163	Kathryn	Janney	Active	Fayette
7/8/2019	7/8/2021	PL071915178	Brianna	Simmons	Active	Gilmer
7/8/2019	7/8/2021	RPL071913721	Kathy	Short	Active	Roane
7/8/2019	7/8/2021	RPL071915193	Joshua	Nolan	Active	Out of State
7/11/2019	7/11/2021	PL071915182	Amanda	Hedrick	Active	Randolph
7/11/2019	7/11/2021	PL071915195	Alifaire	Sweeney	Active	Out of State
7/12/2019	7/12/2021	RPL071915191	Amanda	Via	Active	Mercer
7/12/2019	7/21/2022	RPL071915181	Marli	Canning	Active	Marshall

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7/15/2019	11/20/2022	RPL071915194	Stephanie	Davis	Active	Cabell
7/17/2019	7/17/2021	RPL071915190	Maria	Allison	Active	Marshall
7/18/2019	7/18/2021	PL071915199	Andrea	Smith	Active	Roane
7/22/2019	7/13/2020	RPL071915198	Stephanie	Hill	Expired	Mercer
7/25/2019	7/25/2021	RPL071915197	Katelyn	Bunch	Active	Monongalia
7/29/2019	7/29/2021	PL071915192	Madonna	Murphy	Active	Wood
7/29/2019	7/29/2021	RPL071915196	Paradise	Hudson	Active	Raleigh
7/29/2019	7/29/2021	RPL071915210	Joshua	Leshner	Active	Raleigh
7/31/2019	7/31/2021	RPL071915202	Kately	Thaxton	Active	Lincoln
8/2/2019	8/2/2021	RPL081915203	Latrisha	Combs	Active	Raleigh
8/2/2019	8/2/2021	RPL081915206	Timothy	Cole	Active	Wood
8/5/2019	8/5/2021	RPL081915226	Jessica	Spence	Active	Wyoming
8/5/2019	8/21/2022	RPL081952115	Pepper	Walker	Active	Mercer
8/8/2019	8/8/2021	PL081915211	Susan	Harsh	Active	Upshur
8/8/2019	8/19/2022	RPL081915232	David	Jones	Active	Harrison
8/12/2019	8/12/2021	PL081915227	Whitney	Leasure	Active	Wetzel
8/12/2019	8/12/2021	RPL081915231	Miranda	Walls	Active	Mercer
8/13/2019	8/13/2021	RPL081915214	Natasha	Cook	Active	Raleigh
8/13/2019	8/13/2021	RPL081915216	James	Rohrbough	Active	Lewis
8/14/2019	9/28/2022	RPL081915205	Jewell	Watson	Active	Mercer
8/15/2019	8/15/2021	PL081915212	Tierney	Leary	Active	Marion
8/15/2019	10/6/2022	RPL081915213	Olivia	Hardin	Active	Barbour
8/15/2019	8/6/2022	RPL081915209	Holly	Pearce	Active	Hardy
8/16/2019	8/16/2021	PL081915217	Lillian	Griffin	Active	Cabell
8/19/2019	8/19/2021	PL081915230	Morgan	McMillion	Active	Greenbrier
8/19/2019	8/19/2021	RPL081915225	Ruth	Whitesel	Active	Mercer
8/26/2019	8/26/2021	PL081915228	Daniel	Garcia	Active	Fayette
8/26/2019	8/26/2021	PL081915236	Kelly	Washington	Active	Harrison
9/3/2019	9/3/2021	RPL091915241	Lindsey	Watkins	Active	Wood
9/3/2019	9/3/2021	RPL091915242	Kelsey	Morgan	Active	Greenbrier

