

WV Board of Social Work
Board Meeting Minutes

June 21, 2019

WV Board of Social Work

Attendance: Jody Gottlieb, Patricia O'Reilly, Barbara Heasley, Rita Brown, Lucy Eates, Chris Maniskas, Vickie James, Cami Chapman, Tanny O'Connell (by phone) and Mark Weiler

Call to Order- Pat O'Reilly opened the meeting

Minutes:

It was M/S/P (Gottlieb/Eates/all in favor) to approve the April minutes as distributed.

Financial Reports/Purchasing Card:

Members were referred to the monthly line items report in their packets covering the 2019 fiscal year from July 1 to June 20, 2019. The report reflects revenues of \$237, 345 and expenditures of \$169, 528.42. Members were also referred to another financial report for June which reflects expenditures in relation to projected budget; the ending cash balance for the Board is \$385,390.39

Vickie reported that there were two P Card reviews to report-April 14-May 10, 2019 for expenditures totaling \$1690.25 and for May 23 to June 15 for expenditures totaling \$738.93. Receipts for all transactions were available for member review. It was M/S/P (O'Reilly/Eates/all in favor) to approve the P card reconciliations/expenditures as submitted.

Disciplinary Committee

It was M/S/P (Gottlieb/Eates/all in favor) to go into Executive Session for the purpose of discussing complaints pending before the Board. Following Executive Session discussion, it was M/S/P (O'Reilly/Maniskas/all in favor) to exit Executive Session.

Upon return to the agenda, the Board voted to act (Gottlieb/Maniskas/all in favor) on the following cases (Eates, Heasley recused on all votes):

- 20177JD-Jayne Dodd Mark has authority to negotiate suspension to 4 years if necessary.
- 20191HP-assign for investigation

Vickie reported that our investigators are no longer available. Options were discussed. Mark noted that the Attorney General's Office has an investigator. The hourly cost is \$60 an hour and there was general consensus that Vickie should make contact with Lea Palmer.

Executive Director Update

Personnel: Vickie noted that the office still needs a part time office clerk as there is a great deal of data entry and filing that neither she nor Kate have time to catch up on.

Rule Filing: The rules to comply with SB 396 have been filed. The end of the comment period is July 5. Changes are proposed for 25CSR5, Fee Schedule.

Update on Database: Vickie has followed up with Warren on the feasibility of Logical Operators designing a program to accommodate online renewals and application. However, it appears this will be a longer-term process which will most likely require a competitive bid.

Board Appointment: The Governor's Office recently requested information on Board members terms. Vickie shared with the Board her memo and prior efforts made by the Board and NASW to have new members named. Discussion ensued on candidates.

CE Broker: Vickie shared information packets on CE Broker's program, which is a company that will verify continuing education for licensees. There is no cost to the Board or licensees. The program is voluntary but individuals can check the status of their continuing education and upload certificates themselves. It is often used by individuals licensed in multiple states. Following discussion, it was the general consensus that Vickie should pursue obtaining an agreement with them.

Interims/License Reciprocity-Sam had shared a tentative agenda with Vickie indicating the Legislative Oversight Committee on Health and Human Resources Accountability planned to request the Board to present on reciprocity, certification and licensure.

Clinical Supervision Supervisor Training:__Concord. received a grant with the Higher Education Policy Commission to develop a training. Vickie will follow up on collaborating with Concord and Janie Howsare (who had indicated she would also like to do training).

Provisional License Requests

Two applications were presented- Stephanie Ludle who was requesting a reconsideration for her application reviewed in April requesting her liberal arts degree be reviewed also and Tamika Robertson, who was previously licensed provisionally while at DHHR, has an RBA but is enrolled in the MSW program at Northcentral University. It was M/S/P (Heasley/O'Reilly/all in favor) to deny Ms. Ludle's reconsideration request based on degree major and approve Ms. Robertson application.

Employer Application

One application was presented. FamilyCare Health Centers requests permission to hire provisional licensees for the position of social worker. The scope of practice is consistent with the scope of practice for a Provisional Licensee. It was M/S/P (Maniskas/Heasley/all in favor) to approve the application.

Tanny O'Connell and Cami Chapman, Bureau for Children and Families

There was discussion on the rules filed by the Board, and Vickie explained the purpose and answered questions.

Cami noted that the DHHR has filed rules to 78CSR24 which removes the training plan from the rule and reframes the eligibility of those with related degrees to take the training with a restricted license. The end of the comment period is July 18.

Discussion ensued on the need to introduce legislation changing the Chapter 30-30 and the resultant opportunities to develop a different scope of practice for DHHR workforce who have a restricted license. There could be more focus on the public sector workforce aspect of practice. Testing is still an issue and the merits of licensure vs. registration was discussed. The need to keep employees regardless of testing performance is a priority. Also, registration could accommodate the DHHR's need for part time work force to assist with backlog. Tanni noted the need to include emergency rules in the resultant legislation to ensure that individuals in the administrative extension can continue to practice.

Other License Requests

Eleven requests were presented: 1-4) Alexandra Norris, Hayley Mays, Leslie Gandee, and Charles Faurete-all who are provisionally licensed but now requesting a restricted license 5-6) Heather Hill and Kelly Britton-requesting reinstatement as they let their licenses lapse in 2005 and 2009 (both did not have social work degrees but converted after a four year temporary license process and successful passage of the Bachelor's exam), 7) Tara Patrick-seeking approval to become a supervisor for Provisional Licenses, has been licensed at the LSW level since 2014 following a four year TL but has recently graduated with her MSW; 8) Natasha Tucker requests conversion as she had previously been licensed at the Provisional level but did not take the coursework. She passed the exam and has taken all four courses in the past year; 9-10) Jennifer Lough and Desarae Jacques requesting extension of expiration dates on Provisional License in order to finish coursework and 11) Michelle Comer who had been approved previously on a part time basis for clinical candidacy and now reports she has met her hours

IT was M/S/P (O'Reilly/Heasley/all in favor) to approve the requests of Norris, Mays, Gandee, Faurete, issue a one-time reinstatement to Hill and Britton, approve Patrick upon successful passage of the Masters exam, and extend the expiration dates of Lough and Jacques. Vickie should consult our AG on Ms. Tucker's request and issue a letter to Ms. Comer on clinical candidacy, the role of supervision, and independent contracting.

Working Group Needs/Assignments/Tasks-planning session

A work group needs to be formed to address Legislation/Policy

Next meeting date: August 29, 2019 at 11:00 am. at the Board offices.

Meeting Adjourned: It was M/S/P (Gottlieb/O'Reilly/all in favor) to adjourn.

Respectfully Submitted,
Vickie James, Executive Director