

WV BOARD OF SOCIAL WORK EXAMINERS
“ANNUAL REPORT-FISCAL YEAR 2008”
July 1, 2007 THROUGH June 30, 2008

I. BRIEF OVERVIEW OF BOARD ACTIVITY

- Board members conducted six meetings during this fiscal year.
- The Scope of Practice will be filed via the Procedural Rule process. Board members and volunteer professional individuals are working towards a first draft. The scope of practice will not in any way alter or affect the existing minimum *requirements for licensing* as set forth within the West Virginia Code.
- The Board carried out their responsibilities for the protection of the public pursuant to disciplinary action procedures set forth within the Legislative Rules 25CSR1. Those matters where finding of probable cause was found were appropriately resolved and reported for public use to the Health Integrity Practitioners Data Bank. ASWB is the reporting agent to HIPDB for the Board. Assistant Attorney General Katherine Campbell continues to serve as legal counsel for the Board.
- Staff members serve the needs of the general and professional public in a timely manner and effective manner. Both full time staff persons attended the annual Board & Commission training and complied with the Purchasing Card training and testing provisions.
- As revenue has continued to drop and expenses rise, the Board was forced to file an Emergency Rule with the Secretary of State. Generating additional income in the next few months is paramount to the Board's survival and ability to continue to serve West Virginia citizens. The Board followed all procedures set forth by SOS and LRMRC. The Board is required, under law, to support itself by the collection of license fees. Fees have not been increased since 2002. As of the date of this report, the comments received from those affected have been very supportive.
- Dr. Patricia O'Reilly is the WV Delegate to the Association of Social Work Boards (ASWB). Dr. O'Reilly attended the Delegate Assembly in San Antonio, Texas November 9-11, 2007. Christine Maniskas attended the June 2008 New Board Member Training organized and presented by ASWB. ASWB assumes all expenses for both of these events. The Board was honored to be represented by these members. Dr. O'Reilly has attended every November Assembly as the WV Delegate to ASWB. Continued interest and involvement strengthens our relationship with the Association as well as communications with all member jurisdictions.

II. BOARD AND STAFF MEMBERS

Board Members	<u>Term Dates</u>
Rita M. Brown, MSW, LSW, Chair	1998-2010
Dr. Patricia O'Reilly, Consumer Representative, Vice Chair	2003-2010
Lucy Eates, LSW, Secretary	1998-2010
Renee Ellenberger, MSW, LGSW	2003-2010
JoDee Gottlieb, MSW, LCSW	1999-2010
Barbara Heasley, MSW, LICSW	2003-2010
Christine Maniskas, MSW, LCSW	2007-2010

Board Staff	
FTE-Judith K. Williams, Executive Director	Since: Dec. 1990
FTE-Amy S. Polen, Administrative Assistant	Since: April 2006
PT-Linda C. Dempsey, Clerk/Clerical Support	Since: Nov. 1996

III. ADHERENCE TO LEGISLATIVE PROVISIONS

All provisions are met as set forth in the WV Code as determined by the Legislative Auditor PERD. The Board complies with all operation policies set forth by Division of Accounting, Dept. of Administration, Division of Purchasing, State Auditor, State Budget Office, State Treasurer, and State Legislature.

IV. AFFILIATIONS

WVBSWE is a member of the Association of Social Work Boards and the WV Association of Licensing Boards.

V. LICENSE STATISTICS:

A. New Licenses Issued from July 1, 2007 through June 30, 2008

Social Work Permits (BSW & MSW)	231
Temporary SW Certificates Issued-Other Degree	105
LSW Social Worker BSW Only	92
LSW Via Alternative Temporary License Process	62
LGSW Graduate SW (MSW)	48
LCSW Certified SW (MSW+)	16
LICSW Independent Clinical SW (MSW++)	11

Total New Issues July 1, 2007 through June 30, 2008: **565**

B. Total Active Licenses by Category (includes new issues):

Social Work Permits-BSW & MSW Graduates:	144
Temporary SW Certificates-Other Degree:	389
LSW	2394
Graduate Social Workers (LGSW)	344
Certified Social Workers (LCSW)	340
Independent Clinical Social Workers (LICSW)	261

Total ACTIVE Licenses July 1, 2008 **3,872**

VI. FINANCIAL REPORT ENDING JUNE 30, 2008

July 1, 2007 Carry-Over <u>CASH BALANCE</u>	+\$71,940
<u>FEES Collected YTD</u>	+\$128,578

EXPENDITURES July 2007 through June 2008

Staff & Board Salaries (3 Staff & 7 Board Members)	\$89,596
Taxes-Federal	\$ 6,673
PEIA Insurance, Contribution and Other Admin Fees	\$18,373
BRICKSTREET Workers Comp (No Claims)	\$ 603
Retirement Board Contributions	\$ 8,904
Office Supplies/Printing	\$ 2,247
Office & Other Rent	\$ 6,054
Utilities & Communication Costs	\$ 3,442
Legal & Professional	\$ 4,440
Mileage Reimbursement (Board Meetings)	\$ 2,390
Accounting & Computer Service Fees	\$ 3,130
Equipment Lease & Maintenance	\$ 2,247
Annual Association Dues (ASWB)	\$ 1,000
Liability Insurance Premium	\$ 2,729
Board Meeting Expenses (six sessions)	\$ 558
Miscellaneous Computer Costs	\$ 166
Annual Training Registration Fee	\$ 198
Postage/ Mail Fees	\$ 6,683
Computer Supplies/Repairs to Equipment	\$ 271

<u>Total YTD Expenditures</u>	<u>-\$159,704</u>
-------------------------------	--------------------------

End of FY 2008 Fiscal Activity Summary

7-1-07	Cash Balance	+\$71,940
YTD	Revenue	+\$128,578
YTD	Expenditures	-\$159,704
<u>As of 6-30-08</u>	Year End Cash Balance	<u>+\$40,814</u>

VII. COMPLAINT AND DISCIPLINARY ACTION REPORT

Legislative Rules §25-1-10. **Disciplinary Proceedings:** The Board shall act upon a complaint against a social worker when it is evident that a reasonable basis exists which may warrant further investigation.

Unlicensed Practice: Pursuant to the WV Code, the Board is required to report unlicensed social work practice to the County Prosecutor in which the respondent works and/or resides (WV Code § 30-30-4). Unlicensed practice is a punishable misdemeanor subject to incarceration or fine or both as determined by the Prosecutor.

Statistics July 1, 2007 through June 30, 2008:

New Complaints + Carry-Over from June 30, 2007: **Total** 16

- Unlicensed Practice Reports to County Prosecutor: **2**
- Revocation: **2**
- Suspension/Probation and/or Other by Legal Order: **4**
- Total public disciplinary action reports to HIPDB: 8

Under Investigation and/or referred to attorney: 5 (Will carry over to FY 2009)

- “Other”: Recommendations/Caution **2**
- Red-Flagged: **1** Total Other: 3

**Red-Flagged: Persons with outstanding, unresolved complaint that are not currently licensed by WVBSWE. Red-Flag data is kept on file in the event one returns in the future to seek licensure*

End of Annual Report FY 2008 June 30, 2008

Contact: WV Board of Social Work Examiners

Judith K. Williams, Executive Director

PO Box 5459

Charleston, WV 25361

Physical Address: State Capitol Complex-Main Building-Room WB9

Phone: 304-558-8816 or 304-558-2988 Fax: 304-558-4189

Email: jwilliams@wvsocialworkboard.org or bswe2@suddenlink.net