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9/6/2019	8/21/2022	RPL091915240	Amanda	Runions	Active	Hardy
9/9/2019	9/9/2021	RPL091915244	Melissa	Hoosier	Active	Wood
9/9/2019	9/9/2021	RPL091915254	Jamie	Stevenson	Active	Cabell
9/11/2019	9/11/2021	RPL091915237	Meghan	Mullins	Active	Kanawha
9/13/2019	9/13/2021	PL091915248	Nicolle	Malone	Active	Harrison
9/17/2019	7/20/2022	RPL091915239	Amanda	France	Active	Cabell
9/17/2019	7/21/2022	RPL091915247	Muchumayeli	BheBhe	Active	Mercer
9/18/2019	9/18/2021	RPL091915243	Christopher	Walker Akers	Active	Putnam
9/23/2019	9/23/2021	PL091915246	Katie	Carpenter	Active	Wood
9/23/2019	9/23/2021	PL091915257	Angela	Devlin	Active	Hampshire
9/23/2019	9/23/2021	RPL091915245	Sonya	Desilets	Active	Marion
9/26/2019	9/26/2021	RPL091915259	Danielle	Shepherd	Active	Out of State
9/26/2019	7/21/2022	RPL091915258	Kirslyn	Schell-Smith	Active	Out of State
9/30/2019	9/30/2021	PL091915319	Delvin	Johnson	Active	Putnam
9/30/2019	9/30/2021	RPL091915275	Ashley	Young	Active	Wood
10/2/2019	6/30/2022	RPL101913733	Thomas	Johnson Jr.	Active	Mercer
10/2/2019	6/22/2022	RPL101913667	Starlina	Cox	Active	Greenbrier
10/4/2019	10/4/2021	PL101915281	Brodrequez	Boswell	Active	Braxton
10/4/2019	10/4/2021	RPL101915274	Eugene	Chiarelli	Active	Monongalia
10/7/2019	10/7/2021	RPL101915267	Kathleen	Crute	Active	Wayne
10/8/2019	4/5/2019	RPL011814929	Nicholas	Crabtree	Expired	Mercer
10/9/2019	10/9/2021	RPL101915272	Elizabeth	Pritt	Active	Randolph
10/11/2019	10/11/2021	PL101915279	Marcus	Schofield	Active	Wyoming
10/15/2019	11/20/2022	RPL101915282	Joshua	Hamrick	Active	Cabell
10/21/2019	10/21/2021	RPL101915283	Nathaniel	Paige	Active	Berkeley
10/23/2019	10/23/2021	PL101815321	Tiffany	Garrett	Active	Nicholas
10/23/2019	10/23/2021	PL101915300	Christen	Hunter	Active	Logan
10/28/2019	10/28/2021	RPL101915288	Bryon	Sunderman	Active	Out of State
10/29/2019	10/29/2021	RPL101915280	Rebekah	Hannah	Active	Pocahontas
10/30/2019	10/30/2021	RPL101915297	Valerie	Jordan	Active	Logan

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11/1/2019	11/1/2021	PL111915294	Diana	Upton	Active	Mercer
11/4/2019	11/4/2021	PL111915289	Ashley	Smith	Active	Mason
11/4/2019	11/4/2021	PL111915290	Brittany	McCollam	Active	Monongalia
11/4/2019	11/4/2021	PL111915291	Summer	Wright	Active	Putnam
11/4/2019	10/30/2022	RPL111915296	Loyle	Fortney	Active	Gilmer
11/8/2019	7/11/2020	PL111915293	Philip	Bartlett	Expired	Mineral
11/12/2019	11/12/2021	PL111915292	Jessica	Saunders	Active	Wayne
11/14/2019	11/14/2021	PL111914435	Nancy	Miller	Active	Jackson
11/15/2019	11/15/2019	RPL111915301	Justin	Watts	Active	Kanawha
11/25/2019	11/25/2021	PL111915309	Jessica	Skidmore	Active	Monongalia
11/25/2019	11/25/2021	PL111915312	Kodey	Watkins	Active	Monongalia
12/2/2019	12/2/2021	PL121915310	Brittany	Smith	Active	Out of State
12/2/2019	12/2/2021	PL121915311	Laci	Claypool	Active	Fayette
12/4/2019	10/29/2022	RPL121915318	Robert	Covington	Active	Taylor
12/5/2019	12/5/2021	RPL121915320	Phillip	Crookshanks	Active	Greenbrier
12/6/2019	10/6/2022	RPL121913857	Michelle	Darrah	Active	Randolph
12/9/2019	12/9/2021	RPL121915323	Andrew	Pyszkowski	Active	Mingo
12/9/2019	7/13/2020	RPL121915328	Evonne	Richards	Expired	Raleigh
12/9/2019	12/9/2021	RPL121915333	Melissa	Chenoweth	Active	Randolph
12/11/2019	12/11/2021	PL121915326	Jacquelyn	Bowers	Active	Hancock
12/11/2019	12/11/2021	RPL121915330	Dale	Chidester	Active	Out of State
12/13/2019	12/13/2021	RPL121915325	Joshua	Stafford	Active	Mingo
12/16/2019	12/16/2021	PL121913086	Tamika	Robertson	Active	McDowell
12/23/2019	1/24/2020	PL121915329	Tiffany	Middaugh	Active	Kanawha
12/23/2019	12/23/2021	RPL121915327	Dianna	Montz	Active	McDowell
12/26/2019	12/26/2021	RPL121915324	Elizabeth	McCreight	Active	Monongalia
1/6/2020	10/29/2022	RPL012015338	Melina	Mason	Active	Pendleton
1/13/2020	1/13/2022	PL012015335	Amanda	Ferrell	Active	Cabell
1/13/2020	1/13/2022	PL012015340	Randall	Hacker	Active	Monongalia
1/13/2020	1/13/2022	RPL012015337	Amanda	McLaughlin	Active	Wetzel

