

**WV BOARD OF SOCIAL WORK EXAMINERS
FY-2007**

“ANNUAL REPORT” JULY 1, 2006 THROUGH JUNE 30, 2007

I. OVERVIEW OF BOARD ACTIVITY

- The members conducted six meetings during this fiscal year.
- Dr. Patricia O’Reilly continues to serve as the West Virginia delegate to the Association of Social Work Boards. Dr. O’Reilly attended the November 2006 fall Delegate Assembly. Dr. O’Reilly presented a report on the assembly meeting to the Board during the meeting of January 18, 2007.
- The work towards a scope of practice continues. Other professional individuals and groups are contributing to the goal. Members hope to file the Rules Bill with the LRMRC and Secretary of State in the summer of 2008 for consideration during the 2009 Legislative session.
- The Legislature ruled to continue the Board during the 2007 Legislative session as recommended by the *Legislative Auditor Performance Evaluation & Review Division* after their evaluation was completed the summer of 2006. The Board was found to be compliant with all legal provisions and necessary to serve the needs of the general public.
- The Board investigated complaints and came to resolutions in a timely manner as set forth within Legislative Provisions: Rules 25CRS1 §25-1-10.
- Agency staff continues to serve the public in an extremely timely manner. Communication lines remain open to the public seven days a week through the use of after hour email contact.
- Amy Polen and Kimberly Morris attended the mandatory Board & Commission training in September 2006.
- The Executive Director took responsibility for completing all mandatory forms and reports to state agencies of authority. The Division of Purchasing conducting a purchasing audit of the past several years. A final report was presented to the Board for review. There were strong recommendations for printing services. The report reflected no deficiencies.

II. BOARD MEMBERS: The following appointments were finalized July 2007:

Rita M. Brown, MSW, LSW, Chair	01/28/1998-06/30/2010
Dr. Patricia O’Reilly, Vice Chair-Public Member	08/11/2003-06/30/2010
Lucy Eates, LSW, Secretary	10/28/1998-06/30/2010
JoDee Gottlieb, MSW, LCSW	10/21/1999-06/30/2010
Barbara Heasley, MSW, LICSW	06/16/2003-06/30/2010
Renee Ellenberger, MSW, LGSW	06/16/2003-06/30/2010
Christine Maniskas, MSW, LCSW	07/22/2007-06/30/2010

**Dr. Brenda Wamsley, LCSW former Vice Chair resigned June 2007 after nearly ten years of service. Effective October 11, 2007 Dr. O'Reilly was elected as Vice Chair.*

III. BOARD STAFF:

Judith K. Williams, Executive Director-Amy S. Polen, Administrative Assistant: FTE
 Linda Dempsey, Clerical Support-Part Time
 C. E. Farmer-Investigator-PRN

* **Kimberly Morris** resigned February 2007 to open her own business. Amy Polen assumed the position officially in May 2007. Amy was also named the Visa Purchasing Card Coordinator in May 2007. Linda Dempsey was changed to permanent part-time from temporary part-time in May 2007. Staff and Board members receiving compensation/pay during FY 2007 include twelve individuals.

IV. ADHERENCE TO LEGISLATIVE REQUIREMENTS

The Annual Report and social worker roster was distributed during the 2007 Legislative Session pursuant to legislative provisions. Board meeting announcements were reported to the Secretary of State in advance. The Board adhered to all provisions set forth in the "Open Governmental Meetings Law."

V. AFFILIATIONS:

The Board is a member of the Association of Social Work Boards and the WV Association of Licensing Boards. Dr. Patricia O'Reilly is the WV Delegate to ASWB.

VI. LICENSE STATISTICS: JULY 1, 2006-JUNE 30, 2007

<u>Licenses Issued by Category: July 1, 2006 through June 30, 2007</u>	
Conditional Temporary Licenses:	121
Provisional Social Work Permits (BSW/MSW students):	130
Full Regular Licenses (All Levels):	165
Total New Issues:	<u>416</u>
<u>Current Number of Active Licensees by License Level/Category:</u>	
Social Work Permits: (BSW/MSW)	116
Temporary Licensed Social Workers	425
Social Workers (LSW Level A):	2434
Graduate Social Workers (LGSW Level B):	334
Certified Social Workers (LCSW Level C):	385
Independent Clinical Social Workers (LICSW Level D):	274
Total Number of Active License Records:	<u>3,968</u>
(These totals include new issues and retired social workers-all time low)	
<u>Non-Active:</u>	
Expired Temporary:	1,215
Expired Regular:	835
Inactive Status (Regular Only):	1,412
Total Non-Active:	3,462

VII. COMPLAINT STATISTICS FY 2007

Carried forward from FY 2006:	2
New Allegation/Complaints:	<u>18</u>
	<u>Sub Total: 20</u>
Action Taken- Suspended & Sanctioned	2
Action Taken- Revocation -Following Hearing 8/23/07	1
Dismissed Insufficient Evidence to Show Probable Cause/Intent	3
Lacking a reasonable basis to warrant filing complaint:	7
*Number of new complaints red-flagged (expired license)	2
	Completed: <u>15</u>
**Probable Cause Found-Referred to Asst. Attorney General Counsel:	4
**Referred to Counsel-Entered into contract with special investigator:	1
	Carried Over to FY 2008: <u>5</u>

***Red-Flagged*:** Persons that are no longer licensed under the WVBSWE where a permanent record is maintained and Red-Flagged in the event the individual should pursue licensure in the future.

VIII. FISCAL REPORT: FY-2007: WVBSWE is funded by the collection of license fees.

Revenue & Expenditure Detail: July 1, 2006 through June 30, 2007

Cash Balance: Operating Funds Available July 1, 2006:	\$70,465
Revenue: Fees Collected July 1, 2006-June 30, 2007:	\$167,758

Line Item Expenditures: 07/01/06 through 06/30/2007

Salaries & Per Diem (Board Members and Staff total 12)	\$99,699
DOP/PEIA Fees	425
Federal Taxes	7,466
PEIA/ Workers Comp/ PERS	17,624
Printing/Copies/Internal Supplies/Toners, Etc.	4,435
Office Lease/Rental Payments	6,254
Telecommunications/Utilities	3,972
Legal and Professional Fees	5,804
Travel (Meetings/Conference)	2,255
Service Fees State	4,187
Association Dues	1,245
BRIM Liability Ins.	3,110
Board Meeting Expenses	293
Equipment Maintenance Fees	1,074
Postage	7,865
Computer Supplies & Equipment	726
Misc./Training/Repairs	270
Total Expenditures:	-\$166,283

Operating Cash Balance 07/01/2006	+\$70,465	
Gross Revenue Collection of License Fees 2007	+\$167,758	
Total Expenditures FY 2007	-\$166,282	
Remaining Operating Cash Balance June 30, 2007		+\$71,940

IX. CONTACT INFORMATION

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END OF ANNUAL REPORT FY 2007