ORIGINAL ISSUE DATE	EXP DATE	LICENSE NUMBER	FIRST NAME	LAST NAME	STATUS	HOME COUNTY
1/14/2020	1/14/2022	PL012015353	Carol	Hilton	Active	Harrison
1/15/2020	1/15/2022	RPL012015342	Jessica	Belcher	Active	Boone
1/15/2020	1/15/2022	RPL012015343	Corey	Morgan	Active	Kanawha
1/15/2020	1/15/2022	RPL012015344	Crista	Crews	Active	Raleigh
1/16/2020	10/15/2022	RPL012015336	Kathryn	Beck	Active	Cabell
1/17/2020	1/17/2022	PL012015339	Andrea	Fessel	Active	Mercer
1/17/2020	1/17/2022	RPL012015341	Antonio	Akers	Active	Wyoming
1/21/2020	1/21/2022	PL012015347	Ashley	Bebout	Active	Lewis
1/21/2020	2/1/2022	PL012015367	Brittany	Mitchell	Active	Upshur
1/21/2020	1/21/2022	RPL012015348	Jennifer	Ryan	Active	Ohio
1/21/2020	1/21/2022	RPL012015354	Carrie	Meadows	Active	McDowell
1/23/2020	2/1/2022	PL012015368	Claire	Leutz	Active	Harrison
1/23/2020	8/6/2022	RPL012015356	Benjamin	Secrist	Active	Logan
1/23/2020	1/23/2022	RPL012015356	Benjamin	Secrist	Active	Logan
1/27/2020	1/27/2022	RPL012015350	Jordan	Moya	Active	Mason
1/27/2020	12/4/2022	RPL012015352	Sarah	Zabolotny	Active	Harrison
1/27/2020	11/23/2022	RPL012015351	Amanda	Tusing	Active	Hardy
1/29/2020	2/1/2022	PL012015355	Kathy	Bowers	Active	Mercer
1/29/2020	2/1/2022	PL012015357	April	Fincham	Active	Randolph
1/31/2020	1/31/2022	PL012015370	Gina	Pensule	Active	Greenbrier
2/3/2020	2/3/2022	PL022015369	Holly	West	Active	Wood
2/3/2020	2/3/2022	PL022015381	Nabulungi	Cochran	Active	Ohio
2/3/2020	2/3/2022	RPL022015371	Bracken	Compston	Active	Jackson
2/3/2020	2/3/2022	RPL022015380	Sandra	Meadows	Active	Mercer
2/3/2020	2/3/2022	RPL022015384	Amanda	May	Active	Putnam
2/3/2020	9/22/2022	RPL022015383	Skylar	Midkiff	Active	Cabell
2/3/2020	2/3/2020	RPL121915383	Skylar	Midkiff	Active	Cabell
2/4/2020	3/1/2022	RPL022015378	Allison	Healey	Active	Out of State
2/4/2020	7/31/2022	RPL022015421	Rhiannon	Miller	Active	Berkeley
2/4/2020	8/10/2022	RPL022015385	David	Mulvihill	Active	Berkeley

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2/10/2020	2/10/2022	PL022015386	Brandy	Kelly	Active	Hampshire
2/10/2020	2/10/2022	PL022015387	Jessica	Morrison	Active	Cabell
2/10/2020	2/10/2022	PL022015389	Jessica	Bailey	Active	Roane
2/10/2020	2/10/2022	PL022015396	Alaina	Barrett	Active	Fayette
2/10/2020	2/10/2022	RPL022015382	Amanda	Acord	Active	Raleigh
2/11/2020	2/11/2022	RPL022015399	Shelly	Cross	Active	Out of State
2/14/2020	2/14/2022	PL022015395	Karah	Casto	Active	Jackson
2/18/2020	7/31/2022	RPL022015397	Gabriell	Davis	Active	Harrison
2/19/2020	2/19/2022	RPL022015400	Caroline	Giambi	Active	Berkeley
2/19/2020	2/19/2020	RPL021815397	Gabriell	Davis	Active	Harrison
2/20/2020	2/20/2022	PL022015443	Alexandra	Cadle	Active	Kanawha
2/21/2020	3/1/2022	PL022015412	Kimberly	Persinger	Active	Kanawha
2/21/2020	3/1/2022	RPL022015401	Angela	Smith-Compton	Active	Out of state
2/21/2020	2/21/2022	RPL022015418	Jazmyne	Thomas	Active	Monongalia
2/24/2020	3/1/2022	RPL022015403	Lisa	Unger	Active	Harrison
2/24/2020	6/15/2022	RPL022015410	Shelby	Lewis	Active	Marion
2/24/2020	11/30/2022	RPL022015419	Kayla	Reimel	Active	Berkeley
2/25/2020	3/1/2022	PL022015411	James	Lucas	Active	Logan
2/26/2020	2/26/2022	RPL022015420	Amy	Thomas	Active	Kanawha
3/4/2020	3/4/2022	RPL032015413	Cory	Van Meter	Active	Logan
3/9/2020	3/9/2022	RPL032015442	Emilee	Hughes	Active	Kanawha
3/10/2020	3/20/2022	PL032015439	Matthew	Loar	Active	Cabell
3/11/2020	4/1/2022	RPL032015437	Delbert	Starcher	Active	Wirt
3/11/2020	7/29/2022	RPL032015426	Kimberly	Thornburg	Active	Monongalia
3/11/2020	10/7/2022	RPL032015456	Bailee	Poe	Active	Mercer
3/12/2020	3/12/2022	PL032015441	Wanda	Woods	Active	Nicholas
3/12/2020	3/12/2022	PL032015447	Nicole	Bachart	Active	Jefferson
3/12/2020	3/12/2022	RPL032015444	Eddy	Wickes	Active	Wetzel
3/12/2020	7/13/2020	RPL032015460	Steve	Drouin	Expired	Mercer
3/12/2020	3/12/2022	RPL032015489	Carina	Ferrell	Active	Kanawha

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3/12/2020	12/4/2022	RPL032015425	Janell	Mullenax	Active	Grant
3/13/2020	3/13/2022	PL032015440	Teri	Utt	Active	Marshall
3/13/2020	3/13/2022	RPL032015427	Summer	Dean	Active	Harrison
3/16/2020	4/1/2022	PL032015428	Allison	Smith-Varney	Active	Kanawha
3/16/2020	4/1/2022	RPL032015429	Jessica	Harrigan	Active	Out of state
3/18/2020	10/30/2022	RPL032015438	Amber	Welch	Active	Jefferson
3/20/2020	11/30/2022	RPL032015458	Chari	Kiger	Active	Harrison
3/23/2020	9/3/2022	RPL032015445	Kisha	Lyons-Soenarie	Active	Out of State
3/23/2020	9/16/2022	RPL032015457	Kayla	Prince	Active	Kanawha
3/23/2020	10/30/2020	RPL032015459	Sean	Stockton	Expired	Jefferson
3/23/2020	9/22/2022	RPL032015461	Maria	Flores	Active	Jefferson
3/23/2020	7/29/2022	RPL032015472	Kelly	Rice	Active	Out of state
3/23/2020	7/29/2022	RPL032015472	Kelly	Rice	Active	Out of state
3/24/2020	3/24/2022	PL032015455	Cassidy	Boles	Active	Ohio
3/24/2020	3/24/2022	RPL032015464	Mary	Lemon	Active	Wood
4/1/2020	8/4/2022	RPL042015490	Martha	Estep	Active	McDowell
4/2/2020	4/2/2022	PL042015465	Marshall	Grogg	Active	Randolph
4/2/2020	4/2/2022	PL042015466	Summer	Anderson	Active	Greenbrier
4/2/2020	4/2/2022	RPL042015469	Jeremy	Hughes	Active	Braxton
4/7/2020	4/7/2022	RPL042015484	Veronica	Thompson	Active	Mingo
4/13/2020	8/21/2022	RPL042015470	Frankie	Kerr	Active	Clay
4/14/2020	7/8/2022	RPL042015471	Olivia	Canoy	Active	Randolph
4/17/2020	4/17/2022	RPL042015483	Steven	Fuscardo	Active	Hancock
4/22/2020	8/21/2022	RPL042015485	Laura	Mullenax	Active	Grant
4/22/2020	4/22/2022	RPL042015498	Andrew	Nicholson	Active	Marion
4/23/2020	4/23/2022	RPL052015519	Rebecca	Taylor	Active	Webster
4/29/2020	4/29/2022	PL042015506	Kristen	Hibbs	Active	Upshur
4/30/2020	4/30/2022	RPL042015491	Erin	Wilson	Active	Mercer
5/4/2020	7/13/2020	RPL052015497	Andrea	Gill	Active	Raleigh
5/5/2020	5/5/2022	RPL052015504	Anthony	Sheppard	Active	Logan

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5/11/2020	5/11/2022	PL052015529	Cara	Powell	Active	Hampshire
5/15/2020	5/15/2022	PL052015531	Monte	Overholtzer	Active	Mercer
5/15/2020	5/15/2022	PL052015537	Kristina	Willis	Active	Raleigh
6/1/2020	6/1/2022	PL062015542	Adrienne	Bowman	Active	Harrison
6/8/2020	6/8/2022	PL0520115543	Kathie	Giboney	Active	Pleasants
6/10/2020	6/10/2022	RPL062014731	Christina	Tanner	Active	Braxton
6/26/2020	6/26/2022	PL062015569	Abigail	Jones	Active	Kanawha
6/29/2020	6/29/2022	PL062015549	Ilana	Eley	Active	Berkeley